SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MISSOURI

Special Department Meeting
Missouri State Capital – Hearing Room #6
Jefferson City, MO
26 January 2002

Pledge of Allegiance **12:00**

Roll Call of Officers **12:05**

Approval of Minutes **12:10**

Reports of Officers **12:20**

Communications **12:45**

Unfinished Business **1:15**

- Quarterly Reports
- Vision 2010 Development
  - Organizational Growth
    - Member Survey
    - Exit Survey
    - Awards Program
    - New Camp Formation
    - Auxilliary Formation
  - Community Relations
    - Veterans Organizations
    - Scouting/Eagle Scouts
    - Elementary/Secondary Education
    - County/State/National Historic Sites
    - State-sponsored Programs

Break **2:00 – 2:10**

  - Department Unity
    - Department Newsletter
    - Department Web Site
    - Department Records Archiving
    - Missouri GAR Highway
    - Battlefield Preservation
    - 2007 National Encampment
    - Missouri GAR Museum
  - Support of National Initiatives
    - Graves Registration

    - Show-Me the GAR
    - GAR/Civil War Memorials
  - Financial Health
    - Fund Raising/Donations
    - Department Grants
    - Preliminary Spend Plan
- Department Guidelines
- 2002 Department Encampment
- Miscellaneous
  - Sympathy Cards/Christmas Cards
  - Department Badges for Department Officers
  - 2001 Encampment Ribbons for LGAR/ASUVCW

New Business **4:00**

Closing **4:30**

Missouri Department Meeting
January 26, 2002
Jefferson City, MO

Meeting opened at 1200 hrs.

Roll call of officers. Commander D. Palmer, Sr. Vice Commander J. Martin, Jr. Vice Commander J. Pillers, Sec/Treas. B. Petrovic was present.

The following camps were present. Camp #61 had 1 member present, Camp #64 had 2 members present, Camp #65 had 3 members present, Camp #68 had 4 members present. A total of 10 members attended the meeting.

Minutes given out to the members present of the previous meeting. The minutes were approved with the correction of camp #66 to camp #65. Motion by C. Funck, 2nd by J. Grothe. Motion passed.

Sr. Vice Commander J. Martin is to send out an information sheet to all camps to secure information about their camp projects for the newsletter.

Jr. Vice Commander J. Pillers gave information to the St. Louis camps about a member at large.

Sec/Treas. B. Petrovic is to send letters to the hotel and corporate headquarters to secure an itemized bill for the hotel in Springfield. Motion by J. Grothe, 2nd J. Avery. Motion passed.

Patriotic Instructor J. Avery is to contact all camps to get information for the newsletter.

Discussed a credit card for the Department.

Read letters from Steve Michaels and Joe Long seeking the Jr. Vice Commanders position. Commander D. Palmer will send a note to Steve Michaels to show our support for him.

California & Pacific will hold their Department Encampment March 16th. Send any information to them that you want them to discuss.

Commander D. Palmer nominated B. Petrovic for the 3 year CoA position.

Commander in Chief G. Powell will attend our Department encampment on June 21st and 22nd.

Quarterly reports are to be put in the department handbook.

Send out per capita tax forms sooner.

Department calendar will be put in the newsletter.

Vision 2010 discussed.

Jr. Vice Commander will distribute a member's survey to all camps.

An exit survey will be sent to all exmembers to find out why we have lost them as members.

The awards program was discussed.

New camp in Washington should have their paperwork into the Department at the March meeting.

We need to have an Auxiliary for the Department and we need help from the ladies to get this going.

Patriotic Instructor J. Avery will contact Veteran's Organizations.

Nothing new from National on the Eagle Scout program.

Discussed schools, historic sites and state programs.

The Department newsletter has a 1-time postal application fee of $125.00. It has a yearly fee of $125.00.

Motion to use a higher quality paper for the first 2 issues of the newsletter. Motion by J. Avery, 2nd J. Martin. Motion passed.

Amended the figure for the newsletter to $700.00 at this time. Motion D. Niemeyer, 2nd J. Grothe. Motion passed.

D. Niemeyer can not get into our website to update it. He has tried to contact J. Rutherford with no luck. He needs a clean site and will report at the next meeting.

Mark Trout discussed the graves registration program in the Department. National has 2400 graves listed in Missouri. This information came from Leo Kennedy.

D. Niemeyer discussed the GAR post records in Missouri.

Discussed the GAR/Civil War memorials and we need members for this committee. This information was to be taken back to the camps.

Discussed the Department flag. B. Petrovic will take it to the next CoA meeting to get it approved.

Discussed guidelines for the Department. The camps will send information in to be discussed at the next meeting.

Discussed Department miniature badges. A motion to buy 3 badges was made by J. Martin, 2nd by J. Avery. Motion passed.

C. Funck discussed the red folders the Department is going to start using.

The next meeting of the Department will be March 16th at 1100 hours in Jefferson City.

The meeting adjourned at 1650 hours.

Robert M. Petrovic PDC

Robert M. Petrovic PDC
Department of Missouri Sec/Treas.

Sons of Union Veterans of the Civil War
2002 PRICE LIST OF SUPPLIES

(This List Supersedes All Previous Years)

Only Orders Received on Current Requisition Forms Will Be Honored

	No.	Item	Unit	Price	Quantity	Color	Total Amount
	101	Transfer Form (Form 4)	10	$1.00			
	102	Department Transfer Form (Form 4 1/2)	10	$1.00			
	105	Camp Council Quarterly Reports (Form 13)	10	$1.00			
	106	Statement of Account (Form 12)	100	$3.50			
	107	Notice to Delinquent Member (Form 14)	100	$3.50			
*	108	Honorable Discharge (Form 6) Camp use only	10	$1.00			
	109	Promotion & Advertising Pamphlet	25	$7.50			
	111	Membership Application (Form 3)	25	$2.50			
	113	Application for War Medal (Form 5)	10	$1.00			
	114	Son's Letter-head Stationery	10	$2.00			
	115	Eagle Scout Certificate	each	$0.35			
	116	Son's Note Cards w/ & Envelopes Blue or Cream	10	$4.00			
*	200	Membership Cards Camp use only	48	$4.00	48		4.00
*	201	Membership Certificate - Blue	each	$0.10			
*	202	Membership Certificate - Tri color	each	$5.00			
*	205	Membership Certificate - White	each	$0.25			
*	256	Credentials - National & Department	25	$2.50	1		2.50
	257	Certificates For Camp Officer	1	$1.00			
*	300	Constitution & Regulations 2001	each	$5.00	1		5.00
*	302	Rituals & Ceremonies - Specify	each	$5.00	1		5.00
		Small Book or Large Book			LARGE		
*	350	Life Membership Bar Life Member use only	each	$6.00			
*	351	Membership Rosette	each	$7.00			
*	352	Membership Badge	each	$20.00			
*	353	Associate Badge	each	$20.00			
*	354	Junior Badge	each	$20.00			
*	355	Camp Commander Badge Camp use only	each	$25.00			
*	356	Past Camp Commander Badge Camp use only	each	$20.00			
*	357	Department Commander Badge Dept. use only	each	$30.00			
*	358	Past Department Commander Badge Dept. use	each	$50.00	1		50.00
	395	50 Year Badge/70 Year / 75 Year	each	$30.00			
*	360	Miniature Badge (Member. Department officer, National Officer)	each	$8.00 DEPT	3 OFFICER		24.00
*	361	War Medal (Application must be included)	each	$23.00			
		Service Bars To Be Worn On War Medal Only					
	362	World War II Service Bar	each	$4.50			
	363	Korean Conflict Service Bar	each	$4.50			
	364	Vietnam Action Service Bar	each	$4.50			
	365	Persian Gulf Service Bar	each	$4.50			
	367	Replacement Ribbon for Badges	6 inches	$1.25			
	368	Replacement Ribbon for Minature Badges	6 inches	$1.25			
	369	Service Numerals (Attach to Badge 25,30,35, 40, 45, 50, 55, 60, 65, 70, 75)	each	$5.00			
*	370	Bronze Recognition Button	each	$10.00			
*	371	SVR Insigna for Badge	each	$5.00			
	372	Decal (inside of window)	each	$3.00			
	372	Decal (reflective)	each	$3.00			
		For Miniature Badges Only					
	374	1/8" stars (bronze, silver, or gold)	each	$0.50			
	375	Silver Palm	each	$1.25			
	376	Neck Ribbon	36 inches	$7.00			
						Page #1 Total	90.50

Sons of Union Veterans of the Civil War
2002 PRICE LIST OF SUPPLIES
(This List Supersedes All Previous Years)
Only Orders Received on Current Requisition Forms Will Be Honored

No.	Item	Unit	Price	Quantity	Color	Total Amount
500	Neck Tie (blue or red)	each	$16.00			
501	Tie Clasp with insignia	each	$10.50			
502	Tie Tac (Polished Bronze)	each	$5.00			
503	Cuff Links with insignia	pair	$10.50			
504	SVR Collar Insignia 1/2"	pair	$10.00			
504	SVR Collar Insignia 3/8"	pair	$10.00			
505	SVR Tie Clasp	each	$10.00			
506	SVR Membership Badge	each	$10.00			
507	Gar Commemorative Badge	each	$11.00			
508	Grave Registration Pamphlet	each	$0.10			

* Sales restricted to members with appropriate documentation.

For latest price change or new items check the Son's Web Page.
http://suvcw.org/id.htm

Sub Total	
1st Page Total	90.50
Shipping & Handling: 1st $100.00	$3.00
Plus $1.00 for each $100.00 or fraction thereof over $100.00	93.50
All orders over $100.00 will be Insured TOTAL	

Name: ROBERT M. PETROVIC PDC
Street: 4729 MEHL AVE
City: ST. LOUIS
State: MO
Zip Code: 63129-1626
Department: MISSOURI
Camp:
Telephone No.: (314) 892-2158
E-Mail: RPETRO7776@AOL.COM

MAKE ALL CHECKS PAYABLE TO:
NATIONAL ORGANIZATION SUVCW
Mail To: Elmer F. Atkinson, PCinC
SUVCW National Quartermaster
1016 Gorman Street
Philadelphia, PA 19116-3719
E-Mail budqmsons@aol.com

For Office Use Only
Req. No. _____ Received: / /
Shipped: / / Shipping Cost:

If purchasing either a Past Camp Commander or Past Department Commander Badge one of the following statements must be completed.

The MISSOURI Department/~~Camp~~ will present this Past Department/Camp Commander Badge Brother DONALD PALMER JR on JUNE 22, 2002.
Robert M. Petrovic PDC, Department/~~Camp~~ Secretary.

I declare that I have served the _____ Department/Camp as Commander and I was awarded the honor of Past Department/Camp Commander for having completed the term of office for the year ending _____.

CHECK # 215
DATE 2/6/2002
AMOUNT 93.50

_____
Signature

Subj: **Re: Transfer Papers**
Date: 01/24/2002 2:14:37 PM Central Standard Time
From: jrutherf@juno.com
To: RPetro7776@aol.com
Sent from the Internet (Details)

Bob.

I'm sure that I sent Bob Caudle the transfer forms for each member along with copies of the original applications. Odd. I wonder if I have photocopies of the originals?

Yes, I have developed problems with my eyes, so I am not sure that I can attend the meeting. I guess that I must send in the information.

Also, I was surprised in late December when a bill from the University Plaza hotel arrived. I thought that I had taken care of that stuff since I had not heard a word about it. I called the hotel twice and they would not budge on $448.44, but they did remove the telephone charges $171.89.

Has the hotel ever sent you the letter naming the person to whom the compensation rooms were issued? (Corfman)?

JR

SAY NO TO AOL PRICES!
Juno offers FREE or PREMIUM Internet access for less!
Join Juno today! For your FREE software, visit:
http://dl.www.juno.com/get/tagal/.

SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MISSOURI

Special Department Meeting
Growler's Pub
Sunset Hills, MO
01 June 2002

Approval of Minutes

Reports of Officers

Communications

Unfinished Business

Department Encampment
- Guest Speaker
- Guests
- Pre-Registrations/Hotel Bookings
- Program Book/Banquet Program
- Camp Poster Boards
- Chaplain/Guard/Guide
- Agenda
- Elections

Membership Survey

Committee Appointments

New Business

Department Newsletter Funding Options

Department Web-Site Content

Department Unity Initiatives
- Department Getaway Weekend
- Christmas Calendars

Department Merchandise

National Encampment Displays

Closing

Missouri Department Meeting
June 1, 2002
St. Louis, MO.

Meeting opened at 1230 hrs.

The following members were present, Commander D. Palmer, Sec/Treas. B. Petrovic, j. Avery, M. Trout, c. Funck.

The following camps were present. Camp 65 had 1 member present; Camp 68 had 4 members present.

Minutes were read and passed.

No treasurer's report was given.

Discussed flags needed for the Department.

Patriotic Instructor John Avery stated he had no addresses of the other patriotic instructors in the camps.

Grave's Registration Officer M. Trout stated there was a lack of activity in the camps in the registration of graves. Grant and Sherman camps are the only ones to send in information so far.

D. Palmer stated National refused to let us use their nonprofit mailing permit.
Kent Armstrong stated we have a first class Department newsletter.

At the Department Encampment Marc Kollbaum from Jefferson Barracks will be the Guest Speaker. John Avery will be the master of ceremonies.

Camp poster boards were discussed and all camps are to send information for the boards to M. Trout.

All committee reports are due on June 14th and are to be sent to b. Petrovic.

All camps and registered members will get a copy of the Department proceedings.

Election of officers will take place. All positions are open except for 1 council member.

Membership survey is in the newsletter and was given to all camps.

Committee appointments. Still need to fill some positions on committees.

Discussed the funding for the Department newsletter.

Discussed the website. It has outdated information in it and it needs to be updated. D. Palmer will contact D. Niermeyer about this.

Discussed having a weekend getaway for members to some historic site.

Discussed possible printing of a calendar.

Department merchandise was discussed as a fund-raiser. It was decided it would not work if the Department runs it. This will be discussed at the encampment.

Discussed setting up a display at the National Encampment.

The meeting was adjourned at 1545 hrs.

Robert M. Petrovic

Robert M. Petrovic PDC
Dept. of Missouri Sec/Treas.

SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MISSOURI

7th Annual Department Encampment
Holiday Inn – St. Louis Westport
St. Louis, MO

Opening of Encampment

Roll Call of Officers

Appointment of Committee on Credentials

Recognition of Guests

Report of Committee on Credentials

Appointment of Resolutions, Officers Reports and Fraternal Relations Committees

Reports of Officers

Reports of Committees

Report of Department Council

Unfinished Business

- Missouri Vision 2010
- Department Unity Programs
- Community Relations Actions
- Department Survey Preliminary Results
- Department Newsletter Funding
- Department Merchandising
- Not-for-Profit Mailing Permit
- 2007 National Encampment

New Business

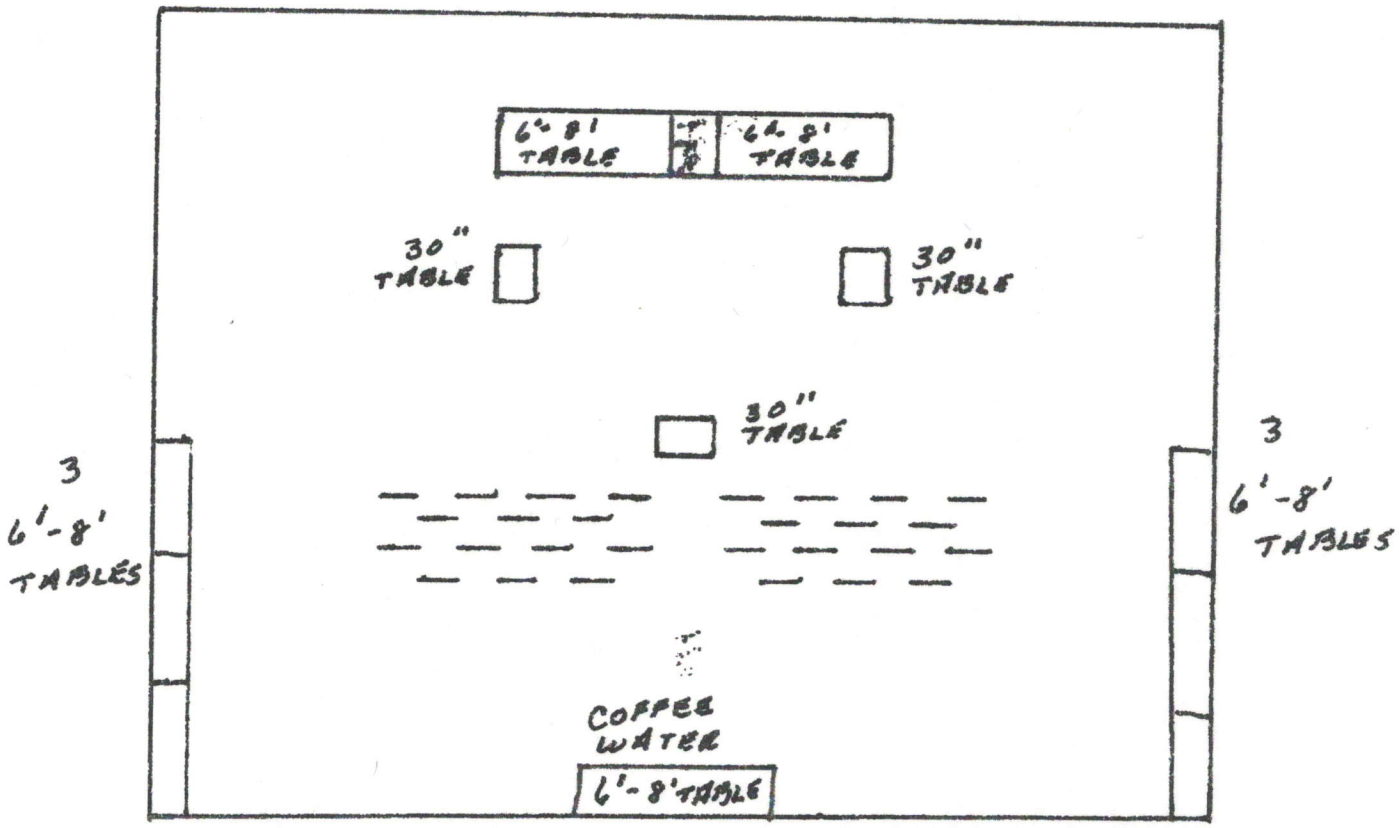
Nomination of Officers

Election and Installation of Officers/Election of Delegates to National Encampment

Closing Ceremonies

Sons of Union Veterans of the Civil War
Bob Petrovic
Phone 314-892-2158 Email rpetro7776@aol.com
Meeting June 22, 2002
Approximately 50 people

Meeting Room Setup



2 Speakers Tables 6' or 8' Tables.
Table top Podium
3 30" Tables
Theater Style Seating staggered for about 50 People
6 Tables along wall 6' or 8', 3 on Each Side
Rear Table 6' or 8'
Rear Table 3 Pots of coffee
Rear Table Ice Water

Lunch Menus
Must be turned in by June 7th.

_____ **Copperfield's Chef Salad**
Julienne strips of ham, turkey, sliced radishes, almonds, Onion, roasted peppers, diced tomatoes, hard-boiled eggs, And fresh bacon served with your choice of dressings.

_____ **Westport Club**
Deli-sliced and stacked turkey, ham, and crispy bacon with lettuce, sliced tomato and Swiss cheese on a toasted croissant, served with chips and a honey mustard mayonnaise.

_____ **Supreme French Dip**
Thinly Sliced prime rib stacked high on a grilled sourdough Roll topped with melted Swiss cheese, served with Au jus and French Fries.

Choose one beverage

_____ **Ice tea**

_____ **Reg Coffee**

_____ **Decaf Coffee**

_____ **Water**

NAME _____

NAME _____

Camp # _____

Cost $11.00 per person

Amount enclosed $_____

Sons of Union Veterans of the Civil War

Banquet Meals
June 22, 2002
Rounds of 8 or 10

Sliced Roasted Top Round of Beef. $18.95

Chicken Coq au Vin. $17.95

Mini-Hamburger Plate. $8.95

Chicken Tenders Plate. $8.95

Lunch Menu $7.50
June 22, 2002
Let catering manager know by 9:30AM

Copperfield's Chef Salad
Westport Club
Supreme French Dip

Hospitality Room
Approximate 50 People
June 21, 22, 2002

Small Refrigerator
Ice
Glasses
Several Tables
Chairs

Holiday Inn®

April 17, 2002

Mr. Bob Petrovic
Sons of Union Veterans of the Civil War
4729 Mehl Avenue
St. Louis, MO 63129

Dear Bob:

Here are the children' s menus that we talked about this morning. Let me know if you have any other questions.

Garden Salad
Chicken Tenders
Mashed Potatoes
Corn

Or

Fruit Cup
Mini-Hamburger
French Fries
Green Beans

Or

Garden Salad
Chicken Drummettes
Macaroni and Cheese
Applesauce

With Rolls and Butter
Water and Iced Tea
Dessert

$8.95 plus service charge

HOLIDAY INN•ST. LOUIS WESTPORT
1973 Craigshire, St. Louis, Missouri 63146 • 314-434-0100 • FAX 314-434-6619

Holiday Inn Westport
Lunch Menu
Sons of Union Veterans of the Civil War

Copperfield's Chef Salad
Julienne strips of ham, turkey, sliced radishes, almonds, onion, roasted peppers, diced tomatoes, hard-boiled eggs and fresh bacon, served with your choice of dressing

Westport Club
Deli-sliced and stacked turkey, ham and crispy bacon with lettuce, sliced tomato and Swiss cheese on a toasted croissant, served with chips and a honey mustard Mayonnaise

Supreme French Dip
Thinly sliced prime rib stacked high on a grilled sourdough roll topped with melted Swiss cheese, served with us jus and French fries

Please choose a beverage:
Iced tea
Coke, diet Coke, Sprite, Coffee or Decf

Priced at $7.50 each

Holiday Inn St.Louis-Westport — Sales — Catering Agreement

1973 Craigshire Road St. Louis, MO 63146
(314) 434-0100 * FAX: (314) 434-6619

Hotel Contact: Angela Cluchey

Organization: Sons of Union Veterans of The Civil War Post As: Sons of Union Veterans of The Civil War	Function Day/Date: Saturday 6/22/02	Contract #: 4391
Contact: Mr. Bob Petrovic Address: 4729 Mehl Avenue St. Louis MO 63129 On Site Contact: Bob Petrovic	Phone #: 314/892-2158 Fax #:	

Number of Attendees: Tentative 50 Guaranteed _____ Set _____

Minimum guaranteed attendance must be received **within 72 hours of event date.** If attendance falls below the guaranteed number, the client will be charged for the guaranteed number. If the guaranteed number is not received by the date/time indicated, **client will be charged for the "tentative" number of guests.** The hotel will set and prepare for 5% over the guaranteed number.

Meeting:

Meeting Room
See Diagram
Theatre Style
Table top podium
3 – 30 X 30 tables
2 – headtables
6 –display tables (3 on each side of room)
beverage station in rear of room

9:00 AM Guests arrive

9:30 AM Banquets to collect pre-order menu for lunch

12:00 PM Lunch – please refresh room

4:30 PM Function concludes

Breaks:

9:00 AM Beverage Station
Water Pitchers
2 pots of Regular coffee @ $14.95+ per pot
1 pot Decaf coffee @ $14.95+ per pot
Please ask prior to refilling

Lunch

12:00 PM Lunch – Each guest will choose one entrée and one drink

Copperfield's Chef Salad

Westport Club with french fries

Supreme French Dip with french fries

Iced-tea , Coke, Diet Coke, Sprite, Coffee or Decaf

@ $7.50 + per person

[ ] Pen	[ ] White Board	[ ] Podium
[ ] Pads	[ ] Flip Chart	[ ] Lectern
[ ] Water	[ ] Table Mic	[ ] Easel
[ ] Ext. Cord	[ ] Standing Mic	[ ] Screen

ST. LOUIS A/V:

Other Requirements:

Special Instructions:

Tax Exempt: Yes

Method Of Payment:	CREDIT CARD

TERMS AND CONDITIONS

Cancellation of Program: cancellation of these scheduled dates will be subject to the following assessment as liquidated damages due to the difficulty in reselling the reserved space: Cancellation of Program or Reduction of Program:

0-15 days prior to arrival – full payment on total meeting room rental and any estimated banquet revenues,
16-30 days prior to arrival – 50% of above costs
31 or more days prior to arrival – 25% of above costs.

A $75.00 fee will be incurred for any changes to original set-up on day of function. ***NO "to go" arrangements for food and beverage**
If fewer than 20 persons are served a meal in a banquet room, a service charge of $50.00 will be added to the banquet check.
All food and beverage and room rental are subject to a 19% service charge plus applicable sales tax.
It is hereby mutually agreed, between **Holiday Inn St. Louis-Westport** and the following named organization that the undersigned is an authorized agent for and on behalf of said organization. **A signed contract must be returned within 7 days to be considered definite.**

Hotel Rep: Angela Cluchey Date: 6-7-02 Organization Rep: _____ Date: _____

18.52

Holiday Inn®

May 16, 2002

Mr. Bob Petrovic
Sons of Union Veterans
4729 Mehl Ave.
St. Louis, MO 63129

Dear Mr. Petrovic:

My name is Scott Schrank, and I am the new general manager here at the Holiday Inn Westport. I am very excited about my new position at the hotel and look forward to serving your lodging and catering needs.

I know that you have learned by now that Carolyn Barrett is no longer with the hotel. She and her husband have relocated to Memphis. We are actively looking for the right person to fill Carolyn's position, but in the meantime, we want to make sure you have someone to speak with when calling the hotel.

If you have any questions or need information, please feel free to contact Sue Bushor or Chris DeCosty at any time. They can be reached at 314/434-0100; Sue's extension is 1381 and Chris' extension is 1317. Should I be able to serve you in any way, my extension is 1315.

Again, we look forward to seeing you at the hotel in the near future; and please do not hesitate to call any one of us if we can assist you.

Best regards,

Scott Schrank
General Manager

Brother Present Meeting June 22

B. Petrovic	68
D. Palmer	68
M. Trout	65
P. Leistritz	65
W. Busch	67
Carlson	67
D. Niermeyer	17
J. Grothe	65
C. Funck	65
T. Martin	64
B. Marks	64
V. V. H	65
B. Champlin	65
J. Riely	65
S. Michaels	-
G. Powell	-
J. Gallegos	65
P. Windslow	65
V. Stottlemyre	67

		FRIDAY	MEETING	BANQUET CHICKEN	BANQUET BEEF
* BOB PETROVIC	68	X	X		2
* GARY SCHEEL	68	X	X	2	
* DON PALMER	68	X	X		2
* MARK TROUT	68	X	X	1	1
* JOHN MARTIN	64	X	X	2	
* BOB CHAMPLIN	65	X	X		1
* JACK GROTHE	65	X	X	1	1
* CHARLES FUNCK	65	X	X	1	1
* PAUL LEISTRITZ	65	X	X	1	1
X VERNON VRON DER HEYDT	65		X		
* WALTER BUSCH	68		X		
* JOHN AVERY	68			1	
* GEORGE POWELL	COMMANDER IN CHIEF				1
* GENE DRESSEL					1
X MARK KOLLBAUM KUHLMAN	GUEST SPEAKER				1
* BUD MARKS	64		X	9 CHICKEN	14 BEER
* GLEN ALSOP	17		X		
* DOUG NEIMEYER	17		X		

2002 Missouri Department Encampment

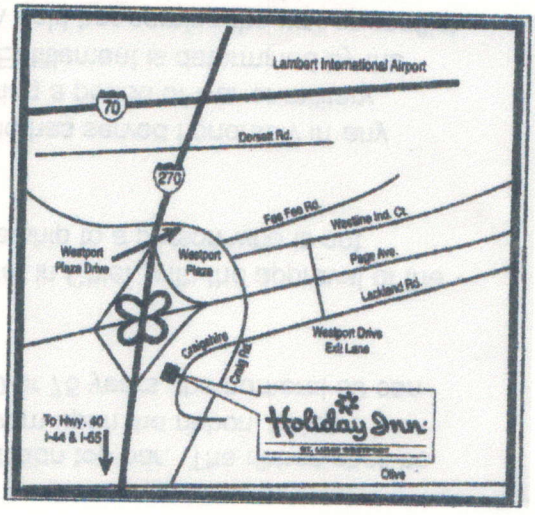
Sons of Union Veterans of the Civil War

Friday and Saturday, June 21-22, 2002 - St. Louis, Missouri

Holiday Inn - St. Louis Westport
1973 Craigshire Rd.
St. Louis, MO 63146
Toll Free 1 (800) 465-4329
314-434-0100

Room rate is $75.00 plus tax for single/double occupancy
Reservation deadline for this rate is June 12, 2002
MAY 31, 2002

Courtesy transportation provided to and from Lambert-St. Louis International Airport



DEPARTMENT OF MISSOURI

Sons Of Union Veterans Of The Civil War

CHARTERED IN 1883

Department Banquet

Saturday, June 22, 2002

St. Louis, MO.

Banquet Program

Master of Ceremonies	*John Avery* *Patriotic Instructor* *Department of Missouri*
Presentation of Colors	*Sons of Veterans Reserve*
Invocation	*Charles Funck* *Department Council* *Department of Missouri*
Introduction of Guests	*John Avery* *Patriotic Instructor* *Department of Missouri*
Presentation of Awards	*Don Palmer* *Commander* *Department of Missouri* *John Martin* *Chairman* *Department Awards Committee*
Guest Speaker	*Marc Kollbaum* *Jefferson Barracks County Park*
Closing Remarks	*Don Palmer* *Commander* *Department of Missouri*
Benediction	*Charles Funck* *Department Council* *Department of Missouri*

Banquet Menu

Sliced Roasted Top Round of Beef
Garlic Mashed Potatoes
Vegetable Medley

Chicken Coq Au Vin
Garlic Mashed Potatoes
Vegetable Medley

Garden Salad
Hot Rolls & Butter

Cake

Choice of Beverage

Children

Mini-Hamburger Plate

Chicken Tenders Plate

**** Special thanks to Dierbergs for their Donation ****

MEALS ARE $11.00 EACH. ORDER NOW AND AT NOON THEY WILL BE READY

Holiday Inn Westport
Lunch Menu
Sons of Union Veterans of the Civil War

#1 **Copperfield's Chef Salad**
Julienne strips of ham, turkey, sliced radishes, almonds, onion, roasted peppers, diced tomatoes, hard-boiled eggs and fresh bacon, served with your choice of dressing

#2 **Westport Club**
Deli-sliced and stacked turkey, ham and crispy bacon with lettuce, sliced tomato and Swiss cheese on a toasted croissant, served with chips and a honey mustard Mayonnaise

#3 **Supreme French Dip**
Thinly sliced prime rib stacked high on a grilled sourdough roll topped with melted Swiss cheese, served with us jus and French fries

Please choose a beverage:
Iced tea
Coke, diet Coke, Sprite, Coffee or Decf

Holiday Inn®

January 15, 2002

Mr. Bob Petrovic
Sons of Union Veterans of the Civil War
4729 Mehl Avenue
St. Louis, MO 63129

Dear Mr. Petrovic:

Thank you for taking time to speak with me on the telephone today. I know we at the Holiday Inn Westport can help you plan and host a successful reunion.

The hotel is seven miles from the airport, twenty miles from downtown and less than a mile from Westport Plaza that has over eighteen different restaurants and entertainment venues your attendees can enjoy in their free time.

For people that are driving to the meeting, we are located just off I-270 and Page Avenue with easy access from all the major freeways that service the St. Louis area.

Our guests are provided these services and amenities:

- ☆ 316 spacious guest rooms, including two suites
- ☆ Complimentary shuttle to and from the airport and Westport Plaza
- ☆ Complimentary parking with over 500 spaces
- ☆ On site Enterprise Car Rental
- ☆ Award winning Copperfield's Restaurant and Micki's Lounge
- ☆ Indoor garden pool, whirlpool and fitness center
- ☆ In room coffeemakers, hair dryers and full size iron/ironing boards

For the Sons of Union Veterans of the Civil War, we can offer:

- ☆ Availability for June 21-23, 2002
- ☆ Discounted sleeping room rate of $75.00 for single or double occupancy
- ☆ Complimentary hospitality suite
- ☆ Separate room for banquet at no additional cost

HOLIDAY INN•ST. LOUIS WESTPORT
1973 Craigshire, St. Louis, Missouri 63146 • 314-434-0100 • FAX 314-434-6619

HOLIDAY INN WESTPORT

"JUST THE FACTS"

At the Holiday Inn Westport we take pride in offering our guests not just a place to stay, but a truly memorable experience. See what your group will receive!!!

- ***Complimentary transportation*** *to and from Lambert St. Louis Airport*
- ***Complimentary transportation*** *within a five mile radius of the hotel including the Westport Plaza Entertainment Complex featuring over 16 shops and restaurants.*
- *Dataports, coffee makers, hair dryers, voice mail, cable television with in-room movies on command, electronic door locks, clock radios, iron and ironing boards – available in all guest rooms*
- *Over 12,000 sq. ft. of meeting space to hold any type of function and an Executive Boardroom*
- *Award-winning Copperfields Restaurant featuring lunch buffets*
- *Room service available seven days a week*
- *Micki's Lounge – a sports bar atmosphere - open nightly with complimentary hors d'oeuvres 5-7pm*
- *Indoor garden pool and hot tub*
- *Game room facility*
- *Fitness center with state-of-the-art equipment*
- *Free easily accessible parking*

HOLIDAY INN WESTPORT
1973 Craigshire Road, St. Louis, MO 63146
(314) 434-0100 phone / (314) 434-0596 fax

received 3/21/02

#4391

Holiday Inn®

CONFIRMATION AGREEMENT

March 13, 2002

Mr. Bob Petrovic
Sons of Union Veterans of The Civil War
4729 Mehl Avenue
St. Louis, MO 63129

Dear Bob,

The information below and the agenda constitutes a contract between Sons of Union Veterans of The Civil War and Bristol Hotel Management Corporation d/b/a Holiday Inn Westport St. Louis and will be helpful during the planning of your stay with us.

(1) SLEEPING ACCOMMODATIONS AND RATES: It is a pleasure to confirm on a definite basis the following arrangements:

Date	06/21	06/22	06/23							2002
Day	Fri	Sat	Sun							
Rooms	20	20	C/O							

We are pleased to extend the following special rates for your program.

DELUXE GUEST ROOMS
75.00King Occupancy
75.00Double Occupancy

(1.B.) Tax Exempt Status: With the proper exemption forms, these rates are only subject to local city tax, which is currently 7.5%.

(1.C.) Transportation and Parking: We offer complimentary shuttle transportation to and from the airport, and have free parking spaces available.

The foregoing requirements are accurate to the best of our knowledge. If you will sign and **return the enclosed copy of this Confirmation by 03/26/02**, it will serve as our mutual understanding of the agreement. If we have not received a signed agreement by this date, the Hotel has the right to re-evaluate all terms and conditions of this Confirmation Agreement. If there are any discrepancies, we will, of course, be happy to clarify them. Upon receipt of your signed agreement, with no changes, I will sign and forward a copy back to you for your records.

Best Regards,

Carolyn Barrett

3/21/02
Date

Carolyn Barrett
Senior Sales Manager

The contents of the foregoing agreement meet with my approval, and I consider all arrangements to be confirmed and definite.

Approval on behalf of:
Sons of Union Veterans of The Civil War

Bob Petrovic

March 21, 2002
Date

Mr. Bob Petrovic

CATERING
M • E • N • U

DINNER SELECTIONS

All dinner selections include: a starter course, chef's selection of vegetable, fresh hot rolls and butter, dessert and beverage.
Your Catering Manager will assist you in selecting the items that best compliment your entrée.

BEEF SELECTIONS

Roast Prime Rib of Beef
An ample portion of the finest Choice Select Prime Beef served Au Jus and complimented with an Idaho Baked Potato
$23.50 per person

New York Strip Steak
A 12 ounce Strip Steak marinated in a Maitre d' butter and Grilled, served with an Au Poivre Sauce and complimented with a baked potato
$27.95 per person

Filet Mignon
Tenderloin of Select Cut Beef broiled and crowned with a Mushroom Cap.
Served with Yukon Gold and Red Potatoes
$29.95 per person

Sliced Roasted Top Round of Beef
Sliced and served in a Bourdelaise Demi-glace.
Served with Parsley New Potatoes
$21.95 per person

Twin Tenderloin Medallions
Featuring dueling Béarnaise and Peppercorn Sauces
Served with Oven Roasted Rissole Potatoes
$27.95 per person

POULTRY SELECTIONS

Chicken Marsala
Breaded Chicken Breast, sautéed and topped with a Marsala Wine Sauce garnished with julienne carrots, served with Roasted Red Potato Baskets
$19.95 per person

Chicken Coq au Vin
Traditional presentation of a Quarter Chicken Stewed in a Red Wine and Mushroom Sauce
Served with a White and Wild Rice Mixture
$17.95 per person

Chicken Cordon Bleu
Boneless Breast of Chicken rolled and stuffed with Ham and Swiss Cheese, baked until golden brown, served with a Supreme Sauce and Au Gratin Potatoes.
$22.95 per person

Tequila Grilled Chicken Breast
Grilled Chicken Breast featuring a Tequila Lime and Cilantro Demi-Glace
Served with Fettuccine Alfredo
$19.95 per person

Holiday Inn®

CONFIRMATION AGREEMENT

March 13, 2002

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Sons of Union Veterans of The Civil War
4729 Mehl Avenue
St. Louis, MO 63129

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Date	06/21	06/22	06/23							2002
Day	Fri	Sat	Sun							
Rooms	20	20	C/O							

We are pleased to extend the following special rates for your program.

DELUXE GUEST ROOMS
75.00King Occupancy
75.00Double Occupancy

(1.B.) Tax Exempt Status: With the proper exemption forms, these rates are only subject to local city tax, which is currently 7.5%.

(1.C.) Transportation and Parking: We offer complimentary shuttle transportation to and from the airport, and have free parking spaces available.

(2) **RESERVATION PROCEDURE - Individual:** Please advise your attendees to call the hotel reservations department at 314/434-0100. To receive the contract rates, the attendees should identify they are with your group. All reservations should be made by **05/31/02**After this date we will release the remainder of your guest room block. Additional reservation requests will be honored on a space and rate available basis..

(3) **GUARANTEE STATUS - GUARANTEED BY INDIVIDUAL:** Rooms can be guaranteed for late arrival to an individual credit card or by advance deposit. A guaranteed room reservation assures a room for your attendees regardless of their arrival time. Any guaranteed reservations not canceled before 6:00pm on their arrival date will be billed to the credit card or against the advance deposit.

(4) **ROOMS BILLING ARRANGEMENTS:** Arrangements have been made for each individual to pay for their room, tax, and incidental charges upon departure. Any other charges relating to your meeting will be added to your account.

(5) **ACCOUNT PAYMENT ARRANGEMENTS:** Your Group Account is due upon conclusion of your program and must be reviewed and paid at the front desk prior to departure. Please complete the enclosed Credit Card Agreement, with a credit card number guaranteeing payment. An imprint of this credit card along with the cardholder's signature will be required during check-in on your event date. Please return the enclosed Credit Card Agreement along with the signed copy of this Confirmation Agreement by 03/26/02. We are not able to consider your program definite unless this payment form is received with your contract and approved by our Credit Department.

(6) **FUNCTION ARRANGEMENTS:** We have reserved banquet and meeting space as per your outlined agenda below. Your Meeting Services Manager will be contacting you as time grows near your arrival date to discuss and finalize your exact room set-up requirements, menu selections and audio-visual equipment needs. Please advise us of all changes to your agenda so that we may best serve your specific program requirements.

Day Date	Times	Room Name	Function Type	Seating Type	Set For	Charge
Fri-06/21/02	3:00p-11:00p	Meeting Room	hospitality room	Special Set up	50	N/C
Sat-06/22/02	9:00a- 4:30p	Meeting Room	Meeting	Special Set up	50	N/C
Sat-06/22/02	7:00p-10:00p	Meeting Room	Dinner	Rounds Of 10	50	N/C

3/21/02

* Top Round of beef at $18.95++ per person for dinner CCB

(6.A.) **Banquet Function Guarantees:** A final guarantee on catered food functions is due no later than 72 hours (or 3 business days) prior to the arrival of your group. This guarantee represents the minimum guest count for billing purposes and may not be reduced. Without a guarantee we will bill based on anticipated attendance noted above or actual attendance, whichever is greater.

(6.B.) **Shipping and Receiving:** When shipping packages to the Hotel, please address your boxes to **1973 Craigshire Road, St. Louis, MO 63146**. Always include your Sales Manager's name, group name, arrival/meeting date, and group contact. Following these guidelines will ensure prompt delivery of your packages.

(6.C.) **Alcoholic Beverages Services:** It is the policy of the Hotel to serve alcohol in a responsible manner. Towards this concern for your guests well being, the Hotel reserves the right to:

1. Request identification and proof of age from anyone who appears to be less than the age of 21, and refuse alcoholic beverages to anyone who is underage.

2. Refuse alcoholic beverages service to any person who, in the sole opinion of the Hotel management, appears intoxicated.

Please note that all alcoholic beverages served on the Hotel premises must be provided by the Hotel and dispensed by our staff.

(7) **CANCELLATION POLICY:** This program will be considered definite upon the signing and dating of this Confirmation Agreement. Upon your signing, the Hotel will protect your guest room block and reserved function space to the exclusion of all other business opportunities. Cancellation of these scheduled dates will be subject to the following assessment:

A. **Cancellation of Dates**

0 to 30 days prior to arrival	Full payment on total number of guest rooms for the duration of the dates agreed upon, meeting room rental and any estimated banquet revenues.
31 to 60 days prior to arrival	50% of the above
61 or more days prior to arrival	25% of the above

Hotel reserves the right to cancel this contract in its entirety for the following reasons:

1) Hotel determines that, through either fraud or misrepresentation, the nature, purpose or basis for Company's use of the Hotel is other than has been specifically represented to Hotel.

2) Company's insolvency or the making by the Company of a transfer or assignment for the benefit of creditors, whether by fraudulent or legitimate means, or the voluntary or involuntary filing of Bankruptcy.

If Hotel cancels for any of the above reasons, such cancellation will become effective immediately without any cost, penalty or liability to the Hotel.

(8) **PROGRAM ALTERATION CONTINGENCY:** The pricing for your program has been negotiated based on the dates, number of guest rooms and function requirements, as specified in this agreement. If these requirements are changed, we reserve the right to renegotiate this agreement.

(9) **IMPOSSIBILITY OF PERFORMANCE:** This contract will terminate without liability to either party if substantial performance of either party's obligation is prevented by an unforeseeable cause reasonably beyond the party's control. Such causes include, but are not limited to, acts of God; acts, regulations, or order of governmental authorities; fire, flood or explosion; war, disaster, civil disorder, strikes, lockouts, curtailment of transportation facilities, or threat thereof; or other emergency making it illegal or otherwise impossible to provide the facilities or the services to hold the meeting.

(10) **ACCESSIBILITY AND SAFETY:** The Hotel is in compliance with the requirements of Title III of the Americans with Disabilities Act. The Hotel has made a reasonable effort to remove architectural, structural and procedural barriers in our existing facilities to provide services in an integrated setting for individuals with disabilities. The Hotel also meets all Fire Safety Act regulations and the Hotel managers and staff are trained in the event of an emergency to ensure the safety of all employees and guests.

(11) **DISPUTES:** This agreement, and any dispute which may arise hereunder will be governed by the laws of the State of Missouri. The venue of any such dispute shall be in the county where the Hotel is located. If, on account of any breach or default by either party on its obligations hereunder, it shall be necessary for the non-breaching party to employ an attorney to enforce or defend any of the rights and remedies available hereunder, the breaching party agrees to pay any reasonable attorney fees, court cost and other expenses incurred by the non-breaching party in connection therewith.

The entire staff at the Hotel sincerely appreciates the opportunity to serve Sons of Union Veterans of The Civil War. You can be assured of the effort of our entire staff and my personalized attention to help make your program most enjoyable and successful.

The foregoing requirements are accurate to the best of our knowledge. If you will sign and **return the enclosed copy of this Confirmation by 03/26/02**, it will serve as our mutual understanding of the agreement. If we have not received a signed agreement by this date, the Hotel has the right to re-evaluate all terms and conditions of this Confirmation Agreement. If there are any discrepancies, we will, of course, be happy to clarify them. Upon receipt of your signed agreement, with no changes, I will sign and forward a copy back to you for your records.

Best Regards,

C. J. Barrett

Carolyn Barrett
Senior Sales Manager

3/21/02
Date

The contents of the foregoing agreement meet with my approval, and I consider all arrangements to be confirmed and definite.

Approval on behalf of:
Sons of Union Veterans of The Civil War

Mr. Bob Petrovic

Date

DEPARTMENT OF MISSOURI
SONS OF UNION VETERANS OF THE CIVIL WAR

June 16, 2002

To: Donald Palmer, Commander, Department of Missouri SUVCW
Robert Petrovic, Secretary/Treasurer, Department of Missouri SUVCW

Subject: Official Report to the 2002 Missouri Department Encampment Regarding the Department's Graves Registration Program

Dear Brothers:

This correspondence represents my Official Report on the Graves Registration Program in the Department of Missouri for 2002.

When appointed to the position of Department Graves Registration Officer less than one year ago, the Department did not have any structured or official Graves Registration Program in place. We have now since implemented such a program and burial information is now being regularly entered into the Department's new Graves Registry.

I believe as a Department, we are indeed now better organized and efficient in 2002 than we ever have been in regards to collecting and compiling of data regarding the final resting places of all Union Veterans buried in the State of Missouri. In addition, we have expanded our program to include all known Missouri Union Veterans buried in other States than Missouri. When our program is complete, a person will be able to check our records and find where the final resting place of the Veteran they are searching for whether he is buried in Missouri, or is a Missouri Veteran buried elsewhere. This day I speak of is of course many many years from now, but we must continue to contribute to the program year after year in order to reach this important goal.

Our primary success in the program this year is of course actually obtaining and opening the computer database files from the National Organization and implementing Missouri's. The primary file from the National Organization contained the names of 7,800 Missouri Union Veterans. There is a major problem though, and that is the vast majority of the National listings are of names only, with no additional informational support what so ever. It is as if someone originally entered the names into the registry from a large roster of some sorts but had really no other supporting information to go with them. In hindsight though, at least we have thousands of names on the list who are suppose to be Union Veterans, we now just need to go out and find them.

Another success in the program is that Department Commanders have agreed that the best way to accomplish a successful Graves Registry Program is to actually divide the State up into eight geographical areas and assign certain Counties within the State to each of the eight Camps. This way the individual Camps know exactly what Counties to cover and concentrate their efforts in and avoid duplicating work that another Camp may have already done.

The problem though, is that the Department Commander would like to have a State-wide committee formed for Grave Registrations and getting numerous members to take the time to work on the project together I believe will not work. In a current Department that cannot even muster more than ten Officers at its own Department meetings, how in the world can we get a committee organized and responsive.

I will again suggest, that the Department Commander and the Department Graves Registration Officer arbitrarily designate these areas in order to get the program implemented. The Department will then need to rely on the coordination between the Department Graves Registration Officer and the individual Camp Graves Registration Officer to operate the program without the unnecessary bureaucracy of another committee.

Although the Graves Registration Program is underway, there are also several areas of concern and disappointment. First of all, every Department member should now know that this program is one of the primary tasks that it has been assigned by the National Organization. It is the responsibility of the individual Camp Commanders and their Camp's Graves Registration Officers to organize and set aside at least several special day activities for their Camps each year and visit local cemeteries and/or search County records in order to find the graves of these Veterans.

Walking around an old cemetery looking for military markers is the easy way to find and register graves but for every one you do find, you have probably walked passed ten that only have private markers. Knowing that most Civil War Veterans do not have military markers, only concentrated and motivated research can identify and locate these lost members. It takes time and patience to find them, but they are indeed out there.

The most disappointing aspect of this year's Graves Registration Program was the sheer lack of motivation and activity of the majority of the Camps within the Department that did not take the time to send in to the Department one single completed form. The total forms received by the Department Graves Registration Officer in the past nine months have been 252. Out of these 252, the Ulysses S. Grant Camp #68 completed 190 Grave Forms, the Phelps Camp #66 completed 57, and the William T. Sherman Camp #65 completed 5.

Due to the vast majority of the entries contained within the National Database being incomplete, Camp's which are fortunate to have large cemeteries nearby such as

large church cemeteries, municipal cemeteries, National cemeteries, and cemeteries near Civil War battlefields, must take the time and complete new forms on each of the Veterans buried there. The Department Graves Registration Officer will then take the completed forms and compare them with the information already in the computer. The Department will also permanently keep the paper forms as well for a hardcopy record.

Starting at the 2003 Department Encampment, the Department Graves Registration Officer will supply a copy of the current graves listings that have been compiled to that date to each of the Camps. I believe the Department should only supply listings of the Veteran's name and the County in which he is buried in. This will aid the individual Camps in their collection of data and help to prevent the duplication of information already in the Department Database. As originally proposed though, the individual Camps should always make a copy of the original forms they submit to the Department for their own record and use.

In my opinion, the Department should refrain from supplying complete copies of all of the information held within the Registry and only release small amounts of information at given times. I believe the completed Registry will ultimately become a very valuable record in the future and the Department may seriously decide to publish the completed file for profit to aid the Organization in its mission. The National Archives and others charge everyone for copies of their records for profit so why shouldn't we publish a research book with our information. As I have stated before, the organization needs to start viewing itself with more emphasis on a business plan in order to financially support future monuments, educational events, etc.

I firmly believe that if the Department does not protect the completed record files and allows the information to be indiscriminately released, others will most certainly capitalize on our brother's hard work and publish "our" work for their "own" profit. Releasing individual Veteran information is perfectly acceptable and should always be done, but to allow someone to request and receive a complete copy of the thousands of Veterans on file with the Department for a few bucks should not be allowed at all, even to members of the SUVCW. We should seriously plan to publish this information in the future and copyright it for our protection.

In the upcoming year, I would like to see a more devoted and dedicated attitude in the Graves Registration Program by all members of the Department. For individual Camps not to turn in a single completed Graves Form during the course of an entire year is unsatisfactory and inexcusable. Each Camp must set certain obtainable goals and take the time to register the graves of our fallen Grandfathers. This program is one of the many important tasks we must regularly address and each Camp must work on it from time to time throughout the year. Camps do not have to burden themselves by searching for these graves all of the time, but each must contribute a respectable number on a yearly basis for the program to be an ultimate success.

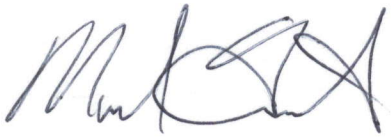
Also, in the upcoming year, we will implement a new and improve Department Web Site with a page entirely dedicated to the Graves Registration project. I have personally registered numerous Veterans, some of which are buried in Oregon and Louisiana from correspondences on the Internet. By having a section of the Department Web Site dedicated to Graves Registration, and an easy means for individuals outside of the organization to register a Veteran, be it from E-mails or from down loaded Graves Forms for them to mail in, I believe many citizens will take the time to list a Veteran they are aware of.

I encourage each Camp that has a Web Site to also put information on their site regarding the program and how to register a Veteran. If done well enough, many Camps may only have to actually visit cemeteries once in a great while and can rely on obtaining their share of yearly Grave Registrations from Internet viewers alone. The Sky's the limit with a well-planned Web Site.

In closing, I wish to thank Department Commander Donald Palmer for giving me the opportunity this year to implement the Graves Program and to serve as the Department's Graves Registration Officer. I also wish to thank all of the Camps and Brothers who took the extra time and made the extra effort to complete some of the Graves Registration Forms on behalf of our Department and our noble Grandfathers who are at rest in their quiet graves.

From this moment on Brothers, rededicate and re-devote yourself to the memory of our fallen Grandfathers and always remember the pain, suffering, and sacrifices they made for all of us here today. Always keep their memory alive in your minds and in your hearts, and in the end, we will be successful and we will not have failed them.

In Everlasting Fraternity, Charity and Loyalty,



Mark Trout
Department Graves Registration Officer
Department of Missouri
Sons of Union Veterans of the Civil War

Department of Missouri
Patriotic Instructor
John D. Avery
Annual Report
June 21,2002

Brothers:

I herein submit my annual report to the Department of Missouri Encampment to be held June 22, 2002.

I feel I have only begun to achieve the goals which the Department set for the Patriotic Instructor. If I am reelected to this post I will continue to build on the tasked begun.

I requested from the Camp Commanders the names of their Patriotic Instructor. To this date I have only received names for Camp Patriotic Instructors from two of the ten Camp Commanders. One of those being myself. I trust that by August 2002, I will have names from all of the Camps. Upon receiving all of the names I will disseminate patriotic information to each of them that can be shared with the Camp members as well as their local communities.

It has been my privilege to write articles on Patriotism for each of the issues of both the **Missouri Unionist** (Department of Missouri Newsletter) and **Hardscrabble** (U. S. Grant Camp #68 Newsletters).

I have also disseminated information regarding the proper use of the American Flag to community groups as well as many individuals from various communities.

In F. C & L.
John D. Avery
Department Patriotic Instructor

June 14 2002

To: Donald Palmer, Commander, Department of Missouri SUVCW
Robert Petrovic, Secretary/Treasurer, Department of Missouri SUVCW

Subject: Official Report to the 2003 Missouri Department Encampment Regarding the Department's Graves Registration Program

Dear Brothers:

This correspondence represents my Official Report on the Graves Registration Program in the Department of Missouri for 2003.

As of this date, I have the following count on graves that were registered for the Department in the 2003 year.

331 - Grant Camp
18 - Wilhelmi Camp
Approx. 156 - Westport Camp (Database was sent directly to National According to Brother Bud Marks)

I have only received hardcopies of Wihelmi and Grant Camp forms that will be forwarded to National. Westport is sending theirs in shortly. If there are any other Camps that have grave forms on hand they need to get them into me by July 2, 2003 so I can forward them to National prior to the National Encampment.

The only other comment I can make is each Camp must place this program as a priority due to it being a National initiative. Brother Smarker of Kansas City is currently attempting to make the National Database even better and I wish him Luck. I regret that I will not be able to stay the Department's Graves Registration Officer any longer and a new one needs to fill my vacancy by August 1, 2003. The demands of The Missouri Civil War Museum and its creation are too great for me to devote any more free time to any other office at this time. Good luck in the future.

Respectfully,

Mark L. Trout

Report From the Department Newsletter Editor & Graves Registration Officer

MARCH 16, 2002 JEFFERSON CITY, MISSOURI

Graves Registry Information:

National Graves Registration Officer Leo Kennedy has sent the Department the current Graves Registration File from the National data base. Most entries are incomplete.

We have received approximately 300 additional grave registrations forms from the St. Louis Genealogy Society this year.

To date, I have only received four grave registration reports from other department members besides the graves in which I have registered. Members need to get with it.

I plan to create a hard copy index of the records in which we have for each of the camps. This way they can cross reference any names they may come upon. Twice a year I'll update them.

Department Web Master Doug Niermeyer does have the key to the Department Web Site and we will be creating a new section in the web site specifically for anyone to easily register grave information over the Internet. This web page will be in my opinion, the single most important tool or organization will have to successfully continue the project.

Department Newsletter Information:

The first issue was sent out in the mail in early February to about 150 people. In addition, numerous issues were given out to individuals such as prospective members, auxiliary members, etc. at the recent activities in St. Louis.

We published 200 issues and only about a dozen remain.

Total printing cost for the 200 issues was $200.00

We spent an additional $70.00 on postage but that was regular fee for the first mailing and will be drastically cutting this price when we get a postage permit.

Were looking at around $250.00 per issue if we mail all of them out each issue, should we go to twice a year instead of four times a year so we can save money?

The department is contacting National in order to get permission to use their non-profit postage permit like Michigan does. Our Post Master will honor it if we get a letter from National giving us permission. I anticipate they will. This will reduce our postage from .58 cents to around .21 cents and we will never have any annual fees.

I would like to include a guest writer in each edition to write a one page article on Civil War History, a certain person, or whatever. Any volunteers on the next issue.

For the "Camp News" sections, I need articles and real photos sent to me, they scan better that e-mail photos.

Hope you all liked the newsletter, If anyone has suggestions, comments or criticisms let me know, its your paper.

2002-2003 PROPOSED BUDGET

Department of Missouri
Sons of Union Veterans of the Civil War

Department funds are authorized, as may be necessary and proper as indicated in TABLE 1 and TABLE 2, below, and as defined hereinafter under the authority and conditions provided for by the Department Bylaws and in any other lawful and applicable appropriations, as may be established for the Department of Missouri Fiscal Year (FY) 2003 Budget.

TABLE 1

REVENUE	BUDGET	%
Department Per Capita Taxes (mem x $6)	912	21.7
National Per Capita Taxes (mem x $12)	1824	43.5
Application Fees (10 x $5)	50	1.2
National Web Fees (5 x $5)	25	0.6
Interest (from savings/investments)	20	0.5
Department Encampment *	274	6.5
Fundraisers*	350	8.3
Donations*	600	14.3
Other Income	140	3.4
TOTAL RECEIPTS	4,195	

TABLE 2

FUND	CATEGORY	BUDGET	%
T-01	National Per Capita Taxes	1824	45.7
T-02	Application/Admissions Fee	50	1.3
T-03	National Web Fee	25	0.7
	Taxes/Fees Subtotal	1899	47.5
O-01	Department Encampment	300	7.2
O-02	Tax Exemption Fee	15	0.4
O-03	Office Supplies	100	2.4
O-04	Newsletter	1150	27.4
O-05	Flowers	60	1.4
O-06	Postage (non-newsletter)	60	1.4
O-07	Duplicating (non-newsletter)	120	2.8
O-08	Telephone Calls	40	0.9
	Operations Subtotal	3994	95.2

A-01	Department Awards/Recognition	200	4.8
	Awards Subtotal	200	4.8
G-01	**GENERAL FUND**	250	6.0
TOTAL OUTLAYS		4,194	

TABLE 3

R-01	**RESERVE**	**3,702**	47.2

* percentage of Grand Total

TABLE 4

	GRAND TOTAL (outlay & reserves)	**7,846**	

REVENUES

Department Per Capita Taxes : Revenue from Department Per Capita Taxes at $6 per Brother, per annum ($1.50 per quarter)
National Per Capita Taxes : Revenue from National Per Capita Taxes at $12 per Brother, per annum ($3 per quarter).
Application Fees: Revenue from Application fees at $5 per Brother.
National Web Fees: Revenue from fees collected by applicants applying via the national website at $5 per Brother.
Interest: Revenue from Interest accumulated from any savings or other investment accounts held in trust for the Department.
Department Encampment: Revenue collected from Brothers and guests who plan on attending the Department Encampment and banquet, to be used specifically for expenses associated with the Encampment, including photographs and a PDC badge for the outgoing Department Commander.
Fundraisers: Revenue from fundraising activities to subsidize the payment of expenses associated with the Department Encampment.
Donations: Revenue from Donations made to the Department, from any sources whatsoever, be it fellow Brothers, Allied Orders, or otherwise.
Other Income: Revenue from any other sources..

OUTLAYS

TAXES FUND

National Per Capita Taxes - T-01: For purposes of remunerating per capita taxes to the National Treasurer as required by the SUVCW Constitution and Regulations. The amount shall be $12 per Brother, per annum ($3 per quarter).
Application - T-02: For purposes of forwarding the admission fee to the National Treasurer as required by Article VII of Chapter I of National Regulations. The amount shall be $5 per new Brother.
National Web Fees - T-03: For purposes of forwarding fees collected by applicants applying via the national website at $5 per Brother.

OPERATIONS FUND

Department Encampment - O-01: For purposes of expenses incurred as a result of holding the Department Encampment (including the purchase of a PDC badge for the outgoing Department Commander) and banquet (including photographs).
Tax Exemption Fee - O-02: For purposes of renewing annually the Department tax exemption status.
Office Supplies- O-03: For purposes of expenses incurred as a result of supplying necessary stationary, forms, and other materials for officers as authorized by Department Bylaws; and for other necessary purposes related to forms and materials.
Newsletter – *The Missouri Unionist* - O-04: For purposes of expenses incurred as a result of editing, publishing, printing, and mailing *The Missouri Unionist* newsletter, including, but not limited to, supplies and equipment; and for other necessary purposes related to *The Missouri Unionist* newsletter. Certain items necessary for the publication of the newsletter are itemized in TABLE 5, below. The budgeted amount listed above in TABLE 2 should be in excess of that in TABLE 5, to account for the occasional need to print extra copies or due to errors in printing, like situations, or the need for additional publication materials.

TABLE 5

Newsletter Item	*No. of Items*	*Cost/Issue*	*Total/Item*
Postage	• 4 issues/year + $125	200 x $0.22 = $44.00	$301
Publishing	• 4 issues/year	200 x $1.00 = $200.00	$800
Total			**$1101**

Flowers (O-04) : For purposes of sending flowers to sister organizations or brothers who may be ill or in distress due to family situations.
Postage (non-newsletter) (O-05): For purposes of expenses incurred as a result of authorized Department mailings, exclusive of *The Missouri Unionist* newsletter; and for other necessary purposes related to postage.
Duplicating (non-newsletter) (O-06): For purposes of expenses incurred as a result photocopying and duplication costs; and for other necessary purposes related to duplication.
Telephone Calls (O-07): For purposes of expenses incurred as a result of Department authorized long distance telephone calls; and for other necessary purposes related to long distance telephone calls.

AWARDS FUND

Department Awards/Recognition (A-01): For purposes of expenses incurred as a result of demonstrating appreciation and providing awards on behalf of the Department; and for other necessary purposes related to Department Awards/Recognition.

GENERAL FUND

General Fund (G-01): This fund is for purposes of general expenses not already categorized in this Budget.

RESERVE FUND

Reserve (R-01): This contingency fund shall be used for emergency purposes of the Department, as determined by the Department Commander in conjunction with other officers of the Department.

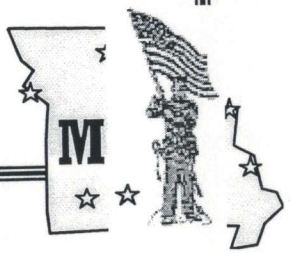
MISSOURI VISION
2010

Operating Plan for the
Department of Missouri
Sons of Union Veterans of the Civil War

Don Palmer
Department Commander

Why an Operating Plan?

- Fosters functional organization
- Common Priorities
- Common processes
- Eliminate assumptions
- Become the benchmark



Outline

- Organizational Growth
- Community Relations
- Department Initiatives
- Support of National Initiatives
- Financial Strategy

Organizational Growth

- Membership
  - New Member Recruitment
  - Current Member Retention
- New Camp Formation
  - Continue Current Activities
  - Strategy for New Camps
- Auxilliary

Community Relations

- Increase Public Awareness
- Veterans Organizations
- Scouts
- Elementary/Secondary Education
- State/National Historic Sites
- State-Sponsored Programs

Department Initiatives

- Missouri GAR Museum
- Missouri GAR Highway
- 2007 National Encampment

Support of National Initiatives

- Graves Registration
- Civil War Memorials/Monuments
- GAR Post Records

Financial Strategy

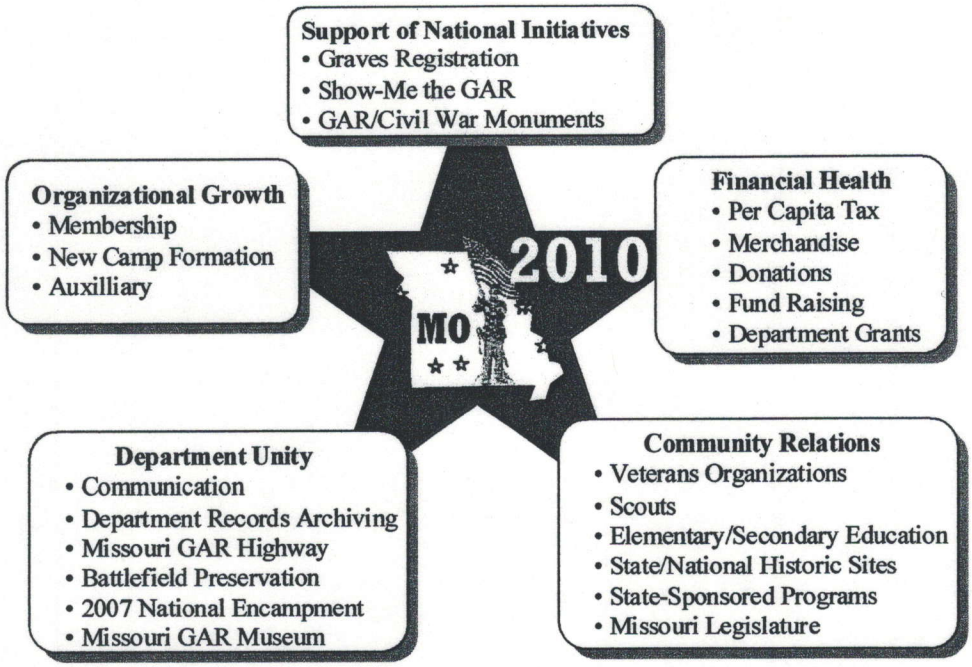
- What to we need to operate effectively?
- How are we going to get there?
- Plan to generate revenue
  - Per Capita Tax
  - Merchandise
  - Donations
  - Fund raising

Schedule

- Disseminate information by 15 October
- Review progress - meeting in November?
- Draft plan by February - meet to review
- Sign-off by Department and Camps by 01 April

MISSOURI VISION 2010: THE DEPARTMENT PLAN FOR SUCCESS

Since its re-chartering in 1996, the Department of Missouri has been growing steadily in membership and in stature. In 2001, the Department had its By-Laws approved by the Commander-in-Chief and it hosted a successful National Encampment in Springfield, MO. With the Department now operating under approved By-Laws, it is time to develop a plan for continued growth over the next decade. This plan, known as Vision 2010, establishes what we want the Department to look like by the year 2010 and formulates how we get there. There are five key elements to Vision 2010, including organizational growth, community relations, Department unity, support of National initiatives and financial health.



Organizational Growth

Membership is a critical element relative to continued growth of the Department. This not only includes attracting new members, but keeping attrition to a minimum. Not only do we need to show potential new members the benefits of belonging to our organization, we need to place equal weight in keeping our current members interested in our programs. To assist in this endeavor, we will be conducting a Vision 2010 survey of the Department membership every two or three years to get a handle on member thoughts, interests and criticisms. As a follow-up, we must adequately address member concerns. Members of the Department need to believe that their voices will be heard and they are not simply a name on a list. The Department will establish a membership goal for 2010, with goals for annual growth up to that point. This will be used to help measure our success in attracting new members and maintaining our current membership.

In order to increase member and Camp participation in SUVCW activities, we will introduce an awards program as an incentive. These awards will be presented on an annual basis at the Department Encampment to the most active Camp, the most valuable member of the Department and a non-member who has provided invaluable support to our organization. The award for most active Camp may also include a financial contribution from the Department to the

selected Camp; however, any financial transaction must first be approved by the Department Council.

The Department currently operates seven Camps in the state and at least three more are in the organizing stages. We need to look at Camp distribution in the state and actively recruit members in areas void of Camps to help with camp formation in their areas. As part of the 2010 strategy, we will be looking at the state demographics to identify where new camps can be formed and sustained in order to plan the 2010 organizational structure.

The Department of Missouri, at present, does not have an Auxilliary operating in conjunction with the Department. Some of the more successful Departments in the SUVCW have strong and active Auxilliaries working cooperatively to meet objectives of both organizations. As a Department, we should establish a goal to have an Auxilliary operational in our state. Based on an attempt to form an Auxilliary in 1997, we know there are pockets of interest and we need to bring these pockets into a coherent force in order to form the foundation of a Missouri Auxillary.

Community Relations

There have been many instances when we have mentioned our organization in public and the response has frequently been, "are you a Civil War re-enactment organization?" Although this is no cause to take offense, it just shows how much the community in general is unaware of what we do and our potential value to the community. I firmly believe that each camp in the Department should have some autonomy in working in their respective communities; however, there should be a certain degree of coordination at the Department level.

The Department needs to encourage Camps to work with their local veteran's organizations such as the American Legion and the Veterans of Foreign Wars to coordinate on programs for Memorial Day, Veterans Day, etc. Since we represent the GAR at these and all occasions, we need to make sure their voice is still heard.

The National organization has an established process for honoring Boy Scouts that achieve the rank of Eagle Scout. We need to make Missouri scouting districts and councils more aware of our interest in participating in Eagle Scout Courts of Honor as well as working cooperatively on merit badge projects and community-related activities. All Camps should be taking an active interest in this.

As descendants of those who fought for the Union during one of her darkest hours, it is in our best interest to make sure that this history is not lost to our future generations. At a Memorial Day ceremony a couple of years ago, I was talking to a high school student about the program we had just presented. The response was, "That was over 100 years ago....who really cares now?" Unfortunately, to our younger generations, this opinion appears to be pervasive. We need to generate programs that can be presented at both elementary and secondary levels to promote interest in preserving the history of this period. More important, we must instill the belief that we need to honor all Americans who served during times of crisis, no matter how long ago it was.

There are a number of County, State and National Historic Sites across Missouri that relate to the Civil War. A number of these offer living history and educational programs for the communities that they serve. Some Camps across the state have been working with historic sites to develop programs for the general public, but we need to make sure that all Camps take advantage of these opportunities. We will be generating a list of all Civil War-related historic sites across the state and assigning them to Camps in their area to begin this interaction.

As an organization, we need to take advantage of state-sponsored programs to help increase our visibility within the community. An example would be the Missouri "Adopt-a-Highway" program, where signs containing the name of the responsible organization are placed in clear view along the highway. In this case, the community can see evidence that we are taking an active interest in community betterment.

Since community relations forms a large part of Vision 2010, a committee has been established to coordinate community relations on a Department level. This committee, chaired by the Department Patriotic Instructor, will help ensure that programs directed at the community are deployed consistently and aggressively.

Department Unity

There is no better way to bring about cohesiveness in a Department than having all elements working towards common goals. One of the fundamental aspects of working cooperatively is communication. This is one of the areas a number of Department officers identified that required improvement. To address this need, the Department will be publishing this newsletter on a quarterly basis to provide information to all members relative to Camp and Department news across the state. We will also be overhauling the Department web site to provide a broader range of information with more frequent updates.

Another near-term Department-wide initiative will be to archive all Department and Camp records electronically. Although we are not yet a "paperless" society, we will be much closer to it by the year 2010. Most of our vital records are on paper and we need to back them up by creating electronic files so that archiving and storage will be made easier.

Some short and long-term Department projects that are being considered include establishing a Missouri GAR Highway, a GAR Museum in Missouri and working cooperatively with the Civil War Preservation Trust (CWPT) relative to battlefield preservation. U.S. Highway 6 has long been established as the GAR Highway; however, it does not go through Missouri. Given the fact that Missouri had over 500 functioning GAR Posts, it was thought that a Missouri state highway should be named "Missouri GAR Highway". This is seen as one way of preserving the memory of the GAR in Missouri. We will obviously need to gain approval from the Missouri Department of Transportation and will need to raise funds to accomplish the task. Establishing a GAR museum in Missouri is another possible long-term project that will require working with local legislators in order to obtain state funding to support such an aggressive task. The CWPT is actively securing land tied to Civil War battlefields to prevent developers from encroaching on hallowed ground. The Newtonia battlefield in southwest Missouri is on the endangered list and we should do what we can to help the CWPT preserve this battlefield for future generations.

Finally, the Department of Missouri was granted approval to host the 2007 National Encampment in St. Louis to mark the 120th anniversary of the 1887 GAR Encampment, the only one that was held in St. Louis. We learned much as we went through the planning for the 2001 National Encampment in Springfield, MO. We need to apply what we learned and lay out our strategies to ensure that 2007 will be an encampment to remember.

Support of National Initiatives

The National organization has established a number of projects including graves registration, GAR Post records and GAR/Civil War monuments. These are being worked

aggressively by a number of Departments and we need to follow suit. Department-level committees were established for each of these initiatives to help foster organized approaches for supporting these initiatives. Each committee will establish annual goals up to 2010 to assist in measuring progress. The committees will break the state into jurisdictions commensurate with Camp locations to help maximize coverage. To date, individual members and some Camps have been generating data to support these initiatives, but it is difficult to get a handle on where we stand using this "shotgun" approach. Although these are long-term projects, adding organization to support of these National initiatives will hopefully help us complete these tasks in a timely manner.

Financial Health:

Although we are a not-for-profit organization, we still require financial resources in order to conduct programs and activities for the good of the Order. Since 1996, we have depended largely on per capita tax generated from membership dues and occasional fund raising activities. As we escalate our involvement in programs within the state and support of National initiatives, we need to project our financial needs through the year 2010 and lay out a plan relative to how we will meet those needs. To augment our current sources of income, we need to look at merchandising on a Department level and become more active in soliciting donations to support our programs.

As we all well know, some Camps in the Department are larger and more prosperous than other Camps. Given this, we need to become less dependent on per capita tax, with the hopes of reducing the burden on Camps throughout the Department. In addition, we need to establish a grant system within the Department so that Camps limited in resources have an avenue to obtain what they need to support their programs. The National organization has made grants available to all Camps and Departments; however, for support of smaller, local programs, we need an additional source specific to Missouri. No Camp in the Department of Missouri should be constrained by limited resources in their pursuit of opportunities to promote the good of the Order.

Having gone through the highlights of Vision 2010, you are probably wondering "why do we need this?" The answer, in short, is it will help foster a more functional Department organization. This will be accomplished through the establishment of common priorities and the use of common processes. Through improved communication, we will eliminate assumptions, which have caused problems in the past. Over the past year or so, we have been "benchmarking" other successful Departments to gain an understanding of how they have become successful. Successful implementation of Vision 2010 will help us move from benchmarking to becoming the benchmark.

Missouri Department Meeting
Jefferson City, MO.
9 November 2002

Pledge of Allegiance

Roll call of officers. Commander D. Palmer, Sr. Vice Commander J. Pillers, Jr. Vice Commander C. Funck, and Sec/Treas. B. Petrovic were present.

The following camps were present. Camp #61 had 1 member present; Camp 64 had 2 members present, camp #66 had 1 member present, and Camp #68 had 2 members present.

Minutes were read and approved.

Treasurer's report given and approved.

Secretary discussed Department at Large members and dues.

Discussed Department per capita tax. National $18.00 Department $6.00
Motion by C. Funck for $18.00 National per capita tax, 2nd B. Marks Passed
Motion by C. Funck for $6.00 Department per capita tax, 2nd J. Martin. Motion passed
Motion by B. Marks for $30.00 dues for Department at Large Members, 2nd J. Martin. Motion passed

Missouri GAR Highway discussed and will send information to B. Champlin.

Records Archiving discussed. W. Busch checked into microfilm. The state archives gives grants and will store the records. Discussed applying for a grant.

Geographic breakdown of state by camps. See information sheet and it can be changed. Take this information to your camps December meeting and get back to Commander Palmer with their input.

Discussed getting a mailing permit. Motion by J. Martin for the Department to get its own mailing permit, 2nd J. Pillers. Motion passed

National Encampment in retrospect discussed by Commander Palmer. Discussed awards received, the Missouri Civil War Museum, Money for the Museum and per capita tax reporting.

By-Laws discussed. Strike Section 3 and replace with.
Per capita tax program for the sole use of the Department of Missouri for the coming year shall be fixed at the annual Department Encampment.
Motion by C. Funck, 2nd J. Martin. 4 yes 2 no votes. Motion passed.

Discussed 2002 Encampment proceedings. Bind the proceedings or leave as is. Leave as is.

Discussed new Department logo. Motion by B. Marks to accept revised logo with GAR badge in it, 2nd C. Funck. Motion passed.

Reporting guidelines discussed. There is a new form for Jr. Vice Commanders. Send all reports to the Chief of Staff.

Goals discussed. See attached sheet.

2003 Department Encampment will by held in St. Louis on June 21st.

Discussed a fundraiser for the Department such as a roar trip to some battle site.

Meeting adjourned at 1645 hrs.

Robert M. Petrovic

Robert M. Petrovic PDC
Department of Missouri Sec/Treas.

REPORT OF NATIONAL SITE COMMITTEE

Charles W. Corfman, PC-in-C

Once again, it has been my pleasure to serve as your chairman of the National Site Committee. Along with C R Stephen and Robert J Eck, we thank you for your support and approval.

Our future looks good. 2003 and 2004 are confirmed.

2003 Ft Mitchell, KY August 7-10 the Ohio Department is host with the cooperation of the Kentucky Department. Ft. Mitchell is near the Greater Cincinnati Airport.

2004 Cedar Rapids, Iowa August 12-15 the Iowa Department will host the National Encampment. The hotel is similar to the hotel in Springfield, MO.

Proposals have been received from the following Departments.

2005 Cal/Pacific and New Hampshire have each submitted proposals
2006 Pennsylvania Pittsburgh
2007 Maryland and Missouri have each submitted proposals
2008 New York and Michigan have each submitted proposals

When possible the Committee requests the approval of the National Encampment for the location of our annual Encampment. Therefore, we are asking for a vote of a decision and approval for the following departments.

1 To recommend either Cal/Pacific or New Hampshire for year 2005
2 To approve 2006 for Pennsylvania
3 To recommend either Maryland or Missouri for year 2007
4 To recommend either New York or Michigan for year 2008

Submitted in F.C.&L.,
National Site Committee
Charles W. Corfman, Chairman

SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MISSOURI
OFFICE OF THE COMMANDER

06 August 2002

National Council of Administration
Sons of Union Veterans of the Civil War
c/o Edward J. Krieser, PCinC
National Secretary
1354 Gilleevan Dr.
Valparaiso, IN 46383

Dear Brothers:

The Department of Missouri is interested in marketing products containing the new Department of Missouri logo. The logo is shown in the attachment. At our Department Encampment held this past June, CinC Powell mentioned that if this logo is to be used on products for sale, it must first be approved by the Council of Administration, even though the marketing is targeted at Department of Missouri members only. The products currently envisioned include polo shirts, sweatshirts, denim shirts and mugs. The purpose is to establish another source of revenue to support Department finances. Thanks in advance for your time and we look forward to your response.

In Fraternity, Charity & Loyalty,

Donald D. Palmer, Jr.
Commander
Department of Missouri
Sons of Union Veterans of the Civil War

Enclosure

DEPARTMENT OF MISSOURI
Sons Of Union Veterans Of The Civil War
CHARTERED IN 1883

DEPARTMENT OF MISSOURI

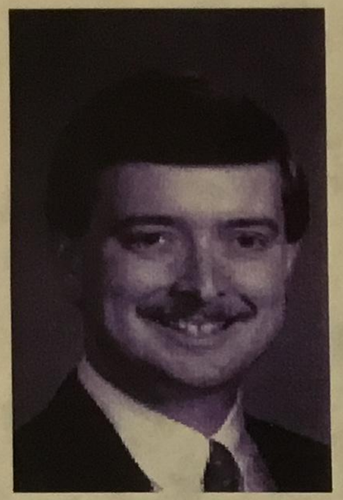
Sons Of Union Veterans Of The Civil War

CHARTERED IN 1883

7th Annual Encampment

June 21 -22, 2002

St. Louis, MO



Sons of Union Veterans of the Civil War

★★★

Department of Missouri

Department Commander
Donald D. Palmer, Jr.
Ballwin, MO

Department Officers

Senior Vice Commander	John Martin - Kansas City
Junior Vice Commander	John Pillers - Sikeston
Secretary/Treasurer	Bob Petrovic, PDC - St. Louis
Council	John Rutherford, PDC - Springfield
	Jack Grothe - St. Louis
	Charles Funck - St. Louis
Patriotic Instructor	John Avery - Manchester
Chaplain	Emmett Taylor III - Wentzville
Counselor	Robert Amsler - St. Louis
Historian	Vern Stottlemyre, PDC - Milan
Graves Registration Officer	Mark Trout - Wildwood
Signals Officer	Doug Niermeyer - Union
Missouri Unionist Editor	Mark Trout - Wildwood

7th Annual Department Encampment

Friday, June 21, 2002

6:00 - 7:00 pm	Registration
7:00 pm -	Department Fellowship Event - Copperfield's Restaurant (Hotel)
8:30 pm	Social @ Hospitality Suite

Saturday, June 22, 2002

7:30 - 9:00 am	Registration
9:00 am -	Department Business Session I
12:00 noon -	Lunch
1:30 pm -	Department Business Session II
4:00 pm -	Elections/Officer Installation
5:00 pm -	Adjourn
6:00 pm -	Social Hour
7:00 pm -	Encampment Banquet

There will be an Open House following the Banquet

PROCEEDINGS OF THE

SEVENTH ANNUAL
MISSOURI DEPARTMENT ENCAMPMENT

SONS OF UNION VETERANS
OF THE CIVIL WAR

Holiday Inn – St. Louis Westport
St. Louis, Missouri
June 21-22, 2002

Proceedings of the Seventh Annual Missouri Department Encampment

Holiday Inn – St. Louis Westport
St. Louis, Missouri
June 22, 2002

Proceedings Editor

Robert M. Petrovic, PDC
Department Secretary/Treasurer

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Seventh Annual Encampment

Department of Missouri

Sons of Union Veterans of the Civil War

Holiday Inn – St. Louis Westport

St. Louis, Missouri

June 22, 2002

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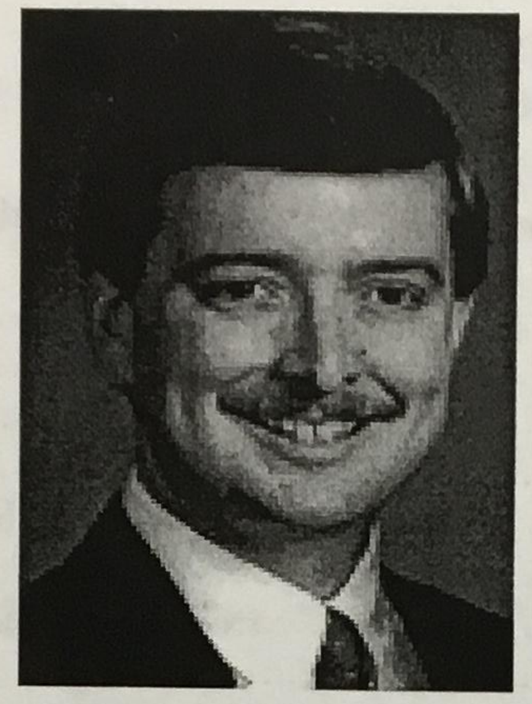


Donald D. Palmer, Jr.
Department Commander 2001-2002

At the Sixth Annual Department Encampment in St. Louis, Missouri on June 23, 2001, the Department of Missouri elected Donald D. Palmer, Jr. of Ballwin, Missouri as their fifth Department Commander since the Department was re-chartered in 1996. He is the third Department Commander from the St. Louis area.

Don is a graduate of West High School in Waterloo, Iowa. He attended college at Iowa State University, where he received a B.S. degree in Physics in 1985. He was awarded a CNDE Fellowship to perform graduate-level research and received a M.S. degree in Materials Science and Engineering from Iowa State in 1987. He began his career in the aerospace industry in October 1987, joining The Boeing Company (formerly McDonnell Douglas Corporation) in St. Louis, MO as a Material and Process Engineer. On of Don's major accomplishments included development of a multi-modal scanning system for detection of corrosion and fatigue damage in airframe structures. This technology has been accepted by the Department of Defense for inspection of military aircraft and has also received Federal Aviation Administration certification for inspection of selected commercial aircraft. He also developed a magnetic resonance-based process for detection of moisture and corrosion under thermal protection systems, such as that found on the Space Shuttle. He has two patents and has authored over 30 papers that were published in technical journals and conference proceedings. His long string of technical accomplishments was recognized in November 2000 as he was elected Associate Fellow of the Boeing Company. He is currently completing requirements for a doctorate in Materials Science and Engineering at Washington University in St. Louis.

Don joined the Sons of Union Veterans of the Civil War in December 1997. He claimed his right to membership through his Great-Great Grandfather Sylvester J. Alden, a private who served in Co. D, 11th Iowa Infantry. Don served as Camp Commander of U.S. Grant Camp #68 in 2000 and has held several offices at the Department level. He is currently serving as Commander of the Department of Missouri.

Don and his wife Kimberly currently reside in Ballwin, MO. They have two children, John age 3 and Sarah age 18 months.

Department of Missouri
Sons of Union Veterans of the Civil War

Department Officers for 2001-2002

Commander.....Donald D. Palmer, Jr.
Senior Vice Commander.....John J. Martin
Junior Vice Commander.....John W. Pillers
Secretary/Treasurer.....Robert M. Petrovic, PDC
Council.....John C. Rutherford, PDC (to 2002)
Council.....Jack Grothe (to 2002)
Council.....Charles E. Funck III (to 2003)
Patriotic Instructor.....John D. Avery
Chaplain.....Emmett P. Taylor, III
Historian.....Vernon Stottlemyre, PDC
Counselor.....Robert J. Amsler, Jr, Esq.
Guide.....Gary L. Scheel
Graves Registration Officer.....Mark L. Trout
Signals Officer/Webmaster.....Douglas R. Niermeyer
Missouri Unionist Editor.....Mark L. Trout

Department Committees for 2001-2002

Graves Regisration
Mark L. Trout, Chairman
Gary L. Scheel
John W. Pillers
Gary Ullrich
Robert Allen
Bud Marks
Vern Stottlemyre, PDC
Jeff Patrick

GAR Post Records
Douglas Niermeyer, Chairman
Paul Leistritz
Dwight Prade
Steve Pledger
John J. Martin

Civil War Memorials/Monuments Committee
Mark L. Trout, Chairman
Gary L. Scheel
John W. Pillers
Gary Ullrich
Robert Allen
Charles McCorkendale
Vern Stottlemyre, PDC
Jeff Patrick

Community Relations Committee
John D. Avery, Chairman
Randall Baehr
Walter Busch
Steven Pledger
Scotty R. Allen
Michael Price
Bud Marks
David Wilson

Awards Committee
John J. Martin, Chairman
Vern Stottlemyre, PDC
John C. Rutherford, PDC

By-Laws Committee
John J. Martin, Chairman
John D. Avery
Robert Champlin
Steven Pledger
Scotty R. Allen
Michael Price
Bud Marks
David Wilson

Membership Committee
John W. Pillers, Chairman
Mark L. Trout
Randall Baehr

Committee on Legislation
Donald D. Palmer, Jr, Chairman
Robert M. Petrovic, PDC
Emmett P. Taylor, III
Mark L. Trout

7th Annual Missouri Department Encampment
Sons of Union Veterans of the Civil War
Holiday Inn – St. Louis Westport
St. Louis, MO
June 22, 2002

First Business Session – 9:00 AM

Department Commander Donald D. Palmer, Jr. called the 7th Annual Encampment of the Department of Missouri to order in ritualistic form at 9:20 AM. The colors of the United States of America along with the colors of the state of Missouri, the Missouri Department Commandery of the Sons of Union Veterans of the Civil War and several Camps in the Department were posted with appropriate recognition.

The assembly rendered the "Pledge of Allegiance"

William T. Sherman Camp #65 Chaplain Vernon von der Heydt, acting on behalf of Department Chaplain Emmett Taylor, invoked the divine blessing for the Encampment.

Roll Call of Officers

Department Secretary/Treasurer Robert M. Petrovic called the roll of officers. Present were:

Commander Donald D. Palmer, Jr.
Senior Vice Commander John J. Martin
Secretary Treasurer Robert M. Petrovic PDC
Department Council Member Jack Grothe
Department Council Member Charles E. Funck III
Graves Registration Officer Mark L. Trout
GAR Post Records Officer Douglas Niermeyer
Historian Vernon Stottlemyre PDC

Absent were:

Junior Vice Commander John W. Pillers
Department Council Member John D. Rutherford PDC
Patriotic Instructor John D. Avery
Counselor Robert J. Amsler, Jr.
Guide Gary L. Scheel

Appointment of Encampment Committee Chairmen

Credentials – Robert M. Petrovic, PDC

Officers Reports – John J. Martin

Resolutions – Mark L. Trout

Fraternal Relations – *Daughters of Union Veterans*, Charles E. Funck III

Introduction of Guests/Greetings

Commander Palmer introduced Commander-in-Chief George L. Powell of Pennsylvania, who brought greetings from the National Organization of the Sons of Union Veterans of the Civil War. C-in-C Powell brought news from National, including a possible $3-5 increase in National per capita tax and the possibility of reducing quarterly per capita tax reports to a single report submitted annually. These will be on the agenda at the 121st National Encampment to be held in Springfield, IL. C-in-C Powell concluded with the sad news of the recent passing of two past Commanders-in-Chief.

Commander Palmer then introduced PDC Steven D. Michaels of Wisconsin, who is a candidate for Junior Vice Commander-in-Chief. Brother Michaels expressed his appreciation for the invitation to attend the Missouri Department Encampment and also discussed his views on the future of the organization.

Commander Palmer read greetings sent by Joseph Long of Pennsylvania, also a candidate for Junior Vice Commander-in-Chief. Brother Long offered to meet with any member of the Department of Missouri at the upcoming National Encampment to discuss his candidacy.

Brother Funck introduced Past National President Ruth Funck of the Daughters of Union Veterans of the Civil War and escorted her to the podium. PNP Funck presented greetings from Department President Bernice Wulff and the Missouri Department of the DUVCW and thanked the Department of Missouri SUVCW for the flowers provided at the recent DUVCW Missouri Department Convention. PNP Funck also presented Commander Palmer with a book entitled "Civil War St. Louis" by Louis Gerteis as a gift from the DUVCW. Commander Palmer thanked PNP Funck and the DUVCW for the gift and reiterated his desire to see SUVCW Camps and DUVCW Tents establish closer working relationships in Missouri.

Preliminary Credentials Report

Credentials Chairman Robert M. Petrovic reported that 15 Brothers were in attendance and all delegates present were entitled to vote.

Rules for the Encampment

The Encampment will be conducted in accordance with Roberts' Rules of Order, revised edition.

- Reports should be a summary of the officers written report.
- Reports should not exceed five minutes.
- When speaking on an issue of this Encampment, no person shall speak more than twice on any issue, each time not to exceed five minutes. Exceptions being granted by a 2/3 vote of the Encampment.
- Anyone outside of the room at the sound of the gavel prior to the election of officers will not be allowed to enter until the session is completed.
- All discussions will be conducted in the spirit of fraternity, charity and loyalty.

Officers Reports

Commander Palmer turned the gavel over to Senior Vice Commander Martin. The Senior Vice Commander called upon Commander Palmer for his "State of the Department" report.

State of the Department

Department Officers, delegates and brothers, it has been an honor for me to serve as your Commander this past year and I am pleased to submit my annual report. As we convene for the 2002 Department Encampment, the seventh since the Department was re-chartered, I can honestly report that we are a larger, stronger, more united and financially sound department, and it gives me pleasure to report details supporting these claims.

From the outset of my term as Commander, I referred to the term "Missouri Vision 2010", which is our proposed department operating plan. This concept was established to help us define a vision of what we want the Department to be by 2010 and organize a plan on how we will get there. It was my plan to spend the bulk of the 2001-2002 year developing this plan and then begin working it aggressively in subsequent years. The plan focuses on membership growth, financial health, community relations, Department unity and support of National initiatives. Highlights and progress towards Vision 2010 are included in my report.

Organizational Growth:

I am pleased to report that our Department membership has increased by over 10% since July 2001, based on the third quarter per capita dues reports. This is excellent progress toward our goal of a 400-member Department by 2010. It is hoped that efforts initiated by both the Membership and Community Relations Committees will increase the growth rate to an appreciable level. We chartered a new Camp, the Col. R.B. Palmer Camp #73 of Hartville, MO, in July 2001. Another new Camp, the Maj. Francis Wilhelmi Camp #17 from Washington, MO, will receive their charter at this Encampment, thanks to the efforts

of Department Chaplain Emmett Taylor. We are also laying down the foundation for an Auxiliary in the state of Missouri. During my travels to Camp meetings, I distributed information on the Auxiliary and discussed the benefits of having support from this prominent Allied Order. One Camp has been active in building an Auxiliary membership base and it is hoped that others will follow. I extend my thanks to PNP Margaret Atkinson for supplying me with information upon request.

Financial Health

The Department of Missouri is currently in a sound financial position. Due to nearly $2000 in revenue generated as a result of hosting the 2001 National Encampment, the Department is now engaged in several initiatives to improve communication and Department unity. It was noted that since re-chartering, the Department has depended heavily on per capita dues, some years as much as 90%. The financial strategy associated with Missouri Vision 2010 includes increased efforts in the areas of fund raising, merchandising and solicitation of donations. By the year 2008, one year after the planned 2007 National Encampment, the strategy calls for per capita dues to comprise only 25% of the annual revenue generated by the Department.

Department Unity

One of the fundamental aspects of working cooperatively is communication. This is one area that I believed needed improvement. Too many members questioned the value of the Department due to lack of information and understanding of its role in the organization. To address this, I developed the "three pillars" approach to communication, which consists of two formal pillars of communication, one up and one down, as well as a pillar for direct communication. The fewer the pillars, the greater the potential for the Department to "collapse". To help with communication flow down, the Missouri Unionist was established to disseminate news from the Department as well as other Camps around the state. Thanks to Newsletter Editor Mark Trout, two issues of the Missouri Unionist have been published, and feedback from members, Department and National officers is extremely positive. For communication flow up, the Vision 2010 survey was developed to define the demographics of the Department membership and solicit inputs from members relative to improvements in Camp and Department operations. Department Junior Vice Commander John Pillers has been reducing the data from the various camps and will present the preliminary results at this Encampment. To provide a channel of direct communication, I visited Camps around the state to discuss Department activities and address questions and concerns of members. My goal was to attend meetings of all seven Missouri Camps; however, due to my work schedule, I was only able to visit five of the Camps.

The Department is also involved in establishing several short- and long-term projects to promote cooperation among Missouri's Camps. Some of these include electronic archiving of Camp and Department records, establishment of a Missouri GAR highway to commemorate the over 500 GAR posts that once existed in the state and working cooperatively with the Civil War Preservation Trust relative to battlefield preservation. Two of Missouri's battlefields, Newtonia and Pilot Knob, have both been recently listed

amongst "America's most endangered battlefields". Other longer term initiatives include supporting the U.S. Grant Camp #68 in their quest to establish a Missouri Civil War museum dedicated to the memory of the GAR and working towards the 2007 National Encampment proposed for St. Louis. Since last October, I have been under the impression that the Department of Missouri was granted to right to host the 2007 Encampment; however, at the time of this report, this is still in question based on information received from the Council of Administration.

Community Relations

I firmly believe that each Camp in the Department should have autonomy in working in their respective communities; however, there should be some coordination at the Department level. This is why I established a special committee to ensure that common processes are used to promote the SUVCW around the state. I appointed Department Patriotic Instructor John Avery to chair this committee. One accomplishment was increased coordination with veterans groups such as the American Legion and the VFW in support of national observances. The Department is also a strong supporter of the Boy Scouts, where over 30 Eagle Scout certificates were presented this past year. I have requested that the Community Relations committee make contact with the 560 school districts in the state to develop programs for both elementary and secondary levels to promote patriotism and an increased awareness of the sacrifices of our forefathers. The Department has also been promoting state-sponsored community service activities such as the Adopt-a-Highway program, sponsored by the Department of Transportation. The Phelps Camp in Springfield is a participant in this program, and two other Camps are now in the application process.

Support of National Initiatives

During the past year, Missouri has stepped up its efforts in support of National initiatives, such as Graves Registration, Civil War Memorials/Monuments and GAR Post Records. Brother Mark Trout volunteered early in this administration to pull together the Department-wide graves registration initiative. Although Missouri has contributed to the National database over the past several years, no records were kept at the Department level. Due to lack of organization, the inputs were variable in content, with a large number missing important information. Brother Trout has started to work with his committee, and over 300 inputs were catalogued this past year by the Department and forwarded to National. Although the Civil War Memorials/Monuments Committee is formed, it is still looking for a chairman. I hope this issue will be resolved by the close of the Department Encampment. Brother Douglas Niermeyer currently serves as Chairman of the GAR Post Records Committee, and with the formation of this committee now complete, is ready to move forward. Unlike the Graves Registration and Civil War Memorials projects, the GAR Post Records effort had no set format for responses. A data form was drafted for the Missouri database and will be presented to the Department Encampment for approval. This form, if approved, will be used to catalog key information associated with over 500 GAR Posts that once existed in Missouri.

Recommendations

1. In order to generate enough revenue to support the Missouri Unionist, the 2007 National Encampment and other programs aimed at Department unity, the per capita dues should remain at $6.00 per member per year until at least 2008.

2. The Department should establish a grant system to supplement the National program to help some of the smaller Missouri Camps secure funds to work programs in their respective communities.

3. The Department Commander should establish a set of performance goals based on the Vision 2010 program and communicate those to Camp Commanders so that all involved understand the work that needs to be done.

4. The position of Department Chief of Staff should be established to track quarterly progress toward goals and communicate reporting due dates to Department officers, Committee Chairmen and Camp Commanders, and conduct periodic surveys of Department membership to help the Department leadership understand needs and issues.

5. Appoint regional focal points in the St. Louis, Springfield and Kansas City areas to promote and help establish an Auxiliary in the state of Missouri.

6. Get involved!

Commanders Travelogue

<u>2001</u>

09-12 August – 120th National Encampment, Springfield, MO.
05 September – U.S. Grant Camp #68 Meeting, Manchester, MO.
29 September – Special Department Meeting, Crestwood, MO
03 October – U.S. Grant Camp #68 Meeting, Manchester, MO.
13 October – Central Region Association Convention, Glendale Heights, IL.
27 October – Horstmann Cemetery Clean-Up project, Eureka, MO
07 November – U.S. Grant Camp #68 Meeting, Manchester, MO.
24 November – Marker dedication - D.N. Keeler GAR Post #152, Wildwood, MO.
05 December – U.S. Grant Camp #68 Christmas Dinner/Officer Installation, Ellisville, MO
06 December – W.T. Sherman Camp #65 Meeting/Officer Installation, Frontenac, MO

<u>2002</u>

13 January – Col. R.B. Palmer Camp #73 Charter Presentation/Officer Inst., Vanzant, MO.
26 January – Special Department Meeting, Jefferson City, MO.
06 February – U.S. Grant Camp #68 Meeting, Sunset Hills, MO.

24 February – Sherman Birthday Ceremonies, Calvary Cemetery, St. Louis, MO.
01 March – St. Louis County Parks Department Meeting, Clayton, MO.
06 March – U.S. Grant Camp #68 Meeting, Sunset Hills, MO.
12 March – St. Louis County Historic Building Commission Meeting, Brentwood, MO.
16 March – Special Department Meeting, Jefferson City, MO.
03 April – U.S. Grant Camp #68 Meeting, Sunset Hills, MO
15 April – Lincoln Death Day Observance, Springfield, IL
16 April – Oglesby Camp #61 Meeting, Jackson, MO.
01 May – U.S. Grant Camp #68 Meeting, Sunset Hills, MO.
03 May – W.T. Sherman Camp #65 Meeting, Frontenac, MO.
07 May – Phelps Camp #66 Meeting, Springfield, MO.
27 May – Memorial Day Ceremonies at Jeff. Barracks Nat'l Cemetery, St. Louis, MO.
01 June – Special Department Meeting, Sunset Hills, MO.
05 June – U.S. Grant Camp #68 Meeting, Sunset Hills, MO.
19 June – Missouri Civil War Museum Board of Trustees Meeting, Des Peres, MO.
21-22 June – 7th Annual Missouri Department Encampment, St. Louis, MO.

Brothers, this concludes my annual report. I wanted to leave the next Commander with some food for thought. When I took office, I was told not to worry, the Department manages itself. That's great, but I didn't intend to manage the Department, I intended to lead the Department. You see, there is a difference. I adopted the philosophy of Warren Bennis in his book "Becoming a Leader – Guiding Light Vision". In fact, this is my approach whether I'm leading an engineering department at a large aerospace company or a Department in the Sons of Union Veterans….a true leader has and demonstrates passion, integrity, self-knowledge, candor, maturity, trust, curiosity and daring and the difference between a manager and a leader is….

The manager administers - - the leader innovates
The manager maintains - - the leader develops
The manager relies on control - - the leader inspires trust
The manager has a short-range view - - the leader has a long-range perspective
The manager always has his eye on the bottom line --the leader has his eye on the horizon
The manager does things right - - the leader does the right thing
The manager is a copy - - the leader is an original

Submitted in Fraternity, Charity & Loyalty,

Donald D. Palmer, Jr.
Department Commander
22 June 2002

Senior Vice Commander Martin returned the gavel to Commander Palmer to continue with officers reports.

Senior Vice Commander

1. UPDATE ON STAMBAUGH GAR POST 180, AUSTIN, MO:

The last known free standing, single use GAR hall in Missouri has been placed on the National Register of Historic Places, but the Austin Township Historical Society and its members that volunteer their time and considerable efforts to re-construct the hall think it could be 4-5 years before the project is completed. Our next workday is scheduled for 7 July. Our main objective on 7 July will be to raise the north side of the building in a manner that will cause the whole building to straighten up toward the south.

2. CAMP NEWSLETTERS:

The publication of camp newsletters has been woefully lacking in the department. The only camp that produces a newsletter with regularity is William T. Sherman Camp 65, and I suspect that is only through the effort of Charles Funck, and he should be commended for that.

The Department understands that probably every camp will not publish a newsletter on a regular basis, but I want to admonish every camp to at least try. A camp's newsletter should be sent to the Dept Commander and Secretary and to all the other camps. I think all of our camps are interested in knowing what other camps are doing and the newsletter is the best way to disseminate that information. THE IDEA HERE IS COMMUNICATION!

3. CAMP RESPONSE TIME:

Having been in the Senior Vice Commanders position for the past year, and a camp commander since 1997, I want to tell camp commanders that you need to be ever vigilant about getting your required camp information sent to the Department on time. So often the Department is required to forward your information to our national office, or your information is needed in order to make a decision concerning the Department and its camps, but if your information is lacking in promptness these actions and/or decisions can not be taken or arrived at.

Camp commanders should be aware of what their camp secretary is doing, or not doing, and when, in connection with all required reports. Not only should the commander be aware of what is in a report and when it is sent in, he should also receive a copy of the report. THE IDEA HERE IS COMMUNICATION!

4. CAMP ACTIVITIES:

Commanders, if you want your camp to be active you and your members will have to seek out activities to do, or be included in. Watch your local newspapers, for they will often announce events, parades, ceremonies, etc. that your camp could be included in. Often, by the time you read about an event in the newspaper, it is very close (if not the same day) at hand, but that does not prevent you from inquiring about the same event for the next year.

Establish a rapport with any local veterans organizations, e.g., DAV, American Legion, VFW, and yes even the SCV, for they often have events that they would include your camp in. THE IDEA HERE IS COMMUNICATION!

Commanders should ALWAYS keep a ledger of some type into which they should enter the date, event, purpose, and brothers in attendance, of any activity their camp participates in. At least once a year the Senior Vice Commander will ask every camp for a list of their past years activities; Referring to your activities ledger will allow any commander to submit the required information in a timely, and much appreciated, manner.

5. RECRUITING:

It is the responsibility of every camp member to try to recruit new members! Any type of organization can be formed, but the life's blood of all good organizations is constant recruiting. New members give a camp new ideas! New members give a camp longer life! If you want your camp to stay in existence and stand for something all members will have to recruit.

6. OVERALL VIEW:

My overall view of the Department of Missouri is good, and getting better. The programs that Commander Palmer has instituted will not only help us grow, they will also allow everyone to be included in camp projects. As we all know it is not unusual in an organization for a small group of members to do all of the work. These programs will not only allow more members to be involved they will also give members a "hands on" feel for the work we are here to do.

In conclusion I have two words to leave with you: COMMUNICATE and RECRUIT.

In F, C, & L

John J. Martin, Senior Vice Commander
Department of Missouri
22 June, 2002

Junior Vice Commander

Though sometimes temperamental, the Internet has been helpful with SUVCW duties. During the last year I have received e-mail correspondence from at least five different persons - usually inquiries to GAR/veteran records, Missouri C.W. regimental histories and the like. I often referred them to the wonderful Missouri MOLLUS site and its vast source of links.

Through regular mail, I received three (3) membership applications from National Jr. Vice Commander and have passed them along to the department. With some of these I

attempted to contact the nearest camps and the applicants so they could contact one another.

I attempted to poll camp secretaries for ideas on generating membership and retaining members but I received no replies (to my memory as this was several months ago). This might have been due to troubles contacting the appropriate (current) people. There was no second effort.

The incoming junior vice commander would do well to stay in touch with other department officers who I found were always ready to lend a helping hand. One of the easiest ways to do this is via Internet/e-mail - the department should work to maintain an up-to-date web site.

Sincerely yours,
John Pillers
Department Junior Vice Commander
Sikeston MO

Secretary/Treasurer

Secretary
I would like to begin my report by commenting on the responsiveness of the Camps relative to quarterly report submittals (Form 27). During the second quarter reporting process, a total of five Camps were delinquent and were not in good standing with the Department. This was reported to the National organization. During the third quarter reporting process, all seven Camps submitted their reports on time, a marked improvement. I would like to commend the Camp secretary/treasurer's for their increased awareness when it comes to reporting. I sincerely hope that on time submittal becomes routine.

The total reported membership in the Department of Missouri as of 30 April 2002 is 152 members. This represents a gain of 15 members or 11% since 01 July 2001. The membership demographics are as follows:

- Life Members 2
- Real Sons 1
- Members 128
- Associate Members 14
- Members-at-Large 7
- Juniors 3

Since 01 July 2001, two new Camps were chartered in the Department of Missouri. These include the Col. R.B. Palmer Camp #73 in Hartville, MO and the Maj. Francis Wilhelmi Camp #17 in Washington, MO. The charter for the Wilhelmi Camp will be presented at this Encampment. This brings the total to eight (8) Camps in the Department of Missouri.

Treasurer

At the 16 March 2002 special meeting of the Department, a new format was adopted for presentation of annual budgets and financial data. The adopted format is similar to that used by the Department of California & Pacific. The 2002-2003 proposed budget is presented in the new format, and was distributed to delegates to this Encampment. As of 01 June 2002, the Department accounts are as follows:

• Savings:	$2261
• MBC Account:	$359
• MFN Account:	$1082
Total Reserve:	**$3702**

Robert M. Petrovic
Department Secretary/Treasurer

Patriotic Instructor

I herein submit my annual report to the Department of Missouri Encampment to be held on 22 June 2002. I feel I have only begun to achieve the goals that the Department set for the Patriotic Instructor. If I am re-appointed to this post, I will continue to build on the tasks I initiated.

I requested from Camp Commanders the names of their Patriotic Instructors. To this date, I have only received names of Camp Patriotic Instructors from two of the seven Camp Commanders, with one of those being myself. I trust that by August 2002, I will have names from all of the camps. Upon receiving all of the names, I will disseminate patriotic information to each of them to share with their Camp members as well as their local communities.

It has been my pleasure to write articles on patriotism for both the Missouri Unionist (Department newsletter) and Hardscrabble (Grant Camp #68 newsletter).

I have also disseminated information regarding the proper use of the American flag to community groups as well as many individuals from various communities.

In F, C & L,

John D. Avery
Patriotic Instructor

Chaplain

Unfortunately, due to a conflict, I will not be able to deliver this report in person. The Chaplain is pleased to report that there were no reported deaths of members this past year.

However, the Department offers their condolences to Brother Charles Funck in the recent death of his mother and Brother Bob Petrovic in the recent death of his father-in-law.

From a procedural standpoint, it is requested that Camp Chaplains (or Camp Commanders if no Chaplain has been appointed) notify the Department Chaplain immediately upon the death of one of its members. It is recommended that the Department have sympathy cards on hand to send out to the family of the deceased member. Depending on budget availability, the Department should also consider sending flowers or making a donation to the organization if requested by the family.

In F, C & L,

Emmett P. Taylor III
Department Chaplain

Historian

As the Department Historian, I commend the Department on their new initiative to collect information on each of the GAR Posts that once operated in Missouri. This is a major undertaking; however, the results will be of value relative to the history of the GAR in Missouri.

Another activity the Department should consider is documenting the history of the SUV in Missouri. We know that the Department was originally chartered in 1883, and are very fortunate to have the original Department charter in our possession. However, we don't know when the Department disbanded. We also know that there has been five National Encampments held in Missouri: St. Joseph (1890), St. Louis (1912 and 1969), Kansas City (1916) and Springfield (2001). We are all well aware of the Springfield Encampment, but what about the first four? It seems only appropriate that we attempt to learn more about the history of our own organization in the Show-Me State.

In F, C & L,

Vern Stottlemyre, PDC
Historian

Signals Officer

I now have access to the MO Dept SUVCW website and have looked though all the pages and links on the server. There are a total of 26 files with only 11 as html files. We currently have 15.0 MB of Total Space and are currently using 0.2 MB so there is room for additional features to be added on the website. The website can be accessed through two URLs:

old URL: http://www.geocities.com/Pentagon/Barracks/2683/
new URL: http://www.geocities.com/suvcwmodept/

There are actually only 4 html files currently linked as the main body of the website with the following structure:

-index.html
-contacts.html MISSOURI DEPARTMENT & CAMP STAFF
-deptnews.html MISSOURI DEPARTMENT NEWS
-national.html Springfield, Illinois will Host the 2002 National Encampment

This first task will be to update the names and contact input for the MO Dept Officers and Camps which I am waiting on input from MO Dept Sec/Treas Bob Petrovic as he needs to have this information for his office and should be the content owner of this contact data for the website.

I have updated another file on the MO Camps page as follows:
http://www.geocities.com/suvcwmodept/camps.html

I added:

Maj. Francis Wilhelmi Camp #17 (Franklin Co.)
Contact: Emmett P. Taylor, III, Secretary
E-mail: FiveMoCav@aol.com

and changed the general point of contact from John Rutherford to Charlie Funck seeing he is the new MO Dept. Jr. Vice Commander.

Future pages that are currently planned for development (content owner) are:

A) Graves Registration (Mark Trout)
B) GAR Post Records (Doug Niermeyer)
C) Monuments and Artifacts (Doug Niermeyer)

Additional project pages, photos, etc. can be added to the website but members should get approval from the MO Dept Officers before sending it to me for addition to the website.

Douglas R. Niermeyer
Department Signals Officer/Webmaster

Reports of Committees

Membership

The Membership Committee defers to the reports of the Junior Vice Commander and the Secretary/Treasurer.

John W. Pillers
Chairman

By-Laws

The By-Laws of the Department of Missouri were approved by the National organization on July 21, 2001. Special thanks go to PDC Vern Stottlemyre for his efforts in getting the By-Laws coordinated and approved. To date, there have been no proposed changes to the By-Laws.

In F, C & L,

John J. Martin
Chairman

Legislation

Legislative activity of interest to the Department of Missouri during 2001-2002 was limited to St. Louis County. Bill 186 was brought before the St. Louis County Council by Councilman James Campisi to allow St. Louis County to enter into a lease agreement with Grant Camp #68 relative to the abandoned Jefferson Barracks Post Exchange building. A vote on this bill is expected before the end of June 2002.

In F, C & L,

Donald D. Palmer, Jr.
Chairman

Graves Registration

This correspondence represents my Official Report on the Graves Registration Program in the Department of Missouri for 2002.

When appointed to the position of Department Graves Registration Officer less than one year ago, the Department did not have any structured or official Graves Registration Program in place. We have now since implemented such a program and burial information is now being regularly entered into the Department's new Graves Registry.

I believe as a Department, we are indeed now better organized and efficient in 2002 than we ever have been in regards to collecting and compiling of data regarding the final resting

places of all Union Veterans buried in the State of Missouri. In addition, we have expanded our program to include all known Missouri Union Veterans buried in other States than Missouri. When our program is complete, a person will be able to check our records and find where the final resting place of the Veteran they are searching for whether he is buried in Missouri, or is a Missouri Veteran buried elsewhere. This day I speak of is of course many years from now, but we must continue to contribute to the program year after year in order to reach this important goal.

Our primary success in the program this year is of course actually obtaining and opening the computer database files from the National Organization and implementing Missouri's. The primary file from the National Organization contained the names of 7,800 Missouri Union Veterans. There is a major problem though, and that is the vast majority of the National listings are of names only, with no additional informational support what so ever. It is as if someone originally entered the names into the registry from a large roster of some sorts but had really no other supporting information to go with them. In hindsight though, at least we have thousands of names on the list who are suppose to be Union Veterans, we now just need to go out and find them.

Another success in the program is that Department Commander has agreed that the best way to accomplish a successful Graves Registry Program is to actually divide the State up into eight geographical areas and assign certain Counties within the State to each of the eight Camps. This way the individual Camps know exactly what Counties to cover and concentrate their efforts in and avoid duplicating work that another Camp may have already done.

The problem though, is that the Department Commander would like to have a State-wide committee formed for Grave Registrations and getting numerous members to take the time to work on the project together I believe will not work. In a current Department that cannot even muster more than ten Officers at its own Department meetings, how in the world can we get a committee organized and responsive?

I will again suggest that the Department Commander and the Department Graves Registration Officer arbitrarily designate these areas in order to get the program implemented. The Department will then need to rely on the coordination between the Department Graves Registration Officer and the individual Camp Graves Registration Officer to operate the program without the unnecessary bureaucracy of another committee.

Although the Graves Registration Program is underway, there are also several areas of concern and disappointment. First of all, every Department member should now know that this program is one of the primary tasks that it has been assigned by the National Organization. It is the responsibility of the individual Camp Commanders and their Camp's Graves Registration Officers to organize and set aside at least several special day activities for their Camps each year and visit local cemeteries and/or search County records in order to find the graves of these Veterans.

Walking around an old cemetery looking for military markers is the easy way to find and register graves but for every one you do find, you have probably walked passed ten that only have private markers. Knowing that most Civil War Veterans do not have military markers, only concentrated and motivated research can identify and locate these lost members. It takes time and patience to find them, but they are indeed out there.

The most disappointing aspect of this year's Graves Registration Program was the sheer lack of motivation and activity of the majority of the Camps within the Department that did not take the time to send in to the Department one single completed form. The total forms received by the Department Graves Registration Officer in the past nine months have been 252. Out of these 252, the Ulysses S. Grant Camp #68 completed 190 Grave Forms, the Phelps Camp #66 completed 57, and the William T. Sherman Camp #65 completed 5.

Due to the vast majority of the entries contained within the National Database being incomplete, Camp's which are fortunate to have large cemeteries nearby such as large church cemeteries, municipal cemeteries, National cemeteries, and cemeteries near Civil War battlefields, must take the time and complete new forms on each of the Veterans buried there. The Department Graves Registration Officer will then take the completed forms and compare them with the information already in the computer. The Department will also permanently keep the paper forms as well for a hardcopy record.

Starting at the 2003 Department Encampment, the Department Graves Registration Officer will supply a copy of the current graves listings that have been compiled to that date to each of the Camps. I believe the Department should only supply listings of the Veteran's name and the County in which he is buried in. This will aid the individual Camps in their collection of data and help to prevent the duplication of information already in the Department Database. As originally proposed though, the individual Camps should always make a copy of the original forms they submit to the Department for their own record and use.

In my opinion, the Department should refrain from supplying complete copies of all of the information held within the Registry and only release small amounts of information at given times. I believe the completed Registry will ultimately become a very valuable record in the future and the Department may seriously decide to publish the completed file for profit to aid the Organization in its mission. The National Archives and others charge everyone for copies of their records for profit so why shouldn't we publish a research book with our information. As I have stated before, the organization needs to start viewing itself with more emphasis on a business plan in order to financially support future monuments, educational events, etc.

I firmly believe that if the Department does not protect the completed record files and allows the information to be indiscriminately released, others will most certainly capitalize on our brother's hard work and publish "our" work for their "own" profit. Releasing individual Veteran information is perfectly acceptable and should always be done, but to allow someone to request and receive a complete copy of the thousands of Veterans on file with the Department for a few bucks should not be allowed at all, even to members of the

SUVCW. We should seriously plan to publish this information in the future and copyright it for our protection.

In the upcoming year, I would like to see a more devoted and dedicated attitude in the Graves Registration Program by all members of the Department. For individual Camps not to turn in a single completed Graves Form during the course of an entire year is unsatisfactory and inexcusable. Each Camp must set certain obtainable goals and take the time to register the graves of our fallen Grandfathers. This program is one of the many important tasks we must regularly address and each Camp must work on it from time to time throughout the year. Camps do not have to burden themselves by searching for these graves all of the time, but each must contribute a respectable number on a yearly basis for the program to be an ultimate success.

Also, in the upcoming year, we will implement a new and improve Department Web Site with a page entirely dedicated to the Graves Registration project. I have personally registered numerous Veterans, some of which are buried in Oregon and Louisiana from correspondences on the Internet. By having a section of the Department Web Site dedicated to Graves Registration, and an easy means for individuals outside of the organization to register a Veteran, be it from E-mails or from down loaded Graves Forms for them to mail in, I believe many citizens will take the time to list a Veteran they are aware of.

I encourage each Camp that has a Web Site to also put information on their site regarding the program and how to register a Veteran. If done well enough, many Camps may only have to actually visit cemeteries once in a great while and can rely on obtaining their share of yearly Grave Registrations from Internet viewers alone. The Sky's the limit with a well-planned Web Site.

In closing, I wish to thank Department Commander Donald Palmer for giving me the opportunity this year to implement the Graves Program and to serve as the Department's Graves Registration Officer. I also wish to thank all of the Camps and Brothers who took the extra time and made the extra effort to complete some of the Graves Registration Forms on behalf of our Department and our noble Grandfathers who are at rest in their quiet graves.

From this moment on Brothers, rededicate and re-devote yourself to the memory of our fallen Grandfathers and always remember the pain, suffering, and sacrifices they made for all of us here today. Always keep their memory alive in your minds and in your hearts, and in the end, we will be successful and we will not have failed them.

In Everlasting Fraternity, Charity and Loyalty,

Mark Trout
Department Graves Registration Officer

GAR Post Records

This project was started in 2002 with data collected as part of The Grand Army of the Republic (GAR) in MO (http://home.usmo.com/ ~momollus/MOGAR.htm) started by the MO Commandery of MOLLUS. This gives us knowledge of at least 10 MO GAR Posts Records at seven MO libraries. There are additional GAR materials at these libraries but we hope that with the help of other MO SUVCW members that we can locate additional repositories of MO GAR Posts Records and add them to our master list on the MO Dept website. The locations and records currently known of are:

St. Louis Co. Library
Difani GAR Post No. 273, Perryville, MO (R 977.8694 C697)
Franklin D Shanks GAR Post No. 100, Lutesville, MO (R 977.894 G212)

State Historical Society of MO
Tom Walker GAR Post No. 379, Zion, MO

Western Historical Manuscript Collection
A. Lincoln Post No. 5 GAR, Moberly, MO, n.d. (C2027)
O.P. Morton Post No. 14 GAR, Joplin, MO, 1882-1943 (C141)
Mound City Post No. 65 GAR, Mound City, MO, 1845-1930 (C107)
C.G. Harker Post No. 88 GAR, Meadville, MO, 1883-1905 (C2469)
John A. Hayn Post No. 240 GAR, Boonville, MO, 1885-1922 (C1112)
Smithton Post No. 422 GAR, Smithton, MO, 1891-1907 (C3510)
Aldrich Post No. 536 GAR, Aldrich, MO, 1892-1897 (C3529)

Douglas R. Niermeyer
Chairman

Civil War Memorials

Commander Palmer informed the Encampment that, although some elements of this committee have been assembled, the Department is still looking for a member to serve as Chairman. This being the case, no report was submitted.

Community Relations

The Community Relations Committee defers to the report of the Patriotic Instructor.

In F, C & L,

John D. Avery
Chairman

Awards

This being the first year of the new Awards program initiated by the Department, we learned a lot on how to work the process. The Awards Committee would like to commend the Department Commander for initiating this program and concurs with the Commander that significant contributions to the Department should not go without reward. It is our pleasure to announce the following award winners:

- **James B. Eads Award** (Most Outstanding Camp) – Grant Camp #68 with 456 points

- **Francis P. Blair, Jr.** Award (Most Outstanding Member – Mark L. Trout

- **Show-Me Spirit Award** (Outstanding Contributions by a Non-Member) – Bethany Tetley (City of Wildwood) and Cher Petrovic (wife of Secretary/Treasurer Bob Petrovic) (tie)

One thing the Department might consider is moving the due date for nominations in order to give the Committee more time to evaluate the entries. Also, it would give the Committee more time to order the plaques/certificates.

John J. Martin
Chairman

Report of the Department Council

The Department Council would like to report that, after review of the books, the Council finds everything to be in order. However, the Council recommends that the Department adopt a "voucher" system as a more organized way to approve and track expenses.

Jack Grothe
Council Chairman

Unfinished Business

Missouri Vision 2010

Commander Palmer announced that Missouri Vision 2010, the operating plan for the Department, is near completion. However, in order to finalize the draft plan, several items need to be resolved at this Encampment, primarily in the areas of financial strategy and Department unity. With resolution of these issues, Commander Palmer stated that he hopes to have the draft plan distributed to Department officers and Camp Commanders prior to the National Encampment in August.

Department Unity Programs

Commander Palmer initiated a discussion on programs to promote Department unity. These programs, including Department/Camp records archiving, establishing a Missouri GAR Highway, preservation of Missouri's battlefields and establishment of a Civil War Museum in Missouri dedicated to the memory of the GAR, were all brought up for consideration at the 26 January Special Meeting of the Department in Jefferson City, MO. He pointed out that each of these items must be discussed to determine which of these should continue and be included in the Vision 2010 plan.

Department/Camp Records Archiving

Commander Palmer opened the discussion on records archiving by providing a summary of the intent. The Department and all Camps maintain paper copies of all their critical records (applications, quarterly reports, installation reports, etc.) There is a risk that the records of this Department will meet with the same fate that many of the GAR records met. To prevent this, the records need to be archived either digitally or by some other media, to ensure that they survive even if the paper copies should disappear. We have technology today that the GAR didn't have 100 years ago and we should take advantage of it.

Brother Busch responded that he didn't believe that digital archiving was the best approach due to ever-changing operating systems and software formats. His point was that 20 years from now, it may be impossible to open files stored in today's software formats. He thought that archiving Department and Camp records on microfilm is a better alternative. He also mentioned that he believed that our organization may be able to obtain a grant from the Missouri State Archives to offset the costs of recording data on microfilm. Brother Busch made the motion to have Missouri Department and Camp records on microfilm in lieu of a digital format. The motion was seconded by Brother Leistritz. **Motion passed**. Brother Busch volunteered to contact the State Archives and inquire about grant money to support this activity.

Missouri GAR Highway

Commander Palmer initiated a discussion on the establishment of a GAR Highway in Missouri. He noted that the National GAR Highway, U.S. 6, does not run through Missouri. With Missouri having had well over 500 GAR Posts operating in the state, it seemed appropriate that Missouri have a highway commemorating the GAR. Commander Palmer contacted the Department of Transportation and discovered that this type of activity is almost routine. Obviously, state government approval would need to be gained. Also, the financial burden of constructing and placing the signs would fall under the Department of Missouri. Commander Palmer thought this to be a good candidate for a Department-wide project to promote Department unity. Brother Grothe made a motion to continue with this effort, get more information and a rough estimate of funds required to complete this

project. Brother Leistritz seconded. **Motion passed**. Brother Robert Champlin volunteered to serve as a focal point for this activity and will pull together the necessary information.

Missouri Battlefield Preservation

Commander Palmer brought up Battlefield Preservation as a possible area that could be worked on the Department level to promote Department unity. The Civil War Preservation Trust (CWPT) recently listed both Newtonia and Pilot Knob amongst America's most endangered battlefields. The process Commander Palmer envisioned was that the Department would engage in a one or two year fund raising effort and work with the CWPT to make sure the funds go to the proper preservation effort. The Department would be recognized as a valuable resource in the campaign to save America's battlefields. Brother Busch volunteered that approximately $500K will be needed for Pilot Knob and believed that Camps in proximity to the battlefields should work the preservation efforts due to the ties to the respective communities. A motion was made by Brother Busch to have the preservation activities in the state handled by local Camps. Brother Marks seconded. **Motion passed**.

Missouri Civil War/GAR Museum

Commander Palmer opened the discussion on establishment of a Civil War/GAR Museum in Missouri. This project was originally listed as one to be worked at the Department level to promote Department unity. He requested that, in light of the recent Grant Camp activity, that the Department support the Grant Camp in their endeavor. He mentioned that Brother Trout will brief the Encampment on the Grant Camp program under new business. He added that the Grant Camp project met the goals originally envisioned for the Department program and it didn't make sense to duplicate effort. Commander Palmer wanted the Department to note that he is removing this item from consideration for a Department-sponsored activity.

Community Relations Actions

Commander Palmer recalled his action early in his administration to establish a committee focusing on community relations. This was one of the key elements of Vision 2010.

Department Survey Preliminary Results

Commander Palmer reminded Camp Commanders to continue pushing their members to fill out and return the surveys. Commander Palmer distributed surveys during his visits to Camps over the past two months. Surveys were also included in the May issue of the Missouri Unionist. This survey is an opportunity for members of the Department to be heard. Department Junior Vice Commander John Pillers has been collecting inputs from

the various Camps and was planning to present preliminary results at this Encampment. Brother Pillers' preliminary survey report is as follows:

To date, inputs from three of the seven Camps have been received, and the response rate up to this point is 46%. Based on the results received to date, the typical Missouri Department member is about 50 years old, has been a member for a little over 5 years, is a descendant of a Civil War veteran (91%), is college educated (73%), has never served in the military (78%), is not a Civil War re-enactor (57%) and joined the organization to either represent their ancestor (38%) or further their interest in the Civil War (24%).

The membership views on the Missouri Department are encouraging. As far as the general opinion of the Department, 77% responded either positive or very positive. However, only 32% responded with interest in holding a Department office or serving on a Department committee. With respect to the Department doing enough to maintain member interest, 76% responded favorably. Member opinion of the Missouri Unionist, the Department newsletter, was overwhelmingly upbeat, with 97% responding positive or very positive. The Department web site was one area that definitely needs improvement, based on member feedback, as only 30% responded favorably.

Member opinions of their Camps are encouraging as well. In response to the question soliciting opinions of their Camps, 86% of the members had positive or very positive opinions. Members are more interested in holding office at the Camp level than the Department level, with 55% showing interest. With respect to the Camp doing enough to maintain member interest, 91% responded favorably. Also, 91% of the members responded that they attend at least half of their Camp meetings held each year. In addition, 83% of the members responded that they participate in at least half of the Camps activities/functions each year. Members definitely believe their Camp is active in support of National initiatives, to the tune of 96%. Maintaining a presence in the community is a major goal of this Department, and 86% of members are of the opinion their Camp is actively supporting this goal.

Again, this is only a preliminary snapshot of the survey results. Final results are expected sometime during the next quarter and they will be published in detail in the Missouri Unionist.

Department Newsletter Funding

Commander Palmer called on Brother Mark Trout, Missouri Unionist editor, to provide the Encampment with an overview of the financial aspects of the Department newsletter. Brother Trout referred back to the 26 January Special Meeting of the Department where the Department Council approved a $700 budget to fund the first two issues of the Missouri Unionist. He also stated that expenditures relative to the first two issues amounted to slightly over $500, well under the approved budget. However, Brother Trout expressed concerns about continuing the newsletter at the current quarterly issue rate,

length and quality level as a significant portion of the budget will be required to continue as currently planned.

With the overview provided, Commander Palmer called an end to the first business session and recessed the Encampment for lunch at 12:00.

Second Business Session – 1:30 PM

Commander Palmer re-convened the 7th Annual Missouri Department Encampment at 1:30 pm.

Department Newsletter Funding (continued)

Brother Trout re-iterated his concerns regarding expenses that will be required to maintain the Missouri Unionist in its current state (i.e., quarterly issues, 16 pages in length, high quality black & white printing). Brother Funck brought up the example of the newsletter the Turner Brigade, a re-enactment group, publishes for its members. It is nine pages in length, the print quality is adequate, and the cost per issue is somewhat lower. Brother Funck recommended that Brother Trout investigate this option. Brother Trout offered another option – three issues per year instead of four. Brother Petrovic responded that reducing the number of issues will compromise timely publication of information. Brother Michaels of Wisconsin offered that some Departments distribute the bulk of their newsletters electronically, with limited paper mailings. He also indicated that the Department of Wisconsin is going through the same debate relative to their Department newsletter. Brother Martin responded that, in his opinion, members are more likely to pick up and read a newsletter if they have a paper copy in their hands as opposed to needing to download it from a web site. Brother Niermeyer posed a question to Brother Trout about the number of pages that needed to be eliminated to get the lower postage rate. Brother Trout responded that eight of the 16 pages would need to be eliminated. Brother Stottlemyre expressed concern with reducing the size of the newsletter as there has been no problem filling the 16 pages. Dropping to eight pages would eliminate a lot of good information. Brother Grothe inquired about paid advertising to offset the cost. Brother Trout responded that the newsletter currently runs an advertisement for Chesterfield Minuteman Press, who prints the newsletter and gives the Department a break on cost for running the ad. C-in-C Powell discouraged any paid advertising other than the type of arrangement the Department currently has with Minuteman as it may jeopardize our tax-exempt status. Brother Marks offered that, in his opinion, the Department should not change anything about the newsletter and he would gladly pay extra to keep it the way it is. He believes the Missouri Unionist, as it stands, is a valuable part of his membership. Brother Leistritz also added that it is a good thing and we don't want to move backwards. Brother Petrovic offered that the proposed budget to be voted on contains enough to produce the newsletter for the entire year at the quality level of the first two issues. Brother Marks made a motion to publish the newsletter per the budgeted amount, with any business decisions made by the editor and the Department Commander. Brother Busch seconded the motion. **Motion passed.** To follow up on the discussion regarding electronic publication, Commander Palmer asked Camp Commanders to survey their membership regarding electronic publication.

Not-for-Profit Mailing Permit

As a follow-up to the newsletter funding issue, Commander Palmer mentioned that the Department sent a letter to the Council of Administration requesting that Missouri be

allowed to use the not-for-profit mailing permit the National organization uses to reduce mailing costs associated with the Missouri Unionist. He indicated that this request was denied due to limitations attached to the mailing permit. Commander Palmer requested that Brother Trout brief the Encampment on an option to reduce the cost of mailing the newsletter to the entire Department. Brother Trout indicated that Grant Camp #68 was issued a not-for-profit mailing permit for their Camp mailings and the Department might want to consider using it. There is a one time $125 charge to initiate this permit and a cost of $125 per year to maintain it. The total cost the first year will be $250. One requirement is that each mailing must consist of at least 200 pieces. This is required for each mailing, not cumulative mailing throughout the year. Brother Trout indicated that he sent out 200 copies each of the first two issues of the Missouri Unionist. The Grant Camp would be willing to allow the Department to use their mailing permit if the Department pays the initiation fee. The Grant Camp would then pick up the annual fee with no additional cost to the Department. Brother Trout indicated that the mailing cost per issue would drop from 57 cents to 22 cents, which would definitely drop the publication costs significantly. Brother Funck made a motion that a written agreement between Camp #68 and the Department be assembled to allow the Department of Missouri to use the Grant Camp mailing permit and include specifics of the agreement. Brother Grothe seconded the motion. During the discussion, Brother Marks asked if the mailings would still go out under the Department of Missouri. Brother Trout responded that the return address must contain the name of the Grant Camp or it is invalid. The postal service considers the Grant Camp and the Department of Missouri as two separate entities since they each have their own EIN numbers. Brother Grothe asked what would happen if the newsletter should suddenly pop open at the post office and they see newsletter for the Department of Missouri and nothing about the Grant Camp on the header. Brother Trout responded that the postal service could pull the Grant Camp permit. He added that, with the number of mailings the Grant Camp will be making relative to the Civil War Museum at Jefferson Barracks, this would be unacceptable. Brother Petrovic responded that it may be in the best interest of both the Grant Camp and the Department to pursue their own mailing permits to avoid this scenario. There being no further discussion, Commander Palmer called for a vote on the motion. **Motion failed**. Commander Palmer requested that the Department take up the issue of pursuing their own mailing permit during the first meeting of the new administration.

2002-2003 Budget

Commander Palmer informed the Encampment that a budget must be approved before the Encampment adjourns. He referred to the proposed budget distributed to delegates of this Encampment.

Revenue Category	02-03 Budget ($)	%
Department Per Capita Taxes (mem x $6)	912	21.7
National Per Capita Taxes (mem x $12)	1824	43.5
Application Fees (10 x $5)	50	1.2
National Web Fees (5 x $5)	25	0.6
Interest (from Savings/Investments)	20	0.5
Department Encampment*	274	6.5
Fundraisers*	350	8.3
Donations*	600	14.3
Other Income	140	3.4
Total Receipts	**4195**	

Expenses Category	02-03 Budget ($)	%
National Per Capita Taxes	1824	45.7
Application/Admissions Fee	50	1.3
National Web Fee	25	0.7
National Taxes/Fees Subtotal	**1899**	**47.5**
Department Encampment	300	7.2
Tax Exemption Fee	15	0.4
Office Supplies	100	2.4
Newsletter	1150	27.4
Flowers	60	1.4
Postage (non-newsletter)	60	1.4
Duplicating (non-newsletter)	120	2.8
Telephone Calls	40	0.9
Operations Subtotal	**1845**	**43.9**
Department Awards/Recognition	200	4.8
General Fund	250	6.0
Total Expenses	**4194**	

Reserve Category	$$ - 22 June 02	%
Checking Account	2261	60.8
Savings Account	359	9.7
CD	1082	29.5
Total Reserve	**3702**	

It should be noted that the items containing an asterisk (*) are designated as high risk stemming from the fact that Department has not engaged in this activity to an extent needed to generate revenue. These items constitute 30% of the proposed budget, with a majority 65% coming from per capita tax. From 1997-2001, per capita tax constituted a

full 90% of the Department revenue. These measures are being taken to reduce the Department dependency on per capita tax.

Brother Busch made a motion to approve the proposed budget. Brother Winslow seconded. **Motion passed**. Brother Funck commended Commander Palmer and Secretary/Treasurer Petrovic on the organized format in which the budget was presented.

Department Merchandise

Commander Palmer opened a discussion on the possibility of the Department marketing its own product lines. The purpose will be to enlist an additional source of revenue for the Department. The merchandise marketed by the Department would contain the new Department logo approved at the 16 March Special Department Meeting held in Jefferson City. Brother Trout made the comment that if the Department should choose to market their own products, they would be better served if they would enlist one of the Camps currently marketing similar products to act as an agent for the Department. The reasoning was that it would be more difficult for the Department to operate on their own due to dispersed leadership. A Camp currently working with the chosen vendors would be more efficient. Brother Trout offered the services of Grant Camp #68 if the Department decides to market clothing, mugs and banners.

Commander-in-Chief Powell reminded the Department that sale of items containing the SUVCW badge must be approved by the Council of Administration. Commander Palmer had the understanding that if items with the SUVCW badge are being sold only to members within a Department that approval from the Council of Administration is not required. CinC Powell responded that Commander Palmer's assessment was true only for letterhead and business cards, but not clothing, mugs, etc. Brother Funck made a motion that before any further discussion takes place relative to an agent for the Department, the Department get the Department seal approved by National first. Brother Winslow seconded the motion. During the discussion, CinC Powell pointed out that the Department "seal" is illegal per the Constitution & Regulations; however, if we refer to it as the Department "logo", then it is acceptable. Brother Funck amended his motion to replace the word "seal" with "logo". Brother Winslow again seconded. **Motion passed**.

Red Folders

Commander Palmer asked Brother Funck to update the Encampment on the "Red Folders" plan to promote better communication between outgoing and incoming Department administrations. This applies to all elected officers, appointed officers and committee chairmen. The Red Folders should maintain at least three years worth of reports. In this manner, each Department officer has an understanding what his predecessor encountered during his term. Each Red Folder is to be brought to the Department Encampment by the incumbent officers and delivered to their successors. No motion was made to adopt this as

standard practice. Brother Funck presented this from an "information only" standpoint, with action anticipated during an upcoming special meeting of the Department.

2007 National Encampment

Commander Palmer mentioned that the Department of Missouri had been under the impression since October 2001 that the Department was granted the right to host the 2007 National Encampment in St. Louis to mark the 120th anniversary of the only GAR Encampment to be held there. However, he also mentioned that recent communications with the National organization indicate that this is not the case. CinC Powell responded that the Council of Administration approves National Encampment locations, not the National Encampment Committee. The Committee only makes recommendations. The Council of Administration is the approving authority. CinC Powell also mentioned that National Encampments have only been approved through 2003. Secretary/Treasurer Petrovic brought up the fact that the Department of Maryland has also shown interest in hosting the 2007 National Encampment. A motion was made by Brother Trout to have the Department send a letter within the next seven days to the Department of Maryland and request that they yield to the Department of Missouri in 2007. Motion seconded by Brother Busch. **Motion passed**.

Resolutions

There were no outstanding resolutions brought before the Encampment. As a result, the Resolutions Committee was relieved of their duties by Commander Palmer.

Committee on Officers Reports

Department Commander

1. In order to generate enough revenue to support the Missouri Unionist, the 2007 National Encampment and other programs aimed at Department unity, the per capita dues should remain at $6.00 per member per year until at least 2008.

The committee neither concurs nor objects at this point stating that the issue of Department per capita dues is regularly taken up at the first Department meeting following the National Encampment. The motion made by the Sherman Camp to amend Article VII, Section 3 of the Department By-Laws concerning per capita tax will be addressed at that time as well. The committee made a motion to table this recommendation until the first 2002-2003 special meeting of the Department. Motion was seconded. **Motion passed.**

2. The Department should establish a grant system to supplement the National program to help some of the smaller Missouri Camps secure funds to work programs in their respective communities.

The committee concurs with this recommendation, no objections were made, and the recommendation was **Accepted**. The committee also recommends that the Department Commander, the Department Secretary/Treasurer and the Department Council work out a proposal for Department grants program to be presented at the 2003 Department Encampment.

- The Department Commander should establish a set of performance goals based on the Vision 2010 program and communicate those to Camp Commanders so that all involved understand the work that needs to be done.

The committee concurs with this recommendation, no objections were made, and the recommendation was **Accepted**.

- The position of Department Chief of Staff should be established to track quarterly progress toward goals and communicate reporting due dates to Department officers, Committee Chairmen and Camp Commanders, and conduct periodic surveys of Department membership to help the Department leadership understand needs and issues.

The committee concurs with this recommendation, no objections were made, and the recommendation was **Accepted**. It was pointed out that Article III, Section 2 of the Department By-Laws currently allows appointment of a Department Chief of Staff.

- Appoint regional focal points in the St. Louis, Springfield and Kansas City areas to promote and help establish an Auxiliary in the state of Missouri.

The committee concurs with having focal points in various areas of the state, but does not concur with regional focal points as defined. This limits the activity to three specific areas of the state. The committee recommends that a special committee be established and chaired by the Department Organizer to address the formation of an Auxiliary. So that each Camp has equal opportunity to form an Auxiliary, the Commander of each Camp or his designee should serve on this committee. Brother Stottlemyre moved that the committee recommendations be accepted. Motion was seconded and **passed**.

- Get involved!

The committee believes that this goes without saying; however, for the record....the committee **strongly** concurs with this recommendation, no objections were made, and the recommendation was **Accepted**

Department Senior Vice Commander

- A camp's newsletter should be sent to the Dept Commander and Secretary and to all the other camps.

The committee concurs with this recommendation, no objections were made and the recommendation was **Accepted**. The committee recommends that the Department Commander issue an order to this effect.

Department Chaplain

- It is recommended that the Department have sympathy cards on hand to send out to the family of the deceased member.

The committee concurs with this recommendation, no objections were made and the recommendation was **Accepted**.

- Depending on budget availability, the Department should also consider sending flowers or making a donation to the organization if requested by the family.

The committee addressed this recommendation as two separate items. Flowers - the committee concurs with this recommendation as long as it is kept within the budgeted amount. No objections were made and the recommendation was **Accepted**. Donation – the committee does not concur at this point stating that the approved budget for 2002-2003 does not contain a provision for donations of this type. The committee made a motion to table this recommendation until a 2002-2003 special meeting of the Department when either an amendment to the 2002-2003 budget may be approved or a specific line item may be proposed for the 2003-2004 budget. Motion was seconded. **Motion passed.**

Department Historian

- Another activity the Department should consider is documenting the history of the SUV in Missouri.

The committee concurs with this recommendation, no objections were made and the recommendation was **Accepted**. The committee recommends that the Historian establish a plan to accomplish this task.

Department Council

- The Council recommends that the Department adopt a "voucher" system as a more organized way to approve and track expenses.

The committee neither concurs nor objects at this point. Since Department financial issues are normally discussed at the first meeting of the Department following the National Encampment, the committee made a motion to table this recommendation until the first 2002-2003 special meeting of the Department. Motion was seconded. **Motion passed.**

New Business

Wilhelmi Camp Charter Presentation

Brothers Glennon Alsop and Douglas Niermeyer were called to the altar by C-in-C Powell to receive the charter for the Maj. Francis Wilhelmi Camp #17 in Washington, MO. C-in-C Powell mentioned that this was one aspect of his office he enjoyed....witnessing the growth of the organization. C-in-C Powell pinned the badge of a Camp Commander on Glennon Alsop, who will serve as the Wilhelmi Camp's first Commander.

Missouri Civil War Museum

Brother Trout briefed the Encampment on the restoration project the Grant Camp is administering at Jefferson Barracks. He presented a short background on the project along with a status report. The Grant Camp is currently working with the St. Louis County Council to introduce legislation to allow the County to enter into a long-term lease with the Grant Camp for the old Post Exchange building at Jefferson Barracks. This building, built in 1905, has been in a state of disrepair for over 10 years and requires a great deal of renovation work. The Grant Camp intends to renovate the building and create a museum and interpretive center dedicated to the Grand Army of the Republic. It would also serve as a permanent meeting facility for local Camps and the Department if it so desires. Brother Trout pointed out that although it is a project administered by the Grant Camp, the intention is to have all Camps in Missouri contribute to the extent they desire. He also mentioned that the Grant Camp has already sent in applications for various grants and will be requesting some financial support from the National organization. C-in-C Powell recommended that the Grant Camp submit their request as soon as possible as the National budget for 2002-2003 is currently being worked. He also pointed out that the budget for the upcoming year will be tight, and not to expect the support to be substantial. Brother Trout concluded by informing the Brothers of the Department that the Grant Camp will be soliciting personal donations from SUVCW members.

Nomination/Election of Officers

Commander Palmer asked Secretary/Treasurer Petrovic to call the roll of the Camps for the purpose of nominating Department officers for 2002-2003. Brother Petrovic reviewed the voting breakdown by Camp:

- Wilhelmi Camp #17: 2 votes
- McNeil Camp #62: 1 vote
- Westport Camp #64: 2 votes
- Sherman Camp #65: 8 votes
- Grant Camp #68: 4 votes
- Oglesby Camp #61, Phelps Camp #66 and Palmer Camp #73 had no members present and therefore no votes.

McNeil Camp #62 nominated John Martin for Department Commander. Brother Martin declined the nomination citing responsibilities during the next year that would limit his ability to serve as Commander.

Westport Camp #64 nominated Don Palmer to serve a second term as Commander. Sherman Camp #65 and Grant Camp #68 both seconded the nomination. Brother Paul Winslow moved that since there was only one nominee for this office, the brother nominated be elected and the Department Secretary be directed to cast a unanimous ballot for that office. The motion was seconded by Brother Paul Leistritz and the motion **passed**. Brother Palmer was **re-elected** Department Commander

McNeil Camp #62 nominated John Pillers for the position of Department Senior Vice Commander. Although Brother Pillers was not present at the Encampment, he did inform Commander Palmer prior to the Encampment that if nominated, he would accept. There were no other nominations and Brother Pillers was **elected**.

Wilhelmi Camp #17 nominated Charles Funck for the position of Department Junior Vice Commander. No additional nominations were made for this position and Brother Funck was **elected**.

Grant Camp #68 nominated Robert Petrovic for the office of Department Secretary/Treasurer. No additional nominations were made for this position and Brother Petrovic was **elected**.

Department Council member Charles Funck, having been elected Department Junior Vice Commander, and having served one year of his two-year term, made it known that he intended to retain his seat on the Council and finish his term. As a result, two seats on the Council were up for election.

Wilhelmi Camp #17 nominated Emmett Taylor for a two-year term on the Council. Sherman Camp #65 nominated Jack Grothe to serve a second two-year term on the Council. No other nominations were made for the Council positions and Brothers Taylor and Grothe were **elected**.

Commander Palmer declared the election of officers complete.

Election of Delegates to the 121st National Encampment

Commander Palmer asked Secretary/Treasurer Petrovic to open nominations for delegates to the 121st National Encampment to be held in Springfield, IL from August 8-11, 2002. Brother Petrovic announced to the Encampment that, with 152 members as of the latest per capita tax report, the Department of Missouri will be allowed 6 delegates for membership. In addition, the Department will be allowed one for being a chartered Department, plus another for the Department Commander, plus one each for every Past Department Commander in attendance.

Commander Palmer posed the question regarding attendance at the National Encampment. The response was the following:

- Charles Funck – Sherman Camp #65
- Mark Trout – Grant Camp #68
- Jack Grothe – Sherman Camp #65
- Emmett Taylor – Wilhelmi Camp #17
- John Martin – Westport Camp #64

There being no other members at the Encampment planning on attending the National Encampment, these five were elected as delegates. Commander Palmer announced that he will appoint two additional delegates at a later date. In addition to the five delegates elected, the following will also have voting privileges at the National Encampment:

- Don Palmer – Department Commander
- Bob Petrovic – Past Department Commander
- Vern Stottlemyre – Past Department Commander

As of June 22, 2002, the Department of Missouri will have a total of 8 votes. This number is likely to increase with appointments of additional delegates and attendance of other Past Department Commanders.

Installation of Officers

The Encampment was handed over to Commander-in-Chief George Powell to serve as installing officer. C-in-C Powell presented Commander Palmer with the badge of a Past Department Commander. He then asked PDC Palmer to remain at the altar, made the necessary inquiries, received a list of elected and appointed officers to be installed, called those present to the altar and proceeded with the installation in ritualistic form. The following officers for the years 2002-2003 were either installed or appointed:

Department Commander..... Donald D. Palmer, Jr., PDC
Department Senior Vice Commander..... John W. Pillers
Department Junior Vice Commander..... Charles E. Funck III
Department Secretary/Treasurer..... Robert M. Petrovic, PDC
Department Council Member..... Charles E. Funck III
Department Council Member..... Jack Grothe
Department Council Member..... Emmett Taylor III
Department Chief of Staff..... John J. Martin
Department Chaplain..... Mark A. Coplin
Department Counselor..... Robert J. Amsler, Jr.
Department Organizer..... Gary L. Scheel
Department Patriotic Instructor..... John D. Avery
Department Historian..... Vernon Stottlemyre, PDC

Department Graves Registration Officer….. Mark L. Trout
Department Signals Officer/Webmaster….. Douglas R. Niermeyer
Department Guide……..Glennon Alsop
Department Guard…….. Scotty R. Allen
Missouri Unionist Editor…….. Mark L. Trout

Closing Ceremonies

Commander Don Palmer, with the assistance of Sherman Camp #65 Chaplain Vernon von der Heydt, closed the 7th Annual Missouri Department Encampment of the Sons of Union Veterans of the Civil War at 5:00 pm.

Appendix A

Department Orders of
Commander Donald D. Palmer, Jr.

Series 2001 – 2002

DEPARTMENT ORDERS NO. 1
SERIES 2001-2002

19 September 2001

I wish to express my appreciation to the membership of the Department of Missouri for entrusting me with the leadership of the department for the next year. I wish to thank past commanders Petrovic, Leicht, Rutherford and Stottlemyre for their time and efforts in bringing the department along from its humble beginnings. We have been a department for five years and can no longer be considered fledgling. We need to push in directions that will strengthen department unity, build a strong membership base and increase our prestige in the eyes of our brothers nationally. I believe we have a team in place that can accomplish this, but it will take some extra effort. I would like to begin this odyssey by outlining my plan of attack.

1. First, the officers elected at the 2001 Department Encampment held in St. Louis on 23 June, are: Commander – Don Palmer, Senior Vice Commander – John Martin, Junior Vice Commander – John Pillers, Secretary/Treasurer – PDC Bob Petrovic and Department Council – PDC John Rutherford, Jack Grothe and Charles Funck. I wish to ask John Avery to again serve as Patriotic Instructor, Emmett Taylor to again serve as Department Chaplain and Bob Amsler to again serve as Department Counselor. I also ask that PDC Vern Stottlemyre serve as Department Historian.

2. As of July 2001, the Department of Missouri has By-Laws approved by the Commander-in-Chief. This was a major undertaking and essential in giving our department credibility. The next step is to develop a strategic plan for the department containing specific goals and objectives for the department and how we are going to meet them. I consider this essential in order for us to charter a course for success over the next decade. All successful organizations and businesses develop strategic plans. I would like to call our plan "Missouri Vision 2010", which will help us define what the department will look like at the end of the decade. Key elements of this plan will include organizational growth, finances, community relations, department initiatives and support of national initiatives such as graves registration, Civil War memorials/monuments and GAR records.

3. Membership may be the single most important issue relative to our functionality as a department. As of June 2001, we stood at about 150 members department-wide. Although we have experienced modest growth over the past five years, we still make up only 2% of the overall SUVCW membership. Since Missouri was one of the three most contested states during the Civil War, coupled with the fact that interest in the Civil War in Missouri is still strong, I believe the Department of Missouri should constitute at least 4% of the overall membership. I am asking that Junior Vice Commander John Pillers, Chairman of the Membership committee, work with camp junior vice commanders and assemble a plan to increase Missouri membership to at least 250 members by the year 2005 and establish a goal for growth through 2010. Generating new members is only part of this plan. The other critical aspect is reducing the attrition rate of standing members. The most recent per capita tax returns show that this may be as high as 10%.

4. We currently have seven operating camps in the Department of Missouri. We also have camps being organized in the Columbia/Jefferson City area, Joplin and Washington. I would like the Camp Organizing committee to define, based on intelligence from all parts of the state, where camps should be organized and a plan to execute such. The ultimate goal will be to define the number and location of camps to target by the year 2010. The department also lacks an auxilliary. The most successful departments in the organization have functioning auxilliaries that provide invaluable support to the camps within those departments. I would also request that the Camp Organizing committee include in the camp organization strategy plans for forming auxilliaries associated with camps where support is strong. I am looking for a member to organize and chair this committee.

5. Secretary/Treasurer Bob Petrovic reported that the department has improved its financial position over the past several years and that no officer should bear the burden of doing business for the department any longer. As part of Missouri Vision 2010, I would like to assemble a financial plan showing projected

revenues through 2010 based on per capita tax (membership), donations, merchandising and fund-raising activities. This will be essential in helping to sponsor a variety of department initiatives over the next decade. The financial plan should be developed by a committee chaired by the secretary/treasurer and includes the department commander and the department council.

6. It is important that we maintain awareness of legislative actions in the state of Missouri, especially in areas that impact Civil War history in Missouri and our objectives as an organization. I would like the Committee on Legislation establish a process for maintaining an awareness of activity in the Missouri Legislature, reporting items of significance to cognizant department and national officers and for correspondence with the appropriate representatives in the Missouri House and Senate. Two initiatives I would like the department to consider are the establishment of a Missouri GAR Highway and a GAR Museum in Missouri. Both of these will require support from the state government. Since we are a not-for-profit organization, we may be able to secure funds from the state to support these initiatives. I would like the Committee on Legislature to investigate the possibilities of securing financial support for these programs.

7. It has become obvious that we need to increase the visibility of our organization within our respective communities. Many people believe the SUVCW is a Civil War re-enactment organization and are unaware of our efforts to preserve the history of the Grand Army of the Republic and Civil War veterans who fought to save the Union. I would like to establish a special committee on Community Relations to coordinate a plan in conjunction with the camps to help the respective communities gain an understanding and an appreciation of our value as an organization. Some activities that should be considered include cooperative ventures with the Boy Scouts and veterans organizations such as the American Legion and the Veterans of Foreign Wars, planned programs for elementary and secondary schools, collaboration with state and national historic sites and participation in state-sponsored programs such as "Adopt-a-Highway". I would like this committee to be chaired by the Department Patriotic Instructor, John Avery, with membership consisting of camp patriotic instructors or individuals designated by the Camp Commanders.

8. Graves Registration is one of three National initiatives we need to strongly support as a department. Although we have been supporting this on camp and individual levels, we need to coordinate all activities on the department level. I have asked Mark Trout of U.S. Grant Camp #68 to serve as Department Graves Registration Officer, chair a Committee for Graves Registration and develop a 10-year plan to document all Union Civil War graves in Missouri in an organized fashion. The foundation for this plan should be based on a geographic apportionment commensurate with the seven camp locations. Each Camp Commander should identify a focal point for this activity.

9. Civil War Memorials is another National initiative that requires our support. There has been some activity in Missouri over the past two years in support of this initiative, but I don't know where we stand. I am looking for a volunteer to chair a committee for Civil War Memorials in Missouri and operate in a manner similar to that established for graves registration. The number of memorials/monuments in Missouri will be far less than the number of graves, and therefore, I believe the documentation phase should be completed within five years. The second phase, periodic condition monitoring, should be considered for out-years.

10. GAR Post Records is the third National initiative that we need to grasp. Through the efforts of Doug Niermeyer of the William T. Sherman Camp #65 and PDC Vern Stottlemyre, a complete list of over 500 GAR posts in Missouri was compiled and submitted to the National committee on GAR Post Records. We now need to launch an initiative I designated as "Show-Me the GAR", which is designed to document the specific meeting locations of these GAR Posts, photograph the location if it still exists, and work with local historical societies to locate records associated with each post. I would like either Doug or Vern to chair the Show-Me the GAR committee and develop a 10-year plan to complete this initiative. Like the Graves Registration effort, the foundation for this plan should be based on a geographic apportionment commensurate with the seven camp locations. Each Camp Commander should identify a focal point for this activity as well.

11. Now that the foundation for "Missouri Vision 2010" has been outlined, I would like to touch on several other items. First, I would like to generate a department newsletter for distribution to the camps within Missouri, Department Commanders and the Commander-in-Chief. Some of the camps within the department already generate excellent camp newsletters, but I think it's important for the Department to produce one so that camps within the state are aware of what their brethren are doing. It also provides a means to share our experiences with other departments as well as inform the national organization of items of significance on a regular basis. I am proposing the newsletter be titled, "Missouri Unionist", but I am still open to suggestions. As Department Commander, I will serve as editor of the newsletter, with publication dates for the next year as follows:

    - 31 October 2001 (inputs must be received by 15 October)
    - 31 January 2002 (inputs must be received by 15 January)
    - 30 April 2002 (inputs must be received by 15 April)
    - 31 July 2002 (inputs must be received by 15 July)

12. In order to provide incentives for camps and members within the department, I would like to initiate an awards program for "best camp" and "most valuable member". My thoughts are to name the award for best camp after Gen. Nathaniel Lyon, who was generally credited with saving Missouri for the Union. This award shall be based on a points system, with each camp accumulating points for new members, graves registered, post records identified, community support, etc. I was also considering naming the award for most valuable member after Gen. Francis Blair, who served Missouri well in uniform and in the legislature. This award will be based on nominations and will be selected by the Awards committee, a three-member panel appointed by the Department Commander. These awards should be presented at the annual Department Encampment. The committee shall also determine the form of the awards (certificate, trophy, medal, etc.) and ensure their readiness for presentation at the Department Encampment.

13. The 2002 Department Encampment will be held in St. Louis at a date to be determined. I would like to make the Department Encampment more of an event that what we had in the past. Some of the more successful departments hold their encampments over a weekend and includes an encampment dinner and entertainment, along with a full day for the meeting. I would like to establish a committee consisting of PDC Bob Petrovic, Council member Jack Grothe and I to plan and execute the 2002 Department Encampment.

14. My plan is to be an active Department Commander. As such, I would like to attend at least one meeting of every camp in the Department during my term in office. I believe this is important in order to meet members throughout the state and give the department visibility within the camps. Given this, I would like Camp Commanders to send the meeting location for their respective camps and designated meeting dates through May 2002.

15. I am calling for a Special Department Meeting to be held on Saturday, 29 September from 12:00 to 4:00 at the Tesson Library in St. Louis. The discussion will focus on Missouri Vision 2010 and other proposed department initiatives along with wrap-up discussions relative to the recently concluded National Encampment, issues relating to the current per capita tax and appointment of committee chairs.

By Order of:

Donald D. Palmer, Jr.
Department Commander
19 September 2001

DEPARTMENT ORDERS NO. 2
SERIES 2001-2002

04 January 2002

1. After being introduced in Department Orders #1, Missouri Vision 2010 is now being developed by the current administration. The Vision focuses on membership growth, financial health, enhanced communication and support of National initiatives. All Camps shall support the next steps in the development of Vision 2010 in the following manner:

- Mark Trout, Department Graves Registration Officer, has developed a preliminary plan to break the state into regions of influence corresponding to locations of Camps. The goal is to maximize efficiency in recording the locations of as many Union graves throughout the state as possible. All Camp Commanders shall appoint a Graves Registration Officer for their Camp to serve on the Graves Registration Committee chaired by Mark. The names and addresses (and e-mail, if applicable) shall forwarded to Mark Trout at mtrout1963@msn.com, with copies to Department Secretary/Treasurer Bob Petrovic and myself by 31 January 2002.

- Doug Niermeyer has volunteered to serve as Chairman of the "Show-Me the GAR" committee and will be responsible for developing a plan to locate the sites of the over 500 GAR Posts that once existed in Missouri and identify what records still exist and where. The approach will be similar to the Graves Registration initiative in that the state will be broken into regions of influence corresponding to Camp locations. All Camp Commanders shall appoint a GAR Post Records representative for their Camp and forward their names and addresses (and e-mail, if applicable) to Doug Niermeyer at momollus@usmo.com by 31 January 2002. Again, copies should also be sent to Bob Petrovic and myself.

- John Avery, Department Patriotic Instructor, will also serve as Community Relations Committee Chairman. This special committee will develop and coordinate a plan in conjunction with the camps to help the respective communities gain an understanding and an appreciation of our value as an organization. It was anticipated that Camp Patriotic Instructors will serve on this committee; however, if camps do not have an appointed Patriotic Instructor, then the Camp Commander shall appoint a member of their camp to serve on this committee. All Camp Commanders shall forward the names and addresses of their Patriotic Instructors or appointments to the Community Relations Committee to John Avery at javery1129@aol.com by 31 January 2002.

- I am still looking for a volunteer to serve as chairman of the Department Civil War Memorials/Monuments Committee and three volunteers to serve along with Department Secretary/Treasurer Bob Petrovic and myself to form the Legislation Committee. Please take this request back to your Camps. These are perfect opportunities for a member to get involved on a state-wide level and help build the prestige of the department in the eyes of the National organization.

10. Secretary/Treasurer Bob Petrovic recently informed me that he sent requests to all Camp Secretary/Treasurers to submit their 4th Quarter 2001 per capita tax information to him by 10 January 2002. There were a couple of delinquencies relative to 3rd Quarter 2001 submittals, which put the Department in a precarious position. Any Camp delinquent in submitting their per capita tax information will NOT be in good standing with the Department until the reports are submitted. Camps in poor standing with the Department will not seated at Department meetings.

11. Per Commander-in-Chief Powell's General Orders #5, all Camp Secretaries are reminded that a full and complete roster is required to be submitted with the 4th Quarter per capita tax forms. This roster is to include the current name, address, phone number and e-mail address for each brother and are to be submitted as a typed or computer generated report. Illegible hand written reports will be deemed as a non-submission. Any Camp that fails to submit the required roster will be submitting an incomplete report and will NOT be in good standing with the Department.

2. Secretary/Treasurer Bob Petrovic recently informed me that he sent requests to all Camp Secretary/Treasurers to submit their 4th Quarter 2001 per capita tax information to him by 10 January 2002. There were a couple of delinquencies relative to 3rd Quarter 2001 submittals, which put the Department in a precarious position. Any Camp delinquent in submitting their per capita tax information will NOT be in good standing with the Department until the reports are submitted. Camps in poor standing with the Department will not seated at Department meetings.

3. Per Commander-in-Chief Powell's General Orders #5, all Camp Secretaries are reminded that a full and complete roster is required to be submitted with the 4th Quarter per capita tax forms. This roster is to include the current name, address, phone number and e-mail address for each brother and are to be submitted as a typed or computer generated report. Illegible hand written reports will be deemed as a non-submission. Any Camp that fails to submit the required roster will be submitting an incomplete report and will NOT be in good standing with the Department.

4. All Camps shall submit their reports of installing officers that identify the new Camp officers for 2002. These reports shall be submitted to Department Secretary/Treasurer Bob Petrovic no later than 10 days after installation.

5. Members of the Department of Missouri who purchased Loyalty Bonds to support the 2001 National Encampment effort, and would like to apply them to their 2002 membership dues, should contact their Camp Secretary/Treasurer so that they can be processed. Any questions regarding procedure should be directed to Department Secretary/Treasurer Bob Petrovic.

6. The 2002 Department Encampment has been scheduled for Saturday, 22 June 2002 in St. Louis. A social gathering will be held on Friday night, 21 June, with the meeting commencing at 9:00 am the following day. The Encampment banquet will follow the meeting on Saturday evening. More information will be provided as the detailed planning continues.

7. I am requesting that another Special Meeting of the Department be held on either Saturday, 26 January or Saturday, 16 February, to review status in the development of Missouri Vision 2010 and other Department initiatives defined in Department Orders #1. I had inquired about Saturday, 19 January; however, too many Department officers and committee chairmen were unavailable. Department Senior Vice Commander John Martin is checking on room availability at the State Capital in Jefferson City for both dates, so please stay tuned for a Department Communique on the meeting.

8. As Department Commander, I hope that all Department Officers, Camp Officers, members of the Department of Missouri and their families had a happy and healthy holiday season. May we all as Missourians strive in 2002 to build on the successes of 2001 and broaden the horizons of our Department.

By Order of:

Donald D. Palmer, Jr.
Department Commander
04 January 2002

Appendix B

Final Report of the Credentials Committee

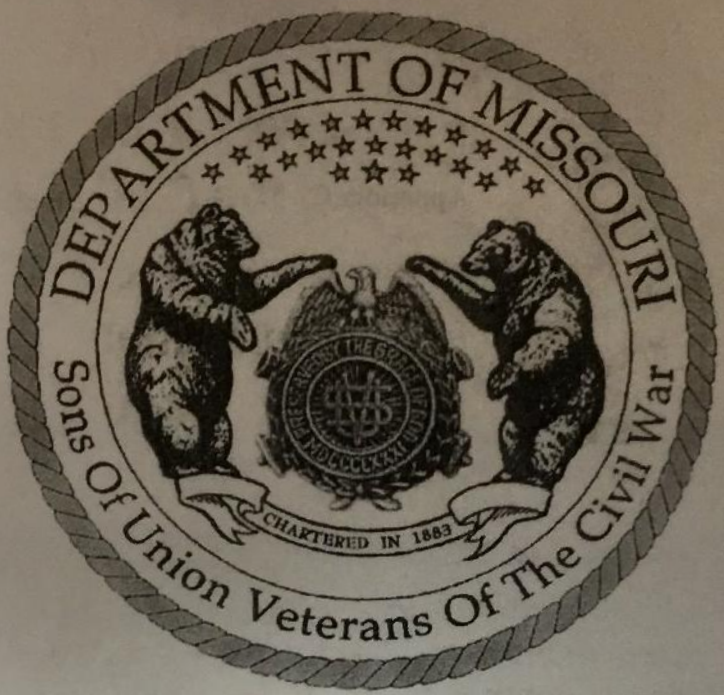
Delegates to the 7th Annual Missouri Department Encampment
Sons of Union Veterans of the Civil War

The list of delegates to the Encampment is provided below based on the final report of Credentials Committee Chairman Robert M. Petrovic.

Glennon Alsop	Camp Commander	Wilhelmi Camp #17
Walter Busch	Delegate	Grant Camp #68
Robert Champlin	Camp Commander	Sherman Camp #65
Charles E. Funck III	Past Camp Commander	Sherman Camp #65
James Gallen	Delegate	Sherman Camp #65
Jack Grothe	Past Camp Commander	Sherman Camp #65
Paul Leistritz	Past Camp Commander	Sherman Camp #65
Perry (Bud) Marks	Camp Commander	Westport Camp #64
John J. Martin	Past Camp Commander	Westport Camp #64
Douglas R. Niermeyer	Delegate	Wilhelmi Camp #17
Donald D. Palmer, Jr.	Past Camp Commander	Grant Camp #68
Robert M. Petrovic	Past Camp Commander	Grant Camp #68
John Riley	Past Camp Commander	Sherman Camp #65
Vernon Stottlemyre	Past Camp Commander	McNeil Camp #62
Mark L. Trout	Delegate	Grant Camp #68
Vernon von der Heydt	Delegate	Sherman Camp #65
Paul Winslow	Past Camp Commander	Sherman Camp #65

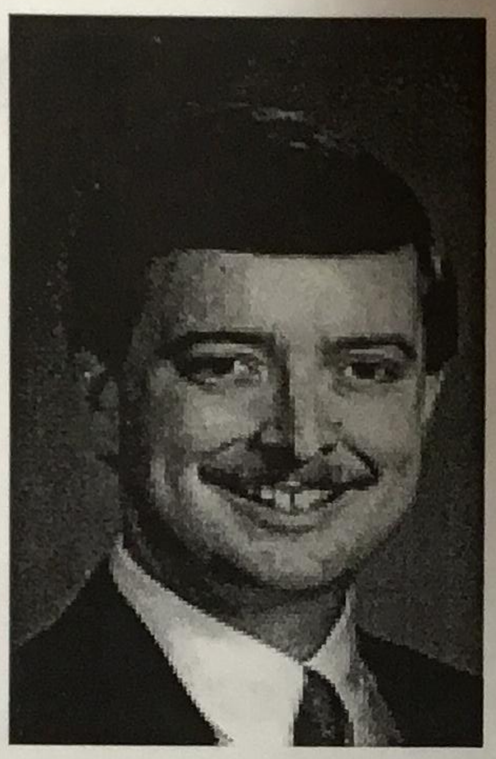
Appendix C

Department Encampment Agenda



7th Annual Encampment

June 21 -22, 2002
St. Louis, MO



Sons of Union Veterans of the Civil War

★★★

Department of Missouri

Department Commander
Donald D. Palmer, Jr.
Ballwin, MO

Department Officers

Senior Vice Commander	John Martin - Kansas City
Junior Vice Commander	John Pillers - Sikeston
Secretary/Treasurer	Bob Petrovic, PDC - St. Louis
Council	John Rutherford, PDC - Springfield
	Jack Grothe - St. Louis
	Charles Funck - St. Louis
Patriotic Instructor	John Avery - Manchester
Chaplain	Emmett Taylor III - Wentzville
Counselor	Robert Amsler - St. Louis
Historian	Vern Stottlemyre, PDC - Milan
Graves Registration Officer	Mark Trout - Wildwood
Signals Officer	Doug Niermeyer - Union
Missouri Unionist Editor	Mark Trout - Wildwood

7th Annual Department Encampment

Friday, June 21, 2002

6:00 - 7:00 pm	Registration
7:00 pm -	Department Fellowship Event - Copperfield's Restaurant (Hotel)
8:30 pm	Social @ Hospitality Suite

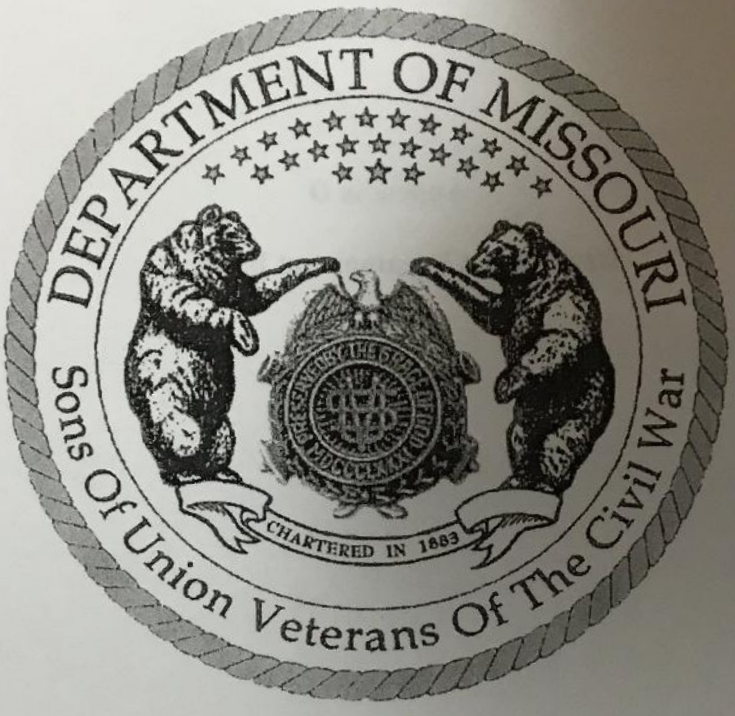
Saturday, June 22, 2002

7:30 - 9:00 am	Registration
9:00 am -	Department Business Session I
12:00 noon -	Lunch
1:30 pm -	Department Business Session II
4:00 pm -	Elections/Officer Installation
5:00 pm -	Adjourn
6:00 pm -	Social Hour
7:00 pm -	Encampment Banquet

There will be an Open House following the Banquet

Appendix D

Department Encampment Request



Department Banquet

Saturday, June 22, 2002

St. Louis, MO.

Banquet Program

Master of Ceremonies	**John Avery** Patriotic Instructor Department of Missouri
Presentation of Colors	**Sons of Veterans Reserve**
Invocation	**Charles Funck** Department Council Department of Missouri
Introduction of Guests	**John Avery** Patriotic Instructor Department of Missouri
Presentation of Awards	**Don Palmer** Commander Department of Missouri **John Martin** Chairman Department Awards Committee
Guest Speaker	**Marc Kollbaum** Jefferson Barracks County Park
Closing Remarks	**Don Palmer** Commander Department of Missouri
Benediction	**Charles Funck** Department Council Department of Missouri

Banquet Menu

Sliced Roasted Top Round of Beef
Garlic Mashed Potatoes
Vegetable Medley

Chicken Coq Au Vin
Garlic Mashed Potatoes
Vegetable Medley

Garden Salad
Hot Rolls & Butter

Cake

Choice of Beverage

<u>Children</u>

Mini-Hamburger Plate

Chicken Tenders Plate

***** Special thanks to Dierbergs for their Donation*****

Past Commanders of the Department of Missouri
Sons of Union Veterans of the Civil War

and

Annual Encampments of the Department of Missouri
Sons of Union Veterans of the Civil War

(Since Re-Chartering in 1996)

Past Commanders of the Department of Missouri

Year Elected	Name	Camp
1996	Robert M Petrovic	Grant Camp #68
1997	Steven D. Leicht	Grant Camp #68
1998	Steven D. Leicht	Grant Camp #68
1999	John C. Rutherford	Phelps Camp #66
2000	Vernon Stottlemyre	McNeil Camp #62
2001	Donald D. Palmer, Jr.	Grant Camp #68

Annual Encampments of the Department of Missouri

Year	Location	Date(s)
1996	Young's Restaurant, Valley Park, MO	July 13, 1996
1997	Ryan's Steakhouse, Columbia, MO	May 10, 1997
1998	Ryan's Steakhouse, Columbia, MO	June 20, 1998
1999	Springfield Library, Springfield, MO	June 19, 1999
2000	State Capital, Jefferson City, MO	June 24, 2000
2001	County Library/Tesson Branch, St. Louis, MO	June 23, 2001

Missouri Remembers
"The Boys in Blue"

1861 - 1865

22 June 2002

2002-2003 PROPOSED BUDGET

Department of Missouri
Sons of Union Veterans of the Civil War

Department funds are authorized, as may be necessary and proper as indicated in TABLE 1 and TABLE 2, below, and as defined hereinafter under the authority and conditions provided for by the Department Bylaws and in any other lawful and applicable appropriations, as may be established for the Department of Missouri Fiscal Year (FY) 2003 Budget.

TABLE 1

REVENUE	BUDGET	%
Department Per Capita Taxes (mem x $6)	912	21.7
National Per Capita Taxes (mem x $12)	1824	43.5
Application Fees (10 x $5)	50	1.2
National Web Fees (5 x $5)	25	0.6
Interest (from savings/investments)	20	0.5
Department Encampment * Registration	274	6.5
Fundraisers*	350	8.3
Donations*	600	14.3
Other Income	140	3.4
TOTAL RECEIPTS	4,195	

TABLE 2

FUND	CATEGORY	BUDGET	%
T-01	National Per Capita Taxes	1824	45.7
T-02	Application/Admissions Fee	50	1.3
T-03	National Web Fee	25	0.7
	Taxes/Fees Subtotal	1899	47.5
O-01	Department Encampment	300	7.2
O-02	Tax Exemption Fee	15	0.4
O-03	Office Supplies	100	2.4
O-04	Newsletter	1150	27.4
O-05	Flowers	60	1.4
O-06	Postage (non-newsletter)	60	1.4
O-07	Duplicating (non-newsletter)	120	2.8
O-08	Telephone Calls	40	0.9
	Operations Subtotal	3994	95.2

A-01	Department Awards/Recognition	200	4.8
	Awards Subtotal	200	4.8
G-01	**GENERAL FUND**	250	6.0
TOTAL OUTLAYS		4,194	

TABLE 3

R-01	**RESERVE**	**3,702**	47.2

* percentage of Grand Total

TABLE 4

	GRAND TOTAL (outlay & reserves)	**7,846**	

REVENUES

Department Per Capita Taxes : Revenue from Department Per Capita Taxes at $6 per Brother, per annum ($1.50 per quarter)
National Per Capita Taxes : Revenue from National Per Capita Taxes at $12 per Brother, per annum ($3 per quarter).
Application Fees: Revenue from Application fees at $5 per Brother.
National Web Fees: Revenue from fees collected by applicants applying via the national website at $5 per Brother.
Interest: Revenue from Interest accumulated from any savings or other investment accounts held in trust for the Department.
Department Encampment: Revenue collected from Brothers and guests who plan on attending the Department Encampment and banquet, to be used specifically for expenses associated with the Encampment, including photographs and a PDC badge for the outgoing Department Commander.
Fundraisers: Revenue from fundraising activities to subsidize the payment of expenses associated with the Department Encampment.
Donations: Revenue from Donations made to the Department, from any sources whatsoever, be it fellow Brothers, Allied Orders, or otherwise.
Other Income: Revenue from any other sources..

OUTLAYS

TAXES FUND

National Per Capita Taxes - T-01: For purposes of remunerating per capita taxes to the National Treasurer as required by the SUVCW Constitution and Regulations. The amount shall be $12 per Brother, per annum ($3 per quarter).
Application - T-02: For purposes of forwarding the admission fee to the National Treasurer as required by Article VII of Chapter I of National Regulations. The amount shall be $5 per new Brother.
National Web Fees - T-03: For purposes of forwarding fees collected by applicants applying via the national website at $5 per Brother.

OPERATIONS FUND

Department Encampment - O-01: For purposes of expenses incurred as a result of holding the Department Encampment (including the purchase of a PDC badge for the outgoing Department Commander) and banquet (including photographs).
Tax Exemption Fee - O-02: For purposes of renewing annually the Department tax exemption status.
Office Supplies- O-03: For purposes of expenses incurred as a result of supplying necessary stationary, forms, and other materials for officers as authorized by Department Bylaws; and for other necessary purposes related to forms and materials.
Newsletter – *The Missouri Unionist* - O-04: For purposes of expenses incurred as a result of editing, publishing, printing, and mailing *The Missouri Unionist* newsletter, including, but not limited to, supplies and equipment; and for other necessary purposes related to *The Missouri Unionist* newsletter. Certain items necessary for the publication of the newsletter are itemized in TABLE 5, below. The budgeted amount listed above in TABLE 2 should be in excess of that in TABLE 5, to account for the occasional need to print extra copies or due to errors in printing, like situations, or the need for additional publication materials.

TABLE 5

Newsletter Item	*No. of Items*	*Cost/Issue*	*Total/Item*
Postage	• 4 issues/year + $125	200 x $0.22 = $44.00	$301
Publishing	• 4 issues/year	200 x $1.00 = $200.00	$800
Total			**$1101**

Flowers (O-04) : For purposes of sending flowers to sister organizations or brothers who may be ill or in distress due to family situations.
Postage (non-newsletter) (O-05): For purposes of expenses incurred as a result of authorized Department mailings, exclusive of *The Missouri Unionist* newsletter; and for other necessary purposes related to postage.
Duplicating (non-newsletter) (O-06): For purposes of expenses incurred as a result photocopying and duplication costs; and for other necessary purposes related to duplication.
Telephone Calls (O-07): For purposes of expenses incurred as a result of Department authorized long distance telephone calls; and for other necessary purposes related to long distance telephone calls.

AWARDS FUND

Department Awards/Recognition (A-01): For purposes of expenses incurred as a result of demonstrating appreciation and providing awards on behalf of the Department; and for other necessary purposes related to Department Awards/Recognition.

GENERAL FUND

General Fund (G-01): This fund is for purposes of general expenses not already categorized in this Budget.

RESERVE FUND

Reserve (R-01): This contingency fund shall be used for emergency purposes of the Department, as determined by the Department Commander in conjunction with other officers of the Department.

Missouri Department Meeting
June 1, 2002
St. Louis, MO.

Meeting opened at 1230 hrs.

The following members were present, Commander D. Palmer, Sec/Treas. B. Petrovic, j. Avery, M. Trout, c. Funck.

The following camps were present. Camp 65 had 1 member present; Camp 68 had 4 members present.

Minutes were read and passed.

No treasurer's report was given.

Discussed flags needed for the Department.

Patriotic Instructor John Avery stated he had no addresses of the other patriotic instructors in the camps.

Grave's Registration Officer M. Trout stated there was a lack of activity in the camps in the registration of graves. Grant and Sherman camps are the only ones to send in information so far.

D. Palmer stated National refused to let us use their nonprofit mailing permit.
Kent Armstrong stated we have a first class Department newsletter.

At the Department Encampment Marc Kollbaum from Jefferson Barracks will be the Guest Speaker. John Avery will be the master of ceremonies.

Camp poster boards were discussed and all camps are to send information for the boards to M. Trout.

All committee reports are due on June 14th and are to be sent to b. Petrovic.

All camps and registered members will get a copy of the Department proceedings.

Election of officers will take place. All positions are open except for 1 council member.

Membership survey is in the newsletter and was given to all camps.

Committee appointments. Still need to fill some positions on committees.

Discussed the funding for the Department newsletter.

Discussed the website. It has outdated information in it and it needs to be updated. D. Palmer will contact D. Niermeyer about this.

Discussed having a weekend getaway for members to some historic site.

Discussed possible printing of a calendar.

Department merchandise was discussed as a fund-raiser. It was decided it would not work if the Department runs it. This will be discussed at the encampment.

Discussed setting up a display at the National Encampment.

The meeting was adjourned at 1545 hrs.

Robert M. Petrovic

Robert M. Petrovic PDC
Dept. of Missouri Sec/Treas.

[redacted]

Name_____

[redacted]

[redacted]

Copperfield's Chef Salad

Julienne strips of ham, turkey, sliced radishes, almonds, onion, roasted peppers, diced tomatoes, hard-boiled eggs and fresh bacon, served with your choice of dressing.

Choice of dressing_____

Westport Club Sandwich

Deli-sliced and stacked turkey, ham and crispy bacon with lettuce, sliced tomato and Swiss cheese on a toasted croissant, served with a honey mustard mayonnaise and
french fries

Supreme French Dip

Thinly sliced prime rib stacked high on a grilled sourdough roll topped with melted Swiss cheese, served with au jus and french fries

Beverages

Iced Tea

Coke

Diet Coke

Sprite

Regular Coffee

Decaffeinated Coffee

STATE OF THE DEPARTMENT

Department Officers, delegates and brothers, it has been an honor for me to serve as your Commander this past year and I am pleased to submit my annual report. As we convene for the 2002 Department Encampment, the seventh since the Department was re-chartered, I can honestly report that we are a larger, stronger, more united and financially sound department, and it gives me pleasure to report details supporting these claims.

From the outset of my term as Commander, I referred to the term "Missouri Vision 2010", which is our proposed department operating plan. This concept was established to help us define a vision of what we want the Department to be by 2010 and organize a plan on how we will get there. It was my plan to spend the bulk of the 2001-2002 year developing this plan and then begin working it aggressively in subsequent years. The plan focuses on membership growth, financial health, community relations, Department unity and support of National initiatives. Highlights and progress towards Vision 2010 are included in my report.

Organizational Growth:

I am pleased to report that our Department membership has increased by over 10% since July 2001, based on the third quarter per capita dues reports. This is excellent progress toward our goal of a 400-member Department by 2010. It is hoped that efforts initiated by both the Membership and Community Relations Committees will increase the growth rate to an appreciable level. We chartered a new Camp, the Col. R.B. Palmer Camp #73 of Hartville, MO, in July 2001. Another new Camp, the Maj. Francis Wilhelmi Camp #17 from Washington, MO, will receive their charter at this Encampment, thanks to the efforts of Department Chaplain Emmett Taylor. We are also laying down the foundation for an Auxilliary in the state of Missouri. During my travels to Camp meetings, I distributed information on the Auxilliary and discussed the benefits of having support from this prominent Allied Order. One Camp has been active in building an Auxilliary membership base and it is hoped that others will follow. I extend my thanks to PNP Margaret Atkinson for supplying me with information upon request.

Financial Health

The Department of Missouri is currently in a sound financial position. Due to nearly $2000 in revenue generated as a result of hosting the 2001 National Encampment, the Department is now engaged in several initiatives to improve communication and Department unity. It was noted that since re-chartering, the Department has depended heavily on per capita dues, some years as much as 90%. The financial strategy associated

processes are used to promote the SUVCW around the state. I appointed Department Patriotic Instructor John Avery to chair this committee. One accomplishment was increased coordination with veterans groups such as the American Legion and the VFW in support of national observances. The Department is also a strong supporter of the Boy Scouts, where over 30 Eagle Scout certificates were presented this past year. I have requested that the Community Relations committee make contact with the 560 school districts in the state to develop programs for both elementary and secondary levels to promote patriotism and an increased awareness of the sacrifices of our forefathers. The Department has also been promoting state-sponsored community service activities such as the Adopt-a-Highway program, sponsored by the Department of Transportation. The Phelps Camp in Springfield is a participant in this program, and two other Camps are now in the application process.

Support of National Initiatives

During the past year, Missouri has stepped up its efforts in support of National initiatives, such as Graves Registration, Civil War Memorials/Monuments and GAR Post Records. Brother Mark Trout volunteered early in this administration to pull together the Department-wide graves registration initiative. Although Missouri has contributed to the National database over the past several years, no records were kept at the Department level. Due to lack of organization, the inputs were variable in content, with a large number missing important information. Brother Trout has started to work with his committee, and over 300 inputs were catalogued this past year by the Department and forwarded to National. Although the Civil War Memorials/Monuments Committee is formed, it is still looking for a chairman. I hope this issue will be resolved by the close of the Department Encampment. Brother Douglas Niermeyer currently serves as Chairman of the GAR Post Records Committee, and with the formation of this committee now complete, is ready to move forward. Unlike the Graves Registration and Civil War Memorials projects, the GAR Post Records effort had no set format for responses. A data form was drafted for the Missouri database and will be presented to the Department Encampment for approval. This form, if approved, will be used to catalog key information associated with over 500 GAR Posts that once existed in Missouri.

Recommendations

1. In order to generate enough revenue to support the Missouri Unionist, the 2007 National Encampment and other programs aimed at Department unity, the per capita dues should remain at $6.00 per member per year until at least 2008.

2. The Department should establish a grant system to supplement the National program to help some of the smaller Missouri Camps secure funds to work programs in their respective communities.

3. The Department Commander should establish a set of performance goals based on the Vision 2010 program and communicate those to Camp Commanders so that all involved understand the work that needs to be done.

4. The position of Department Chief of Staff should be established to track quarterly progress toward goals and communicate reporting due dates to Department officers, Committee Chairmen and Camp Commanders, and conduct periodic surveys of Department membership to help the Department leadership understand needs and issues.

5. Appoint regional focal points in the St. Louis, Springfield and Kansas City areas to promote and help establish an Auxilliary in the state of Missouri.

6. Get involved!

Commanders Travelogue

2001

09-12 August – 120th National Encampment, Springfield, MO.
05 September – U.S. Grant Camp #68 Meeting, Manchester, MO.
29 September – Special Department Meeting, Crestwood, MO
03 October – U.S. Grant Camp #68 Meeting, Manchester, MO.
13 October – Central Region Association Convention, Glendale Heights, IL.
27 October – Horstmann Cemetery Clean-Up project, Eureka, MO
07 November – U.S. Grant Camp #68 Meeting, Manchester, MO.
24 November – Marker dedication - D.N. Keeler GAR Post #152, Wildwood, MO.
05 December – U.S. Grant Camp #68 Christmas Dinner/Officer Installation, Ellisville, MO
06 December – W.T. Sherman Camp #65 Meeting/Officer Installation, Frontenac, MO

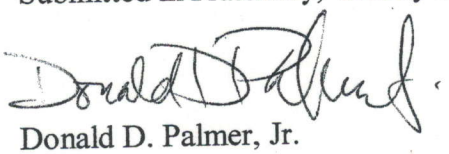
2002

13 January – Col. R.B. Palmer Camp #73 Charter Presentation/Officer Inst., Vanzant, MO.
26 January – Special Department Meeting, Jefferson City, MO.
06 February – U.S. Grant Camp #68 Meeting, Sunset Hills, MO.
24 February – Sherman Birthday Ceremonies, Calvary Cemetery, St. Louis, MO.
01 March – St. Louis County Parks Department Meeting, Clayton, MO.
06 March – U.S. Grant Camp #68 Meeting, Sunset Hills, MO.
12 March – St. Louis County Historic Building Commission Meeting, Brentwood, MO.
16 March – Special Department Meeting, Jefferson City, MO.
03 April – U.S. Grant Camp #68 Meeting, Sunset Hills, MO
15 April – Lincoln Death Day Observance, Springfield, IL
16 April – Oglesby Camp #61 Meeting, Jackson, MO.
01 May – U.S. Grant Camp #68 Meeting, Sunset Hills, MO.
03 May – W.T. Sherman Camp #65 Meeting, Frontenac, MO.
07 May – Phelps Camp #66 Meeting, Springfield, MO.
27 May – Memorial Day Ceremonies at Jefferson Barracks Nat'l Cemetery, St. Louis, MO.
01 June – Special Department Meeting, Sunset Hills, MO.
05 June – U.S. Grant Camp #68 Meeting, Sunset Hills, MO.
19 June – Missouri Civil War Museum Board of Trustees Meeting, Des Peres, MO.
21-22 June – 7th Annual Missouri Department Encampment, St. Louis, MO.

Brothers, this concludes my annual report. I wanted to leave the next Commander with some food for thought. When I took office, I was told not to worry, the Department manages itself. That's great, but I didn't intend to manage the Department, I intended to lead the Department. You see, there is a difference. I adopted the philosophy of Warren Bennis in his book "Becoming a Leader – Guiding Light Vision". In fact, this is my approach whether I'm leading an engineering department at a large aerospace company or a Department in the Sons of Union Veterans....a true leader has and demonstrates passion, integrity, self-knowledge, candor, maturity, trust, curiosity and daring and the difference between a manager and a leader is....

The manager administers - - the leader innovates
The manager maintains - - the leader develops
The manager relies on control - - the leader inspires trust
The manager has a short-range view - - the leader has a long-range perspective
The manager always has his eye on the bottom line --the leader has his eye on the horizon
The manager does things right - - the leader does the right thing
The manager is a copy - - the leader is an original

Submitted in Fraternity, Charity & Loyalty,



Donald D. Palmer, Jr.
Department Commander
22 June 2002

2002-2003 PROPOSED BUDGET

Department of Missouri
Sons of Union Veterans of the Civil War

Department funds are authorized, as may be necessary and proper as indicated in TABLE 1 and TABLE 2, below, and as defined hereinafter under the authority and conditions provided for by the Department Bylaws and in any other lawful and applicable appropriations, as may be established for the Department of Missouri Fiscal Year (FY) 2003 Budget.

TABLE 1

REVENUE	BUDGET	%
Department Per Capita Taxes (mem x $6)	912	21.7
National Per Capita Taxes (mem x $12)	1824	43.5
Application Fees (10 x $5)	50	1.2
National Web Fees (5 x $5)	25	0.6
Interest (from savings/investments)	20	0.5
Department Encampment *	274	6.5
Fundraisers*	350	8.3
Donations*	600	14.3
Other Income	140	3.4
TOTAL RECEIPTS	4,195	

TABLE 2

FUND	CATEGORY	BUDGET	%
T-01	National Per Capita Taxes	1824	45.7
T-02	Application/Admissions Fee	50	1.3
T-03	National Web Fee	25	0.7
	Taxes/Fees Subtotal	1899	47.5
O-01	Department Encampment	300	7.2
O-02	Tax Exemption Fee	15	0.4
O-03	Office Supplies	100	2.4
O-04	Newsletter	1150	27.4
O-05	Flowers	60	1.4
O-06	Postage (non-newsletter)	60	1.4
O-07	Duplicating (non-newsletter)	120	2.8
O-08	Telephone Calls	40	0.9
	Operations Subtotal	3994	95.2

A-01	Department Awards/Recognition	200	4.8
	Awards Subtotal	200	4.8
G-01	**GENERAL FUND**	250	6.0
TOTAL OUTLAYS		4,194	

TABLE 3

R-01	**RESERVE**	**3,702**	47.2

* percentage of Grand Total

TABLE 4

	GRAND TOTAL (outlay & reserves)	**7,846**	

REVENUES

Department Per Capita Taxes : Revenue from Department Per Capita Taxes at $6 per Brother, per annum ($1.50 per quarter)
National Per Capita Taxes : Revenue from National Per Capita Taxes at $12 per Brother, per annum ($3 per quarter).
Application Fees: Revenue from Application fees at $5 per Brother.
National Web Fees: Revenue from fees collected by applicants applying via the national website at $5 per Brother.
Interest: Revenue from Interest accumulated from any savings or other investment accounts held in trust for the Department.
Department Encampment: Revenue collected from Brothers and guests who plan on attending the Department Encampment and banquet, to be used specifically for expenses associated with the Encampment, including photographs and a PDC badge for the outgoing Department Commander.
Fundraisers: Revenue from fundraising activities to subsidize the payment of expenses associated with the Department Encampment.
Donations: Revenue from Donations made to the Department, from any sources whatsoever, be it fellow Brothers, Allied Orders, or otherwise.
Other Income: Revenue from any other sources..

OUTLAYS

TAXES FUND

National Per Capita Taxes - T-01: For purposes of remunerating per capita taxes to the National Treasurer as required by the SUVCW Constitution and Regulations. The amount shall be $12 per Brother, per annum ($3 per quarter).
Application - T-02: For purposes of forwarding the admission fee to the National Treasurer as required by Article VII of Chapter I of National Regulations. The amount shall be $5 per new Brother.
National Web Fees - T-03: For purposes of forwarding fees collected by applicants applying via the national website at $5 per Brother.

OPERATIONS FUND

Department Encampment - O-01: For purposes of expenses incurred as a result of holding the Department Encampment (including the purchase of a PDC badge for the outgoing Department Commander) and banquet (including photographs).
Tax Exemption Fee - O-02: For purposes of renewing annually the Department tax exemption status.
Office Supplies- O-03: For purposes of expenses incurred as a result of supplying necessary stationary, forms, and other materials for officers as authorized by Department Bylaws; and for other necessary purposes related to forms and materials.
Newsletter – *The Missouri Unionist* - O-04: For purposes of expenses incurred as a result of editing, publishing, printing, and mailing *The Missouri Unionist* newsletter, including, but not limited to, supplies and equipment; and for other necessary purposes related to *The Missouri Unionist* newsletter. Certain items necessary for the publication of the newsletter are itemized in TABLE 5, below. The budgeted amount listed above in TABLE 2 should be in excess of that in TABLE 5, to account for the occasional need to print extra copies or due to errors in printing, like situations, or the need for additional publication materials.

TABLE 5

Newsletter Item	*No. of Items*	*Cost/Issue*	*Total/Item*
Postage	• 4 issues/year + $125	200 x $0.22 = $44.00	$301
Publishing	• 4 issues/year	200 x $1.00 = $200.00	$800
Total			**$1101**

Flowers (O-04) : For purposes of sending flowers to sister organizations or brothers who may be ill or in distress due to family situations.
Postage (non-newsletter) (O-05): For purposes of expenses incurred as a result of authorized Department mailings, exclusive of *The Missouri Unionist* newsletter; and for other necessary purposes related to postage.
Duplicating (non-newsletter) (O-06): For purposes of expenses incurred as a result photocopying and duplication costs; and for other necessary purposes related to duplication.
Telephone Calls (O-07): For purposes of expenses incurred as a result of Department authorized long distance telephone calls; and for other necessary purposes related to long distance telephone calls.

AWARDS FUND

Department Awards/Recognition (A-01): For purposes of expenses incurred as a result of demonstrating appreciation and providing awards on behalf of the Department; and for other necessary purposes related to Department Awards/Recognition.

GENERAL FUND

General Fund (G-01): This fund is for purposes of general expenses not already categorized in this Budget.

RESERVE FUND

Reserve (R-01): This contingency fund shall be used for emergency purposes of the Department, as determined by the Department Commander in conjunction with other officers of the Department.

SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MISSOURI

Department Meeting
Missouri State Capitol – Hearing Room #6
Jefferson City, MO
09 November 2002

Pledge of Allegiance	**11:00**
Roll Call of Officers	**11:05**
Approval of Minutes	**11:10**
Reports of Officers	**11:20**
Communications	**11:45**
Unfinished Business	**12:00**
- Department Per Capita Tax (2002-2003)	
- Missouri GAR Highway	
- Camp/Department Records Archiving	
- Missouri Geographic Breakdown by Camp	
- Department Mailing Permit	
- Department Newsletter (Electronic vs. Hardcopy)	
- National Encampment in Retrospect	
Break	**2:00 – 2:15**
New Business	**2:15**
- Proposed By-Laws Amendment	
- Department Encampment Proceedings	
- New Department Logo	
- Department Reporting Guidelines	
- Department Goals 2002-2003	
- 2003 Department Encampment	
- Department Encampment Fundraiser	
- Department Road Trip	
Closing	**4:30**

DEPARTMENT OF MISSOURI
SONS OF UNION VETERANS OF THE CIVIL WAR
JUNIOR VICE DEPARTMENT COMMANDER

Charles Ed Funck III
60 Harneywold Dr.
St. Louis, Mo. 63136-2402

Donald Palmer, Department Commander
Robert Petrovic, PDC, Department Secretary
John Martin, PCC, Department Chief of Staff

Department Special Meeting Report: 9 November 2002

Received letter of concern from JR.V.C in-C Armstrong regarding new DMAL Bro. Brigdon. Forwarded concern to Dept. Secy. Bob Petrovic PDC with letter to Bro. Brigdon. Received email from Dept. Secy Bob PDC, this matter has been brought up to date, no further action needed.

Received since July 16th, new applications for Elvin C. Pettet, Raytown, Mo. and Ronald K. Albaugh, Springfield, Mo.

Sent to all Missouri Department camp commanders, letter of introduction that I am the new Junion Vice Department Commander, department chairman.

Received from elected Junion Vice Commanderin-Chief, Stehen A. Michaels, letter of his guidlines for departments Junior Vice Department Commanders.

Received from Bro. Michaels, new applications for Russell G. Bryan, Kansas City, Mo. Wayne M. Sampson, Mexico, Mo. George A. Kelpar II, Joplin, Mo.

Summary: Five new applications for DMAL Missouri received. Forwarded to Dept. Secy. Robert Petrovic, PDC all applications, checks, attachments. Forwarded info. to local camp commanders and letter of welcome to the new brothers. And reported back to Junior Vice Commander-in-Chief of our action.

Respectfully Submitted
Charles Ed Funck III
Missouri Department, Junior Vice Department Commander

PS: Of interest, Wayne Sampson sent to us his veterans grave registration.

[illegible] Preserving the Memory of the Brave Men of the Republic and our Ancestors who Fought to Preserve the Union