

**SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MISSOURI
March 2007 Business Meeting Agenda
State Capital, Jefferson City, MO
March 15, 2008**

Opening of Business Meeting
Pledge of Allegiance & Prayer
Roll Call of Officers – Assign Secretary
Roll Call of Members and Recognition of Guests
Minutes of Last Meeting and Treasurer's Report (Minutes are attachment 1)

ELECTED OFFICERS' REPORTS

Commander – Walt Busch (Attachment 2)
See Attached – Reminder New Eads Award Point System is in effect this year
and points run until May 15 and are due to committee by May 22
Senior Vice Commander – Emmett Taylor - (Attachment 3)
Junior Vice Commander – Brian Smarker -
Council Report – Robert Champlin, John Boucher & Mark Coplin:

APPOINTED OFFICER/COMMITTEE REPORTS (Should be submitted prior to the meeting, if not reports will be limited to 3 minutes and any discussion!)

Eagle Scout Coordinator – John Avery --
Chaplain – Vern Stottlemire -
Historian – Vern Stottlemire - Camp History Report
Signals Officer / Webmaster-- Brian Smarker -
GAR Post Records Officers – Brian Smarker
Missouri Unionist – Gary Scheel – Attachment 4)
Department Organizer – Emmett Taylor (Attachment 3)
2007 National Encampment Committee – Report -Bob Petrovic, Walt Busch & Rod Price
Chief of Staff – John Martin
Last Soldiers Project – John Martin -
Monuments Officer –Walt Busch – (Attachment 2)
Graves Registration Officer – Gary Scheel (Attachment 5)
SUV Camps Officer – Glyen Brown 3rd
Archivist – Glyen Brown 3rd --
Marketing/Promotions Officer – Rod Price --
By-Laws Committee – Emmett Taylor
GAR Highways Officer – Chris Warren - No changes in status quo
Patriotic Instructor –

OTHER REPORTS

National Report -- Don Palmer
SVR Report -- Major Jack Grothe

UNFINISHED BUSINESS

1. Benevolent Fund Check to John Rutherford -- Thank you received. (Attachment 10)
2. By-Laws Committee? Report in Spring (Attachments 6 & 7)

NEW BUSINESS

1. National By-Law Changes Recommended (Recommend vote to pass at encampment Attachments 8 & 9)
2. Allied Orders Meeting in October 3 & 4 2008
3. Another St. Louis Encampment in 2013?
4. Battle of Lexington Monument Project --- Phelps Camp --Walt got \$500 promised from St. Louis Civil War Roundtable.
5. Lincoln Day -- Apr 12 -- Springfield IL, who is all going?
6. Apr 19 -- Major BB King Monument Restoration Project -- Mark Liby (Call for volunteers)
7. Recommended dues for 2009. (Recommend No Change)
8. Web Recommendations by Paul Summitt (Attachment 11)

Meeting Closing:

Next Meeting: Department Encampment June 7, 2007

ATTACHMENT #1 LAST MEETING MINUTES:

**SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MISSOURI
October 2007 Business Meeting Agenda
White Haven (US Grant NHS), Affton, MO
October 27, 2007**

Opening of Business Meeting at 10:02 AM

Pledge of Allegiance led by Bob Champlin

Roll Call of Officers (Membership Card and Medal Check) Present: Walt Busch, Commander; Bob Petrovic, Treasurer. Without medal: Bob Petrovic (lost temporarily in truck).

Roll Call of Members and Recognition of Guests: Present Charles Funck, Jack Grothe, late arrivals: Donald Palmer, National Secretary, and Bob Amsler, Jr. Without medal: Bob Amsler

Minutes of Last Meeting and Treasurer's Report -- Delayed until arrival of Don Palmer

ELECTED OFFICERS' REPORTS

Commander -- Walt Busch

Reports the resignation of Chris Warren as Secretary/Treasurer due to pressing engagements. I also report that Brother Palmer is giving over the duties of Unionist Editor to Gary Scheel. Gary promises to have an issue out shortly. Sent in 26 Graves Registrations from OPS1, Jefferson Barracks. OPS1 complete. See attached for additional.

Senior Vice Commander -- Emmett Taylor -See attached

Regarding SVC's efforts to establish a camp in Columbia, Charlie Funck suggested getting in contact with the DUV in that area as many probably have husbands who could join as members or associates.

Junior Vice Commander -- Brian Smarker - See attached

Council Report -- Robert Champlin, John Boucher & Mark Coplin:

Robert Champlin and Mark Coplin report they approved \$1,080 for the restoration of the Missouri GAR Charter which was donated to us by Jack Powell. Robert Champlin also advises that in June he offered his services to the Treasurer to review the Dept. records and offer a scenario to update the accounting procedures. [Acting Treasurer advises he was not aware of this offer.] This has not been requested as of yet.

APPOINTED OFFICER/COMMITTEE REPORTS (Should be submitted prior to the meeting)

Eagle Scout Coordinator -- John Avery -- advises nothing to report.

Chaplain -- Vern Stottlemire - No report, due to serious injury --

It was noted that Craig Brown, Grant Camp passed away and that a card should be sent. It was also noted that a get well card should be sent to Vern.

**Historian -- Vern Stottlemire - No report, due to serious injury
Signals Officer / Webmaster-- Brian Smarker - See attached
GAR Post Records Officers -- Brian Smarker**

Walt Busch submits the following:

Gary Scheel and I did a lot of research at the Missouri Historical Society and found the original charters for about 50 GAR posts. Gary has copies of all the posts with their original charter members listed. We will provide that information shortly.

Missouri Unionist -- Gary Scheel -- Verbal report/commitment to have one out by Dec 2007

Department Organizer -- Emmett Taylor

(Columbia Area Camp -- See Senior Vice Report Attached)

2007 National Encampment Committee -- Report

Good Encampment. Much discussion concerning the closing of the books and auditing them. Jack wanted immediate audit. Walt suggested keeping books on-going an establishing a group to work on future national encampments including the upcoming Central Regions encampment this next October. The group finally agreed that the books should stay open until an audit. Bob Amsler and Bob Champlin agreed to do the audit on the books in January February 2008 prior to the next department business meeting. Currently there was reported over \$600 in the account and if the remaining stock of items were sold even at wholesale, the amount should go up by \$2 to \$4 thousand.

Chief of Staff -- John Martin - No report submitted

Last Soldiers Project -- John Martin - No report submitted

Monuments Officer --Walt Busch

Located Civil War monuments at Bethel and Newark, Mo. Reports on both monuments have been filed.

Battle of Blackwell Station (Jefferson Co.) Monument Dedication-- Oct 14--

Salt River - Grant's First Action Rededication on Oct 20. Also Battle of Shelbina, Battle of Monroe City and Major A.V.E. Johnson Monuments located, recorded and reports to be filed once pictures are back.

Restored Salt River "Grant's First Military Action" Monument Ceremony on Oct 20 -- Report on monument to be filed.

243 Monuments are known to either exist or will exist shortly (thru the Dept of Natural Resources Civil War Monuments Program). Of these, to date we have recorded 154 of them

Graves Registration Officer -- Gary Scheel

Gary e-mailed a report prior to the meeting to Walt which breaks down as follows:

Wilhelmi Camp ----- 26

McNeil Camp ----- 75

Grant Camp ----- 26

McCormick Camp -- 67

Total: 193

Entered into national database: 125

SUV Camps Officer -- Glyen Brown 3rd

Walt Busch provides the following information. Gary Scheel and I found addresses for several of the S of V posts in St. Louis and will provide that information shortly.

Archivist -- Glyen Brown 3rd -- No report

Marketing/Promotions Officer -- Rod Price -- No Report

By-Laws Committee -- Emmett Taylor - No Report

GAR Highways Officer -- Chris Warren -

Verbal report states that until the department can come up with \$2000 there is no addition information or actions that can be done.

Patriotic Instructor -- Jack Grothe

Jack mentioned Jefferson Barracks Grave decoration for Christmas and said there would be more information to follow. Decoration is Saturday, Dec 1 at 9 am and removal is Jan 12 at 9am. He verbally asked for him to be replaced as patriotic instructor.

OTHER REPORTS

National Report -- Don Palmer

Reported that there will be a special national encampment on Nov 17 at Gettysburg, PA to correct the by-laws concerning Junior and Honorary Membership. Juniors are not currently constitutionally correct and some want to give honorary membership to Ken Burns, but others wonder if he is interested why he hasn't simply applied for membership.

SVR Report -- Major Jack Grothe

Mentioned the Blandowski ceremony on Sep 14., Mentioned Quinette Cemetery Service on Nov 11 for 5 African-American CW soldiers. Also mentioned new commander after November.

UNFINISHED BUSINESS

Minutes of Last Meeting approved at this point with change that it recorded Vern as being on the resolutions committee and it should have read Bob Champlin. Approved with change noted.

1. Budget Review and Approval --After discussion and some changes to Walt's proposed budget, the attached budget was approved on motion by Bob Amsler and seconded by Don Palmer, with further stipulation that the 2007 national encampment committee's books be reviewed & audited by Bob Amsler and Bob Champlin by next business meeting. All ayes, except Jack Grothe, nay.
2. Camp History Report -- Delayed due to Vern's injury
3. Write Benevolent Fund Check to John Rutherford -- It was approved to write John Rutherford a \$400 check from the benevolent fund to aid in bill payment due to his wife's illness, provided that if there was found to be a fund established for him already that for tax purposes, it be paid to the fund. Motion: Bob Petrovic, Second Bob Amsler.

NEW BUSINESS

1. Nov. 11 1pm -- Quinette Cemetery , Kirkwood, MO
Jack Grothe, Charlie Funck and Walt Busch said they would be in attendance.
2. Nov. 17 -- 1st Special Encampment -- Gettysburg, PA --
Walt Busch, Bob Petrovic and Don Palmer all said they were going to the encampment and were issued delegate cards.
3. Camp Officer Installation and Form 22 Reports

Walt wants to make sure these are in on time this year and will send the form out prior to December to all camp commanders and secretaries.

4. By-Laws Committee? Report in Spring

As Commander, my only recommendation is that almost all the committees should be changed to reflect officers and not committees. However, it should allow for that officer so appointed to appoint a committee. Example: There is a GAR Posts Committee. We don't have such a committee now, but have an officer running it. We should change that by-law to reflect how we operate.

Charlie Funck brought up some by-law changes that they discussed at Sherman Camp (see attached). While most were passed to be considered by the SVC's committee, he brought up th at the state per capita should be set at each department encampment. Bob Petrovic commented that if we did that and raised our per capita by some amount and then national raised theirs at the national a few months later it could be of significant concern to some members and for that reason our department has waited until October to discuss per capita so that we know what national is doing prior to our department setting their rate.

5. Allied Orders Meeting in October 3 & 4 2008

Mark your calendars for a good time. More forthcoming. Others are invited to let Walt know who wants to be on the committee. He has currently assigned Bob Petrovic and Walt Busch of the Grant Camp and Rod Price from the McCormick Camp to be the organizing committee.

6. Another St. Louis Encampment in 2013

Motion made by Charlie Funck and seconded by Bob Petrovic to pitch to national that we would sponsor another encampment in the state in 2013 or during the sesquicentennial. Motion passed without dissent.

7. Battle of Lexington Monument Project -- Phelps Camp

Is looking for money for this project. National gave them \$200 already. This will be reviewed again at the March meeting in Jefferson City, if we have increased our funds between now and then , we will entertain motions to donate to this project.

8. Nov 3 -- Major BB King Monument Restoration Project -- Mark Liby

The Canton camp is working on the BB King Monument and have submitted to national a request for funds for that monument.

9. Set dues for 2008

On a motion from Bob Petrovic and seconded by Don Palmer all members present agreed to keep the per capita set at \$6 for the department for 2008.

After discussion was initiated by Charlie Funck., a motion was made by Bob Amsler and seconded by Charlie Funck that "Any brother in a war zone as defined by National is exempt from the Department per capita tax." Motion unanimously carried.

Meeting Closing: 12:15 pm.

Next Meeting: March 15, 2008 -- Capital Building

ATTACHMENT #2

Commander's Report

All camps got their EIN numbers in. Thanks.

Camp Annual Report and Per Capita can start coming to me at any time. I will be filling in for secretary on this.

Nov 4----- Franklin Lefler Grave Dedication Service sponsored by McCormick Camp. Shirley, Mo.
Nov 5----- US Grant Camp Meeting, Growlers
Nov 8----- McCormick Camp Meeting, Mineral Area College
Nov 10---- Throckmorton Cem. Wildwood, MO. GAR Dedication 2 Graves. 2nd Mo Inf Co A
Nov 10---- Elm St. Park, Webster Groves, Mo., DAR WW1 Stone Memorial
Nov 11----- Quniette Cemetery, Kirkwood, MO. Dedication to 5 Afr-Am CW Soldiers.
Nov 19--- Gettysburg, PA -- Remembrance Day & SVR Breakfast. Walt receives silver service star for recruiting 10 members.
Dec 1---- Grant Camp Meeting at Viking Restaurant in Sunset Hills. Installation of Officers.
Dec 8--- SVR Ceremony for Henry Williams Gravemarker near Thayer MO
Dec 13--- McCormick Camp Meeting in Park Hills. Installation of Officers.
Dec 17--- Lexington, MO Battlefield. Register 6 Monuments in the area.
Dec 18 --- Oglesby Camp Installation of Officers at Lewis & Clark Café, Cape Girardeau.
Dec 27--- Send Monuments in for registration from the 17th.
Jan 5 --- Golden Coral in Columbia, organizational meeting for Columbia Tigers Camp
Jan 7 --- Attended Grant Camp Meeting Growlers
Jan 7 --- Attended meeting for Central Region Allied Orders Conference Committee
Jan 8 --- Attended meeting of McCormick Camp Officers review Doug Roussain's GAR Collection. He said we can scan some for websites.
Jan 16-- Mailed letters to former Palmer Camp members in attempt to get SUV property returned. No responses.
Feb 5--- Attend Phelps Camp Meeting in Springfield
Feb 17 --- Attend Co A 2nd Mo Inf Drill at Jeff Barracks
Feb 23 --- Attend Jefferson Barracks Swap Meet with SUV table.
Feb 23 --- Attend 2007 National Encampment Closing meeting -
Feb 24-- Attend Sherman Day Ceremony at Calvary Cemetery with Co A 2nd Mo Inf.
Feb 24-- Attended Asboth Camp meeting at Wilker's Pub in St. Charles. Swore in Officers.
Feb 27-- Attend St. Louis Civil War Roundtable with Marty Aubuchon. Turned in request for funds from Phelps Camp for their monument.
Feb 29-- Reviewed 2007 encampment books and confirmed the great job Maggie Grothe did in keeping the accounts straight.
Mar 1-- Attended Columbia Tigers 432 Camp Organizational Meeting
Mar 3-- Attended Grant Camp Meeting
Mar 6-- Attended Moore Camp Meeting in Canton, MO

Mar 10 & 11 Worked on setting up hearing committee.
Mar 12 Attended St Louis Civil War Roundtable Board Meeting. Got \$500 for Phelps
Camp
Mar 13-- Attended McCormick Camp Meeting

Civil War Monuments Report:

Attempted to locate monument in Louisana MO of Frank Blair that use to stand in front of their old hospital. No results. 166 Monuments recorded to date. 76 known to still be recorded.

Recorded the following:

Battle of Lexington Courthouse
Battle of Lexington Cannon Ball Damage
Sterling Price's HQ
Col. Mulligan's HQ
Lexington Battlefield Gate
Lexington Battlefield

ATTACHMENT #3

**Sons Of Union Veterans
Of The Civil War
OFFICE OF THE SENIOR VICE COMMANDER
DEPARTMENT OF MISSOURI
EMMETT P. TAYLOR III, PCC
1302 WILMER ROAD
WENTZVILLE, MISSOURI 63385
eptaylor@mac.com**

**Senior Vice Commander's Report
Department Meeting, 15 March 2008**

My major activity since our last meeting has been to continue to provide leadership to a group of men in the Columbia, Missouri area who now forming a new SUVCW camp. Meetings have been held on Saturday mornings at the Golden Corral restaurant in Columbia in October, November, January, and March. Applications and transfer forms have been submitted, officers and been selected, and a draft set of by-law have been tentatively approved. The name of this new camp will be the Columbia Tiger Camp #432. The Columbia Home Guard that protected the city from the bushwacker, Bloody Bill Anderson during the Civil War, called themselves the Columbia Tigers. The #432 comes from a GAR Camp in Columbia Dept. Commander Walt Bush was present for the last two meetings and has been most helpful in the expediting of the paperwork required to form a new camp. It is hoped that the new camp will receive it's charter at our 2008 Dept. Encampment this spring. This will be proud moment for those of us who have put so much effort into getting this camp up and running.

During his "inaugural address", our newly elected Dept. Commander in 2007 charged me with putting an effort into increasing the strength of the SVR during his tenure. I put out a couple emails to our membership to encourage forming new SVR units and can report that there has been some progress in this area. The Grant Camp's Co. A, 2nd Missouri Vol. Infantry has seen a significant growth in membership and should be commended for their recruitment efforts. The Gen. McCormick Camp has begun steps to form a new SVR unit and the newly forming Columbia Tiger Camp as shown interest in having their own SVR Unit. Let us continue to work towards strengthening the SVR in our Department.

I have continued my active involvement with the Gen. Alexander S. Asboth Camp. Our Camp Secretary, Gregory Decker is now in Iraq with his National Guard unit. I ask that you remember him in your prayers. I have assumed the duties of Camp Secretary in his absence.

Our Camp/SVR unit is coordinating the annual Rockwood School District Civil War Days this Spring. Over 800 eight graders will be bused out to Beaumont Scout Camp in St. Louis County over a 5-day period (April 28 to May 2) to learn about the Civil War in an outdoor classroom setting. They will move through stations on life in the infantry, artillery, cavalry,

and medical. Anyone interested in giving a day or more to this effort can contact me for details.

I apologize for not being present for this meeting. An oversight in scheduling resulted in our unit's muster and camp's annual meeting being scheduled for this same weekend. I assure you all that I will work to see that this does not happen again.

Respectfully submitted in F.C. &L.,
Emmett P. Taylor, PCC
Sr. Vice Commander
Dept. of Missouri

ATTACHMENT #4

MISSOURI UNIONIST REPORT

Brothers of the Department of Missouri,
Please forgive my absence. I would like to report that we have had two editions of the Missouri Unionist issued so far this year. The next issue will be coming out on or near May 1st. Please send the articles to me via e-mail Somewhere1@sbcglobal.net or regular mail

Gary L. Scheel
P.O. Box 87
Ste. Genevieve, MO 63670
Thank you for your articles and input. Without your input there would be no output.
In F, C & L,
Gary L. Scheel
Editor

ATTACHMENT #5

GRAVES REGISTRATION REPORT

Brothers of the Department of Missouri,
It is my pleasure to report the following Grave Registrations for the Department of Missouri for this year as of 12 March 2008

McCormick Camp # 215 216
Grant Camp #68 169
McNeil Camp # 62 75
Asboth Camp # 5 40
Wilhelmi Camp #17 29
Phelps Camp # 63 0 (Some are on the way)
Oglesby Camp # 61 0
Sherman Camp # 65 0
Total 529

In F, C & L,
Gary L. Scheel
Grave Registrations Officer
Department of Missouri SUVCW

ATTACHMENT #6

BY-LAWS

CHARLIE FUNCK RECOMMENDATIONS FROM SVC

Walt,
Charles Funk sent this to me a couple of weeks ago. Since I won't be at the meeting, I figured I better forward it to you.
Emmett
Begin forwarded message:

From: Charles E Funck <cedfunck@juno.com>

Date: March 5, 2008 8:58:44 AM CST

To: eptaylor@mac.com, fiveMoCav@earthlink.net

Mo. bylaws review:

Article III, Section 6. Third line; add; at the Annual Department Encampment

Article V Council; Section 1; correct and add fifth line: * * *
Department books, vouchers, and accounts
Note: the National C & R
refer to vouchers.

Article VI, Reports; Section 3; fourth line add after * * reports, and
at each Special Department Meeting submit a current treasurers report, as
* *

Article VII - Camp Charter Fees and Per Capita Dues.
Section 3; should be deleted and rewritten;
New Section 3: The Per Capita Dues for the ensuing year
shall be fixed at the Annual Department Encampment.

Note: The National Per capita Dues is determined at the
Annual National Encampment by vote of the brothers in attendance.
Note: Form 27 has a line for each per capita dues. One
for National and another for department.

New Section 5: Camps shall be exempt from Department
Per Capita Dues asses sment on Brothers in the War Zone. The definition of
this exemption shall be in agreement with National Departments
definition.

Form 27: revised April 2006. Exempt from Per Capita
Dues: Life Members, Real Sons, Brothers in War Zone, Honorary Members

Article XIII - Amendments

Section 1; delete: * * * vote at -----a
Special Department Meeting.

Note: No business can be acted upon at
any special department meeting other than that for which it was
specifically called.

Section 2: add; * * * prior to any Special Department
Meeting. * *

Section 3: add; * * * adoption at the Annual
Department Encampment and * * *

At your service in Fraternity, Charity, and Loyalty
Charles Ed Funck III PDC

PROPOSED

By Laws
Department of Missouri
Sons of Union Veterans of the Civil War

Preamble

We, the descendants of ~~Soldiers, Sailors or Marines~~ soldiers, sailors or marines who served in the ~~Army or Navy~~ army or navy of the United States of America during the War of Rebellion of 1861-1865, have joined this Patriotic patriotic and Fraternal Order fraternal order for the purpose and objects set forth by the National Organization, Sons of Union Veterans of the Civil War, and in so doing pledge ourselves to commemorate our forefathers' deeds, to render loyal service to our country, and to promote the maintenance of unqualified American citizenship with respect for and honor to the flag.

ARTICLE I - Organization

This Department shall be constituted by the Constitution and Regulations (C&R) governing the National Organization, Sons of Union Veterans of the Civil War and shall be known as the DEPARTMENT OF MISSOURI, SONS OF UNION VETERANS OF THE CIVIL WAR.

ARTICLE II - Meetings

Section 1. The annual ~~Encampment~~ encampment of the Department of Missouri Sons of Union Veterans of the Civil War, ~~[remove comma]~~ shall be held between the second day of January and the first day of July. The place and time of said Annual Encampment shall be determined by a majority vote of all members present and voting at the regular meeting that precedes the annual meeting. The ~~Department Commander~~ department commander, or his designee, shall be present at the Encampment.

Section 2. In the event of a failure to fix the time and place of the Annual Encampment the annual encampment before July 1st, the same shall be determined by the Department Commander, Secretary, Treasurer and the Members of the Council department commander, secretary, treasurer and the members of the council, by a Majority majority vote at least 30 days prior to July 1st in any year.

Section 3. Special meetings of the Department may be called by the Commander commander, With with the consent of the council, or be convened by the Commander commander upon the petition of a majority of the Camps camps and approved by Brothers brothers of the camps provided that not less than fifteen (15) days notice of said meeting shall be given each Camp

camp, but no business shall be transacted at any special meeting other than that for which it was called - and the call for all special meetings shall state the object and purpose of same.

Section 4. There shall be at least two regular business meetings each year besides the department encampment. These meetings, their dates and times, shall be established by a general order of the department commander issued at least 30 days prior to the meeting(s). Meeting notices should be posted on the internet webpage and also distributed, at least, by electronic transmission to all members of the Department at the last known electronic contact address known to the Department. The meetings may address and approve any business before the department, but may not approve by-law changes.

Section 5. A quorum of members of the Department is met by those present at a meeting when the meeting was called following any of the above procedures.

ARTICE III - Officers and Their Duties

Section 1. The elected officers of the Department shall be as follows: ~~Commander~~ commander, ~~Senior Vice Commander~~ senior vice commander, ~~Junior Vice Commander~~ junior vice commander, three (3) members of the Council council, two of which will be elected on even number years and one on odd numbered years, a Secretary/Treasurer secretary/treasurer or a Secretary secretary and a Treasurer treasurer who shall serve a term of 2 years. The ~~Secretary/Treasurer~~ secretary/treasurer or a Secretary secretary elected in even years and the ~~Treasurer~~ treasurer elected in odd years. The same member may hold the office of Secretary secretary and the office of Treasurer treasurer simultaneously. The ~~Commander~~ commander, ~~Treasurer~~ treasurer, or the ~~Secretary/Treasurer~~ secretary/treasurer may not serve on the Council council. All Officers officers shall serve until their successors are duly elected and installed. All subsequent officers and committee references in these Bylaws bylaws shall be regarded as Department department related unless described otherwise.

Section 2. The ~~Commander~~ commander, after his election, shall appoint other officers for the term of one (1) year as per the C&R. The appointed officers may include, but not be limited to, the following: Chief of Staff, Patriotic Instructor, Chaplain, Counselor, Camp Organizer, Historian, ~~Graves Registration Officer, Civil War Memorials Officer, GAR Records Officer, Signals Officer, Eagle Scout Officer, Guide, Color bearer, Guard,~~ chief of staff, patriotic instructor, chaplain, counselor, camp organizer, historian, graves registration officer, civil war memorials officer, GAR records officer, signals officer, eagle scout officer, ROTC officer, guide, color bearer, guard, and any other positions required by the C&R, these bylaws and/or the Order's Ceremonials and Ritual order's ceremonials and ritual.

Section 3. All officers shall be brothers of the Department of Missouri and shall perform the duties as specified by the C&R, ritual, these by-laws bylaws, and the orders of the ~~Commander~~ commander. The officers shall have such duties which are prescribed in the official Department

Officers Job Descriptions Department Officers Job Descriptions as adopted by the National Encampment national encampment.

Section 4. If a vacancy should occur in any elected office, the Council council shall convene, and by a majority vote of said Council council, elect a Brother brother of the Department of Missouri to fill said Vacancy vacancy until the next Annual Encampment annual encampment. If a vacancy should occur in any appointed office, the Commander commander may appoint another Brother brother of the Department department to fill said vacancy until the next encampment, the removal from office of any elected or appointed officer for misconduct of duty shall be as provided by the C&R and these bylaws.

Section 5. All officers (elected and appointed) shall upon their retirement from office, turn over to their successor all property of the Department within ten (10) days after leaving office. All property shall be confirmed with a written inventory list.

Section 6. Pursuant to the C&R, a sufficient number of Brothers brothers of the Department of Missouri shall be elected as Delegates delegates and Alternates alternates to attend and represent the Department of Missouri at the Annual Encampment annual encampment of the Order order. Said election shall occur at the Annual Department annual department encampment preceding the national encampment in question.

ARTICLE IV - Authorized Expenditures

Section 1. The commander may be entitled to reimbursement of certain expenses necessary for the conduct of his office. Approval for reimbursement will be subject to a vote of the Council council. Expenses may include but are not limited to, long distance telephone calls, and postage.

Section 2. The Senior Vice senior vice commander may be entitled to reimbursement of certain expenses necessary for the conduct of his office. Approval for reimbursement will be subject to a vote of the Council council. Expenses may include, but are not limited to, long distance telephone calls, and postage.

Section 3. The Junior Vice Commander junior vice commander may be entitled to reimbursement of certain expenses necessary for the conduct of his office. Approval of reimbursement for expenses will be by vote of the Council council. Typical expenses may include but are not limited to, long distance telephone calls, and postage.

Section 4. The Secretary secretary may be entitled to reimbursement of certain expenses necessary for the conduct of his office. Approval for reimbursement will be by a vote of the Council council. Typical expenses may include, but are not limited to, long distance calls and postage.

Section 5. The Treasurer treasurer may be entitled to reimbursement of certain expenses necessary for the conduct of his office. Approval of reimbursement for expenses shall be obtained by a vote of the council. Expenses may include but not be limited to, Long distance telephone calls and postage.

ARTICLE V - Council

Section 1. The Council council shall meet after their installation and elect a chairman, vice chairman and secretary. They shall have charge and supervision of all investments of funds and property of the Department. they shall convene on the day of and just before the Annual Department Encampment annual department encampment for the purpose of a full audit of the Department books and accounts, and accounting of all Department property, and to review a budget prepared by the Treasurer treasurer for the ensuing year and for the consideration of such other business as may be brought to it's attention.

Section 2. The Treasurer treasurer shall have all necessary books, papers, etc. at the time and place designated and shall render assistance in making said audit. Failure to comply without just cause or prior arrangements may result in disciplinary measures set forth in the C&R and these bylaws.

ARTICLE VI - Reports

Section 1. All officers of the Department shall present an annual written report at the Department Encampment department encampment.

Section 2. The Secretary secretary shall make and keep a record of the proceedings of the Annual Encampment annual department encampment. He shall make a regular report of the correspondence received and sent, and other activities as required by his office, to the Commander commander as often as required by the C&R. He shall also make reports, as may be deemed, by the Commander commander and / or Council council.

Section 3. The Treasurer treasurer shall prepare and maintain records of all the Departments finances, reporting the total receipts, expenditures and balances on hand. This report shall be presented at the Annual Encampment annual department encampment. He shall also make special reports, as may be deemed necessary by the the Commander commander and / or Council council.

ARTICLE VII - Camp Charter Fees and Per Capita Tax

Section 1. The Charter charter fee for all new Camps camps within the Department of Missouri will be paid by the Department.

Section 2. Each new camp within the Department shall receive a Packet ~~packet~~ containing the following:

(1) Ritual and Ceremony ~~Ritual and Ceremony~~, (2) transfer forms, (1) Department By Laws Bylaws, and a listing of current ~~Camps camps~~ and officers within the Department.

Section 3. The Per Capita Tax ~~per capita tax~~ for the ensuing year shall be fixed at the first Department or special Department meeting after the National Encampment.

Section 4. Camps shall be exempt from Department ~~Per Capita Tax- per capita tax~~ assessment on ~~Real Sons, Life Members, and Juniors~~ real sons, life members, and juniors. Camps shall also be exempt from the Department ~~per capita tax~~ for members in the arms services on active duty in war/conflict zones.

ARTICLE VIII - ~~Department Officers & Committees~~

Section 1. The standing department officers ~~committees~~ shall be as follows: ~~Bylaws~~ bylaws, legislative, ~~Membership, Graves Registration, Civil War Memorials, G.A.R. records, Camp Organizers, Communication and Technology~~ membership, graves registration, civil war memorials, G.A.R. records, S.U.V. records, camp organizer, communication and technology. Said officers may elect to form a committee to assist them in their department functions at their discretion.

Section 2. Special ~~department officers and/or Committees~~ ~~committees~~ may be created by action of the ~~Commander~~ commander and shall exist for the period of time designated in the creation thereof. Duties and responsibilities shall be defined at the time of ~~Committee~~ committee creation.

Section 3. All ~~Standing~~ standing and Special ~~special officers and/or Committees~~ ~~committees~~ shall, except as where otherwise noted, consist of ~~Brothers~~ brothers of the Department of Missouri in good standing within their respective ~~Camps~~ camps. The ~~Commander~~ commander shall appoint the Chairman ~~chairman~~ of each ~~Committee~~ committee unless otherwise specified. The ~~Commander~~ commander shall serve ~~Member as a~~ member *ex-officio* on all ~~Standing and Special Committees~~ standing and special committees, unless otherwise noted.

Section 4. The ~~Bylaws Committee~~ shall be chaired by the Senior Vice Commander and shall annually review these bylaws, bringing any necessary revisions to the attention of the Department membership. Unless another person is given the responsibility of by-laws review, the officer in charge of bylaws review shall be the senior vice commander who shall annually review these bylaws, bringing any necessary revisions to the attention of the Department membership. He may appoint a committee to assist him as needed.

Section 5. The Legislative Committee shall keep ~~itself the officer in charge of legislative review~~ shall keep himself informed of all legislation which may be introduced in the Missouri State Legislature, of such nature as to affect the interest of this Order and / or the other Allied Orders of the Grand Army of the Republic, or the patriotic interests of the people, and may recommend to the ~~Camps camps~~, subject to the approval of the ~~Department Commander~~ department commander, any action that the ~~committee~~ legislative officer deems advisable or expedient. The Legislative Committee shall consist of the Department Commander, Secretary, and three other Brothers of the Department appointed by the Commander. ~~The legislative officer may appoint a committee to assist him as needed.~~

Section 6. The Membership Committee ~~membership committee~~ shall be chaired by the Junior ~~Vice Commander~~ junior vice commander and shall consist of all ~~Camp~~ camp ~~Junior Vice Commanders~~ junior vice commanders. The purpose of the ~~Committee~~ committee shall be to put forth proposals and implement programs for the recruitment of Brothers ~~brothers~~ into the Order order.

Section 7. The ~~Graves Registration Committee~~ graves registration officer shall seek and identify all graves of Civil War Veterans in the state of Missouri. The ~~Committee~~ graves registration officer shall bring to the attention of the Department any disrespect or lack of maintenance shown to any Civil War grave. The Committee shall be chaired by the ~~Graves Registration Officer~~. He may appoint a committee to assist him as needed.

Section 8. The ~~Civil War Memorials Committee~~ memorials officer shall seek, locate, catalog and promote the preservation of all monuments and memorials to Civil War ~~Veterans~~ veterans within the ~~State~~ state of Missouri. ~~The committee shall be chaired by the Civil War Memorials Officer.~~ He may appoint a committee to assist him as needed.

Section 9. The GAR records ~~Committee~~ officer shall seek, locate and catalog all GAR records within the state of Missouri. ~~The Committee Chair shall be the GAR records officer.~~ He may appoint a committee to assist him as needed.

Section 10. The Communications and Technology ~~Committee~~ officer is the signals officer. He shall advise officers and committees about the latest computer and related technologies pertinent to the Department. ~~The Committee shall be chaired by the Signals Officer.~~ He may appoint a committee to assist him as needed.

Section 11. The SV/SUV records officer shall seek, locate and catalog all SV/SUV records within the state of Missouri. He may appoint a committee to assist him as needed.

Section 12. An annual awards committee, consisting of the last 3 past department commander and chaired by the senior vice commander, shall oversee the process to nominate and present

awards to camps, brothers, and people outside the order who are worthy of the awards presented by the order. They shall review the current rules governing each award and may recommend modifications to the criteria for future awards. The treasurer and other past department commanders may act in advisory capacities to this committee.

ARTICLE IX - Camps

Section 1. The Department Commander **department commander** may annually inspect any Camp **camp** for the purpose of ascertaining the condition of the same.

Section 2. The use of ritualistic ceremonies in the conducting of regular Camp **camp** meetings is encouraged of all Camps **camps**.

Section 3. The initiation of candidates into the Order **order** is encouraged to be done as per the Ritual **ritual** of the order at a regular Camp **camp** meeting.

Section 4. Camps are encouraged to meet at least quarterly throughout the year in Ritual **ritual** session.

ARTICLE X - Camp-at-Large

[Strike out sections rescinded in entirety and replaced by Amendment 1 in 2005]

~~**Section 1.** While applicants are encouraged to join their local camps, authorization is provided for the establishment of Camp-at-Large within the Department of Missouri to accommodate Brothers of the order who do not reside within a reasonable distance of a local Camp.~~

~~**Section 2.** The Commander shall appoint a Camp-at-Large Coordinator. The Coordinator will perform the duties generally associated with the Camp Secretary, for the Camp-at-Large applications for membership shall be directed to him and he shall accept or reject the same keeping a record of such Brothers.~~

~~**Section 3.** All fees and dues collected by the Camp-at-Large Coordinator shall be forward to the Treasurer. The Treasurer shall maintain the funds for this Camp as a *liability* account in the General Fund of the Department. The Treasurer shall remit per capita payments based on the membership report from the Camp-at-Large Coordinator.~~

~~**Section 4.** Membership fees shall apply to Camp-at-Large Brothers in the same manner as for Brothers in a local Camp. Annual dues for Camp-at-Large Brothers shall be set at the same time as dues for the local Camps.~~

Section 5. All brothers with National Membership-at-Large status within the confines of the State of Missouri shall be encouraged to transfer into a Camp within the Department of Missouri.

Section 1. A member-at-large shall chose a camp in the Department.

Section 2. If this choice is not made by a new member-at-large within 30 days, he shall be appointed to a camp in the Department. The camp must approve of such a transfer by the member-at-large.

ARTICLE XI - Associates

Section 1. Associates may be enrolled only into existing Camps **camps** within the Department pursuant to the Order's **order's** C&R.

Section 2. The Associate **associate** applicant shall observe all procedures of application, membership and dues structures as the member applicant.

Section 3. A rejected applicant for Associate **associate** enrollment shall not be eligible to apply again for Associate **associate** enrollment until six (6) months have elapsed after such rejection.

ARTICLE XII - Elections

Section 1. The camps of this Department shall elect Camp **camp** officers between the first regular meeting of the Camp **camp** during the month of October and the first meeting of December, inclusive; said elections shall conform to regulations established by the C&R.

Section 2. The Camps **camps** of this Department shall install Camp **camp** officers between the first regular meeting of the Camp **camp** in November through January, inclusive. Said installation shall conform to regulations established by the C & R and shall be performed by proper authority -the Department Commander **department commander** or his designee or the Commander-in-Chief or his designee.

ARTICLE XIII - Amendments

Section 1. The Bylaws **bylaws** shall only be amended by a two-thirds (2/3) v ote of the Brothers present and entitled to vote at any Department or special Department meeting.

Section 2. Any proposed amendment, to these Bylaws **bylaws** shall be printed to typewritten and a copy sent to the Commander **commander** of each Camp **camp** for review, at least 30 days prior to any Department meeting. All Camps **camps** shall take action on same and instruct their delegates accordingly.

Section 3. These Bylaws **bylaws** and any amendments shall be effective immediately after their adoption at the Department meeting and subsequent approval of the Commander-in-Chief.

ARTICLE XIV - Ritualistic Equipment

Section 1. Camps are encouraged to provide at least three (3) flags. The first two flags shall be the United States and the Missouri state flags. The third flag shall be the blue, bearing the gold badge of the order, no smaller than 8 by 10 inches centered with the names of the Sons of Union Veterans of the Civil War and the name and number of the Camp. The size of all three flags and poles, respectively, shall be the same. The fringe on all three flags shall be yellow.

Section 2. The Department is encouraged to provide three (3) flags. The first two flags shall be the United States and Missouri state flag. The third flag shall be red, bearing a gold badge of the order, no smaller than 8 by 10 inches centered with the names in gold lettering of the Sons of Union Veterans of the Civil War and the Department of Missouri. The size of all three flags and poles, respectively, shall be the same. The fringe on all three flags shall be yellow.

Section 3. All flags of the Camps **camps** and or the Department shall be displayed, if practicable, at all regular meetings of the respective body, at parades, and when ordered by the the Department Commander **department commander**.

Section 4. All Camps **camps** and the Department shall make all efforts possible to secure and use the ritualistic equipment provided for in the C&R, ~~Ritual and Bylaws~~ **ritual and bylaws**.

ARTICLE XV - Awards

Section 1. Authorization for a Department certificate of appreciation award is provided. The award shall be conferred by the Commander **commander** upon any individual or entity, who, in the judgement of ~~a three member panel appointed by the Commander~~ **the awards committee** has through his/her actions, words, or deeds, significantly contributed to the furtherance of the Sons of Union Veterans of the Civil War and the memory of the Grand Army of the Republic within the state of Missouri.

ARTICLE XVI - Discipline

Section 1. Disciplinary activities are addressed and governed by the national Constitution and Regulations ("C&R") in Chapter V (General Regulations), article VI (Discipline).

ARTICLE XVII - Sons of Veterans Reserve and Camp Guards

Section 1. The Department of Missouri will encourage the establishment of a military unit known as the Sons of Veterans Reserve (SVR) as outlined within the C&R of the order.

Section 2. The ~~Department Commander~~ **department commander** may call upon the **ranking** SVR officer commanding within the Department and request the SVR to provide an appropriate appearance and military participation on behalf of the Department.

Section 3. The ~~Senior~~ **senior** officer of any SVR unit existing within the Department present at any Department function, shall assume overall command of the military aspects of the Department function. The senior officer of each Camp Guard **camp guard** participating in any Department function shall place himself and each Camp Guard **camp guard** under the command of the SVR ~~Officer~~ **officer**.

Section 4. Camps may maintain an independent each Camp Guard **camp guard** under the auspices of the ~~Camp~~ **camp**. Said ~~Camp Guard~~ **camp guard** shall not be governed by the Standard Operating Procedures of the National Military Department, SVR. The highest ranking officer of any Camp Guard **camp guard** shall be Captain **captain**.

Section 5. The Department may call upon the various ~~Camps~~ **camps** and request that the ~~Camps~~ **camps** provide an appropriate appearance and military participation at a Department function.

Section 6. Each Camp **camp** with a Camp Guard **camp guard** may regulate the amount of dues for members of such a unit.

Section 7. There shall be no money paid out from the Department ~~Treasury~~ **treasury** to any source expense or purpose for the SVR or any ~~Camp Guard~~ **camp guard**.

ARTICLE XVIII - Inclusion of Other Regulations

Section 1. Included herein by reference and made a part of these ~~Bylaws~~ **bylaws** are the following rules and regulations and any subsequent amendments or modifications thereto: Constitution and Regulations of the National Organization of the Sons of Union Veterans of the Civil War and Standard Operating Procedures of the national Military Department of the Sons of the Veterans Reserve.

ARTICLE XIX - Dissolution and Disposition of Assets

Section 1. In the case of surrender or forfeiture of the Department ~~Charter~~ **charter**, all Department property and assets shall be turned over to the National **national** Commander-in-Chief of the Sons of Union Veterans of the Civil or his duly authorized representative and shall become the property of the National Organization, Sons of Union Veterans of the Civil War. The Receipts for property and assets shall be added to the surrendered Department ~~Records~~ **records**.

Section 2. All property of the Department shall be held by the National Organization, Sons of Union Veterans of the Civil War, as a charitable trust that is held and used for the purpose for which the Order order exists. Any such transfer or disposal within six (6) months of disbandment or surrender of the Department Charter without consent of the National national Commander-in-Chief of the Sons of Union Veterans of the Civil War is prohibited. The property and funds of the Department shall not be divided amongst its members.

Section 3. In the event the National Organization, Sons of Union Veterans of the Civil War no longer exists, said property and funds shall revert to the benefit of the first and any remaining organizations of the Allied Orders of the Grand Army of the Republic or in their absence, to the holdings of the Missouri Historical Society.

BYLAWS CERTIFICATION PAGE

Department of Missouri Bylaws Committee

Vern Stottlemyre (Department Commander - Chairman), John Rutherford (PDC), John Martin (Department Senior Vice Commander), Don Palmer (Department Junior Vice Commander), Robert Petrovic (Secretary/Treasurer)

The Foregoing BYLAWS were adopted in St. Louis, Missouri on June 23, 2001 by the Encampment of the Department of Missouri, Sons of Union Veterans of the Civil War, and shall become effective upon approval of the Commander-in-Chief of the Sons of Union Veterans of the Civil War (SUVCW)

[SIGNED Vern Stottlemyre]

Vern Stottlemyre, Commander
Department of Missouri, SUVCW

Date 6/23/2001

ATTEST:

[SIGNED Robert Petrovic]

Robert Protorvic [sic], Secretary

Date 6/23/2001

The foregoing BYLAWS of the Department of Missouri, Sons of Union Veterans of the Civil War, adopted _____ 200___, are found to be in accordance with the Constitution and Regulation (C&R) of the National organization, Sons of Union Veterans of the Civil War and are hereby approved.

[SIGNED: Edward J. Kreiser]

Commander-in-Chief
Sons of Union Veterans of the Civil War
Date 17 July 2001

[SEAL SUVCW]

ATTEST: [SIGNED: Todd A. Shillington]

National Secretary
Sons of Union Veterans of the Civil War
Date 21 July 2001

AMENDMENT NUMBER 1:

At the Missouri Department Annual Encampment on June 18, 2005, it was voted on and passed to amend the by-laws by deleting Article X Camp-at-Large, Section 1, 2,3,4, and 5. It is to be replaced by the following article

Article X Membership at Large

Section 1. In accordance with Chapter II, Article X, Section 1, National Regulations, the Department shall not maintain Membership at Large (MAL). When applications are received from the National Organization for MAL, the Department Junior Vice Commander shall contact the member and give him the opportunity to select one of the Camps in the Department to join. If the new MAL does not elect to choose a Camp within 30 days, he shall be assigned to the Camp closest to his place of residence. The Department Council shall develop and maintain a map of the Department to serve as a guideline for Camp assignment.

ATTEST:

[SIGNED: Mark Coplin]

Mark Coplin, Secretary
Department of Missouri

[No date printed]

Date _____

The foregoing by-laws change of the Department of Missouri, SUVCW, is found to be in accordance with the Constitution and Regulations (C&R) of the National Organization, Sons of Union Veterans of the Civil War and is hereby approved.

[SIGNED: Donald E. Darby]

Donald E. Darby, Commander-in-Chief
Sons of Union Veterans of the Civil War
Date: 11 March 2006

ATTEST:

[SIGNED: Michael S. Bennett]

Michael S. Bennett, National Secretary
Sons of Union Veterans of the Civil War
Date: March 11, 2006

ATTACHMENT #8

The Department of _____ with all of its Officers and Brothers seated there in on the _____ day of _____, 2008 met in annual Encampment and voted on the following amendment to the Constitution of the Sons of Union Veterans of the Civil War;

ARTICLE VII.
Membership

Section 1. Membership classes. There shall be three (3) **four (4)** classes of membership.

(a) Members. Males at least fourteen (14) years of age who meet the qualifications stipulated in Article III of this Constitution and **Section 200303 of the Articles of Incorporation as amended in 1998**. Members enjoy all the rights, privileges and responsibilities of membership.

(d) Junior Members. Males less than fourteen (14) years of age who meet the qualifications stipulated in Article III of this Constitution and Section 200303 of the Articles of Incorporation as amended in 1998. The minimum age for Junior Members shall be specified in the Regulations of the Order.

Section 4. A Member **Brother** in good standing upon written application to his Camp shall be entitled to receive a Transfer Card or Honorable Discharge **of the appropriate type** and, if his Camp be disbanded or suspended shall be entitled to receive a Transfer Card from the Commander of the Department.

Section 5. Restrictions on Junior Members and Junior Associates.

(a) Neither Junior Members nor Junior Associates may be elected to any National, Department or Camp office.

(b) The National Organization may further provide for the regulations of Junior Members and/or Junior Associates in the Regulations provided they are not inconsistent with the provisions of this section.

The amendment **PASSED FAILED** (circle one) by a simple majority of the delegates and Brothers present and entitled to vote.

Department Commander

Attest; Department Secretary

ATTACHMENT #9

The Department of _____ with all of its Officers and Brothers seated there in on the _____ day of _____, 2008 met in annual Encampment and voted on the following amendment to the Constitution of the Sons of Union Veterans of the Civil War;

Section 2. Associates. There shall be one *two* classes of Associates.

(a) Associates are males at least fourteen (14) years of age who do not meet the qualifications stipulated in Article III of this Constitution and Section 5 *200303* of the Articles of Incorporation *as amended in 1998* but otherwise meet the requirements for membership established by the National Organization.

(b) Junior Associates are males less than fourteen (14) years of age who do not meet the qualifications stipulated in Article III of this Constitution and Section 200303 of the Articles of Incorporation as amended in 1998 but otherwise meet the requirements for membership established by the National Organization. The minimum age for Junior Associates shall be specified in the Regulations of the Order.

(c) The *combined* number of Associates *and Junior Associates* in any Camp shall not exceed one-third (1/3) of the total roster of the Camp at the time of election. At no time during a meeting of a Camp, a Department, or the National Organization shall business be transacted if the number of Associates in attendance exceeds forty-nine per cent (49%) of the total attendance then present at said meeting.

(d) Associates may not be elected, appointed, or otherwise assume the offices of Commander-in-Chief, Senior Vice Commander-in-Chief, Junior Vice Commander-in-Chief, National Secretary, National Treasurer or be appointed Commanding Officer of the Sons of Veterans Reserve.

(e) Associates *and Junior Associates* shall not be counted toward the required number of members to establish a new Camp. The names of Associates *and Junior Associates* may not appear on the Camp Charter nor may Associates *or Junior Associates* be designated as Charter Members of the Camp. Associates otherwise enjoy all the rights, privileges, and responsibilities of membership Section 3. Establishment of Associates *and Junior Associates* by Departments and Camps.

Departments, at their own discretion, may establish Associates *and/or Junior Associates provided that no Department may establish Junior Associates without previously or concurrently establishing Associates*. Departments may impose further restrictions on Associates *and Junior Associates*, provided that the rights established in Chapter V, Article VI of the National Regulations may not be altered, reduced, or vacated. If a Department specifically establishes Associates *and/or Junior Associates* by amending its By-Laws, Camps within said Department may amend the Camp By-Laws and establish Associates *and/or Junior Associates provided that no Camp shall establish Junior Associates without previously or concurrently establishing Associates*. Camps may impose further restrictions in accordance with the provisions of the Department By-Laws and provided that the rights established in Chapter V, Article VI of the National Regulations may not be altered, reduced, or vacated. If a Department does not establish Associates *and/or Junior Associates*, Camps within the Department's jurisdiction may not establish Associates *and/or Junior Associates*.

The amendment **PASSED FAILED** (circle one) by a simple majority of the delegates and Brothers present and entitled to vote.

Department Commander

Attest; Department Secretary

ATTACHMENT #10

Money sent to Phelps Camp member

From: jrutherf@juno.com(jrutherf@juno.com)
Sent: Wed 2/20/08 7:46 PM
To: webusch@hotmail.com

Hello, again.

I am responding to several checks which arrived at my home over the past six months.

I must say that it was quite humbling when bills arrived for my wife's 60 days hospitalization. It is difficult to decide what one should do when it was determined that her so-called health insurance was nearly worthless. As some comparison, the hospital and doctor bills amounted to four times the cost of our home.

I just wanted to say thank you for sending a check for \$400. One camp and one Missouri camp member from within the state have responded also. I realize there are no millionaires in our Department, so in combination I appreciate what was sent on behalf of my wife.

John Rutherford
Springfield, MO

Summitt New Media, LLC
312 Proctor Drive

Columbia, Missouri 65202

(PH) 573-268-7209
(FX) 817-549-1593
www.summittnewmedia.com



www.SUVCWMO.org

3/7/2008

Prepared for: Walter E. Busch
SUVCWMO.org Maintenance

Prepared by: Paul Summitt
Web Developer/Consultant

● Description

To provide monthly maintenance and development support for the suvcwmo.org Web site.

Proposal Number: 2

● Needs Assessment

Summitt New Media, LLC has identified the following needs which are not being met.

Audience:

New rules affecting the individual camps and members will be going into effect on a specific date. The Department commander logs into suvcwmo.org and posts information concerning these rules for the local camp officers to put into effect.

A local camp training officer wants to announce a special guest that will be speaking at the camp's next meeting. He logs in to suvcwmo.org and goes to the events calendar and posts the information.

A potential member wants to find out where the nearest camp to his home is. He also wants to download membership application files so that he can get started on becoming a member. He logs onto suvcwmo.org, finds the camp map, and then on the membership page, downloads the new member package and instructions.

A young man is doing a genealogy project for his class and logs onto the suvcwmo.org site and enters his last name into the graves registration database. The results include his great-great-great-grandfather,

Needs:

Each of the above examples demonstrates a different type of audience that uses or could be using the suvcwmo.org Web site. The biggest need, therefore, is that the site be maintained and updated regularly in a professional manner. Other needs include updating the site to allow more user access to historical data and providing for the educational needs of the members and the general public.

Solution:

Our normal hourly rate for Summitt New Media, LLC to perform this type of work is \$45.00 per hour. I estimate that most regular maintenance and page updates can be accomplished in less than ten hours per month. Updating of the site and the adding of additional functionality can be worked into the hours not used for regular maintenance.

Because of my affiliation with the organization and my interest in improving and providing the types of services discussed, I am offering a yearly contract of a minimum of ten hours per month for \$150.00 per month. Any hours over ten per month will be charged at \$15.00 per hour. Monthly invoices of not less than \$150.00 will be emailed to the organization and are payable on receipt.

● Statement of Work

Summary of Work Requested

All work will be performed via FTP access. The organization will provide Summitt New Media, LLC with a username and password having the require permissions to perform all Webmaster

functions on the site. Summitt New Media, LLC will perform all work in HTML, PHP, and MySQL as necessary to fulfill the obligations of this project.

Work described as being included in this agreement includes the normal as required update of current pages, maintenance of the calendar, and creation of any static pages deemed needed by the commander of the department or any person assigned that responsibility of the commander. Work will be delivered to Summitt New Media, LLC via email at the Support address and will be performed within 24 hours of acknowledgement of receipt via return email.

All other development of new applications will be considered out-of-scope for this project and will be discussed and agreed upon by Summitt New Media, LLC and the organization commander before being developed.

Qualifications

When searching for a high quality/guaranteed product/service, Summitt New Media, LLC has continually proven to be a leader in this industry. This is demonstrated in the following ways:

Summitt New Media, LLC selects our clients. We don't work on just any project. Our projects are chosen because of an honest interest in the success and value of the project. Here are some of the reasons why:

- ◆ We believe life is too short to not enjoy what you do and who you are doing it with. Because of this we work on only those projects that spark our interest in more than a mercenary manner.
- ◆ To us, the technology is secondary. Our primary purpose is to enable communication. As a result, we work hard to develop applications and sites that enhance the communicative abilities of the site's users. Our thirty plus years in the communication industry makes our viewpoint unique.
- ◆ History and genealogy is a passion. In addition to publishing a family genealogy newsletter for ten years (April 1995 to January 2005), we have operated a newsletter in conjunction with that newsletter during that time and continuing through today.

Summitt New Media, LLC has specialized in Web development since 1995. We hold several certifications for a variety of technologies. We specialize in Web and database application development using languages such as PHP, ASP.NET, C#, and Visual Basic .Net and database technologies from companies such as Microsoft, MySQL/Sun, and Oracle.

How to Contact Summitt New Media, LLC - If you need to contact us for any reason you can reach us at:

Summitt New Media, LLC
312 Proctor Drive
Columbia, Missouri 65202
USA

Phone: 573-268-7209

Fax: 817-549-1593
E-Mail: support@summittnewmedia.com
URL: www.summittnewmedia.com

Client contact: Paul M. Summitt
Web Developer/Consultant
Phone: 573-268-7209
Fax: 817-549-1593
E-mail: psummitt@summittnewmedia.com

Our Clients

Below is a list of some of the most important clients served by Summitt New Media, LLC.

Homestead Hearth, LLC (www.homesteadhearth.com)

2002 - Present. The online home for Homestead Hearth, LLC. Site includes online catalog, search engine, and shopping card. Site designed with Dreamweaver, PHP, and MySQL.

◆ [International Society for the Scientific Study of Subjectivity \(www.qmethod.org\)](http://www.qmethod.org)

Oct. 2000 - Present. The online home of the International Society for the Scientific Study of Subjectivity went live online March of 2001. Site includes online database of Q-method bibliography. Site originally designed with FrontPage and Access. Site now uses a Mambo CMS system taking advantage of PHP and MySQL.

◆ [Spirit of '76 Fireworks \(www.76wholesale.com\)](http://www.76wholesale.com)

Feb. 2006 - Present. The online home of Spirit of '76 Fireworks. Site includes full service online shopping cart and ecommerce site using OSCcommerce, SugarCRM, PHP, and MySQL.

◆ [WMGM-TV \(www.nbc40.net\)](http://www.nbc40.net)

Jan. 2005 - Present. The online home of WMGM-TV in Atlantic City, NJ. Site uses PHP and MySQL.

◆ [Wettershaw Manor \(www.wettershawmanor.com\)](http://www.wettershawmanor.com)

Feb. 2008 - Present. The online home of The Wettershaw Manor Bed & Breakfast. Built with PHP and MySQL, site includes an online reservations system.